

Individual Substitution Form

**Please make note of the important hotel information on page 2 of this form.
Please email completed form to registration@nacds.org or fax to (703) 683-5678.**

Person Completing the Form:

Full Name: _____ Date: _____
Title: _____
Phone: _____ Ext: _____
Email: _____ Fax: _____

Person No Longer Attending This Conference:

Full Name: _____
Has this person left the company? Yes No

New Registrant Information:

Company: _____
Dr. Mr. Ms. Mrs. First Time Attendee? Yes No
Full Name: _____
Nickname (for Badge): _____
Title: _____
Phone: _____ Ext: _____
Email: _____ Fax: _____
Address 1: _____
Address 2: _____
City: _____ State/Province: _____
Zip/Mail: _____ Country: _____

Spouse/Companion Information:

Dr. Mr. Ms. Mrs.
Full Name: _____
Nickname (for Badge): _____
Spouse/Companion Email: _____

Website Information:

Selected areas of the Total Store Expo website will be accessible to conference registrants only. This includes a list of participating companies and current registrants.

Your login information will be activated once the substitution has been completed and your registration confirmation is sent. Your username is your email address. If you do not know your password, or have not set up a password, you can use the "Forgot Password" function to reset it.

If you have any questions regarding this, please contact the NACDS Registration Department at (703) 837-4300 ext. 2

Hotel Information:

The NACDS Housing Bureau deadline of July 19, 2019 has passed. Please contact the hotel directly to change the name on the room reservation from the registrant no longer attending, to the name of the registrant taking his/her place.

Aloft Boston

401-403 D St, Boston, MA 02210
(877) 462-5638

Element Boston Seaport

391-395 D St., Boston, MA 02210
(877) 782-0151

Hyatt Regency Boston

1 Ave de Lafayette, Boston, MA 02111
(877) 803-7534

InterContinental Boston

510 Atlantic Ave., Boston, MA 02210
(800) 327-0200

Omni Parker House

60 School St., Boston, MA 02108
(800) 843-6664

Renaissance Boston Waterfront Hotel

606 Congress St., Boston, MA 02210
(800) 468-3571

Seaport Boston Hotel

1 Seaport Lane, Boston, MA 02210
(877) 732-7678

The Westin Boston Waterfront

425 Summer St., Boston, MA 02210
(800) 937-8461

**No hotel refunds will be issued for cancellations and date changes made after
Friday, July 19, 2019**

Please email completed form to registration@nacds.org or fax to (703) 683-5678.

**Need Help? Please call 703-837-4300
Registration: Extension 2
Housing: Extension 1**