Schedule
(As of March 25, 2021)

All events will be held at the Colorado Convention Center unless specified. Visit the 2021 NACDS Total Store Expo website at tse.nacds.org for the latest updates.

Friday, August 20

8:00 a.m. – 6:00 p.m.  Exhibit Hall Installation
                      Exhibit Hall

8:00 a.m. – 6:00 p.m.  Registration & Information Desk
                      Exhibit Hall A

5:00 p.m. – 6:30 p.m.  Maximize Your NACDS Relationships & Outcomes
                      Room 301

Saturday, August 21

7:30 a.m. – 6:00 p.m.  Registration & Information Desk
                      Exhibit Hall A

8:00 a.m. – 9:00 a.m.  Meet the Market Networking Continental Breakfast
                      Mile High Ballroom Foyer

8:00 a.m. – 5:00 p.m.  Meet the Market Information Desk
                      Mile High Ballroom Foyer

8:00 a.m. – 6:00 p.m.  Exhibit Hall Installation
                      Exhibit Hall

9:00 a.m. – 5:00 p.m.  Meet the Market
                      Mile High Ballroom

9:00 a.m. – 5:00 p.m.  NASPA Summer Meeting
                      Room 102

12:30 p.m. – 4:00 p.m.  Meet the Industry
                      Rooms 301 & 401

3:00 p.m. – 4:30 p.m.  NACDS Institute
                      (By Invitation/Chain Members Only)
                      Room 201
**Saturday, August 21 (continued)**

5:00 p.m. – 6:00 p.m. **NACDS Political Involvement Reception**  
(NACDS-PAC Donors)  
*Hyatt Regency Denver*  
Mineral Hall B – E

6:00 p.m. – 7:30 p.m. **Welcoming Event**  
*Hyatt Regency Denver*  
Centennial Ballroom

7:30 p.m. – 10:00 p.m. **NACDS Leadership Reception & Dinner**  
(By Invitation)  
*Hyatt Regency Denver*  
Capitol Ballroom & Foyer

**Sunday, August 22**

7:00 a.m. – 9:30 a.m. **Exhibitor Final Prep**  
*Exhibit Hall*

7:00 a.m. – 6:00 p.m. **Registration & Information Desk**  
*Exhibit Hall A*

7:30 a.m. – 8:00 a.m. **Networking Continental Breakfast**  
*Hyatt Regency Denver*  
Centennial Ballroom Foyer

8:00 a.m. – 9:30 a.m. **Business Program**  
*Hyatt Regency Denver*  
Centennial Ballroom

10:00 a.m. – 12:00 noon **NACDS Board of Directors Meeting**  
(By Invitation)  
*Hyatt Regency Denver*  
Capitol Ballroom 1 - 3

10:00 a.m. – 6:00 p.m. **Exhibit Hall Open**  
*Exhibit Hall*

11:30 a.m. – 2:00 p.m. **Lunch**  
*Exhibit Hall*

6:00 p.m. – 7:30 p.m. **Total Store Expo Reception**  
*Hyatt Regency Denver*  
Centennial Ballroom
Monday, August 23

7:00 a.m. – 6:00 p.m. Registration & Information Desk
   Exhibit Hall A

7:30 a.m. – 8:00 a.m. Networking Continental Breakfast
   Rooms 100 & 200 Foyers

8:00 a.m. – 9:00 a.m. Insight Sessions
   Concurrent Sessions
   Rooms 100 & 200

9:30 a.m. – 6:00 p.m. Exhibit Hall Open
   Exhibit Hall

11:30 a.m. – 2:00 p.m. Lunch
   Exhibit Hall

6:00 p.m. – 10:00 p.m. Exhibit Hall Dismantle
   Exhibit Hall

7:30 p.m. – 10:30 p.m. Denver Extravaganza
   Hyatt Regency Denver
   Centennial Ballroom

Tuesday, August 24

8:00 a.m. – 6:00 p.m. Exhibit Hall Dismantle
   Exhibit Hall
Exhibitor, EAC Personnel and Techs
Exhibit Hall Access Schedule
(As of December 1, 2020)

Thursday, August 19
8:00 a.m. – 6:00 p.m.  Targeted Move-In
See the Freeman Targeted Move-In Schedule available this Spring
Specific Exhibitors, EACs & Techs have access to the Exhibit Hall

Friday, August 20
8:00 a.m. – 6:00 p.m.  Targeted Move-In
See the Freeman Targeted Move-In Schedule available this Spring
Specific Exhibitors, EACs & Techs have access to the Exhibit Hall

Saturday, August 21
8:00 a.m. – 6:00 p.m.  Exhibit Hall Installation
All Exhibitors, EACs & Techs have access to the Exhibit Hall
All booths to be set by 6:00 p.m.

Sunday, August 22
7:00 a.m. – 9:30 a.m.  Exhibitor Final Prep
Exhibitors, EACs, & Techs have access to Exhibit Hall
10:00 a.m. – 6:00 p.m.  Exhibit Hall Open
Exhibitors Only, no EACs and Techs allowed in Exhibit Hall
6:00 p.m. – 6:30 p.m.  Exhibit Hall Closing
Exhibitors, EACs, & Techs to exit Exhibit Hall by 6:30 p.m.

Monday, August 23
8:30 a.m. – 9:30 a.m.  Exhibitors, EACs, & Techs have access to the Exhibit Hall
EACs & Techs must exit Exhibit Hall prior to 9:30 a.m.
9:30 a.m. – 6:00 p.m.  Exhibit Hall Open
Exhibitors Only, no EACs or Techs allowed in Exhibit Hall
6:00 p.m. – 10:00 p.m.  Exhibit Hall Dismantle
EACs Personnel & Tech may NOT enter Exhibit Hall until 6:00 p.m.

Tuesday, August 24
8:00 a.m. – 6:00 p.m.  Exhibit Hall Dismantle
Health & Safety
NACDS reserves the right to alter any of the rules based on restrictions set forth by federal, state, and local governments, as well as any recommendations made by public health officials concerning health and safety. Any such changes will be communicated to registered attendees, exhibitors, and sponsors by email.

SECTION I: All Attendees

1. Agreement to Conditions
Each Attendee, and each Exhibitor for himself and his employees, agrees to abide by these conditions, it being understood and agreed that the sole control of the Total Store Expo rests with the National Association of Chain Drug Stores (hereinafter called NACDS) and that NACDS may render final and binding decisions with respect to interpretation of all rules and regulations herein and with respect to eligibility and participation in this event.

2. Individual Registration
- The Total Store Expo is an exhibit-based trade show. All Associate/Supplier participants must purchase an exhibit booth in order to attend.
- Complimentary Retailer registration is available to qualified operators of four or more retail locations (other companies should contact NACDS for paid registration options).
- Exhibit Hall is only open to fully paid Total Store Expo Registrants. Invoicing is not available after April 16, 2021.
- Booth fees include one complimentary registration per 100 square feet of booth space purchased.
- No one under the age of 21 will be allowed on the Exhibit Floor at any time without the expressed permission of NACDS.
- Limitations: In order to equitably accommodate NACDS Associate/Supplier attendees, NACDS reserves the right to limit attendance per exhibiting company.
- Qualification: NACDS reserves the right to render final and binding decisions as to qualification for participation.

3. Spouse Registration
Complimentary Spouse/Companion registration is available and includes participation in all official NACDS receptions, the Extravaganza, and the Business Program(s). Spouses/Companions will not be given access to the Exhibit Hall. Spouses/Companions assisting in booths must purchase a full registration badge.

4. Individual Cancellations and Substitutions
DEADLINES:
- Cancellations: April 16, 2021. Final date that a Cancellation Form must be received by NACDS to cancel an attendee’s registration and receive a partial refund, if applicable.
  - Registration fees for cancellations received by April 16, 2021 will be refunded in full (less a $350 administrative fee per registrant).
  - Registration fees for cancellations received after April 16, 2021 will not be refunded.
  - Registrants who do not attend forfeit the entire fee. Unused complimentary badges are also forfeited.
- Note: For exhibitors - booth space cancellation must be submitted in writing separately from the cancellation of any booth personnel. (See Section #13 for instructions).
• **Substitutions: August 13, 2021.** Final date that a **Substitution Form** must be received by NACDS to substitute one company representative for another company representative (from the same company) without penalty. NACDS will apply the registration fee from the prior registrant to the new registrant. It is the new registrant’s financial responsibility to make any necessary accounting updates/changes to reflect the substitution with their company.

**PROCEDURES:**
All individual cancellations and substitutions must be submitted in writing. Cancellation and Substitution Forms are available on the TSE website at [http://tse.nacds.org/register](http://tse.nacds.org/register).

5. **Hotel Room Reservations**
NACDS is the official housing bureau for the Total Store Expo. Once registered for the conference, the registrant will receive a confirmation email with a custom link to the online hotel reservation page to make a hotel reservation at one of the official NACDS hotels.

Hotel reservation confirmations will be sent from the NACDS housing bureau upon completion of booking and will include a confirmation number and custom link to make any reservation changes. **After July 20, 2021,** registrants will need to contact the hotel directly in order to change a reservation.

Reservations will be taken on a first-come, first-served basis. Hotel reservations should be made before the housing deadline of **July 20, 2021.** After this date, the quoted hotel room rates and availability cannot be guaranteed.

**Hotel Cancellation Policy:**
All NACDS Total Store Expo official hotels require a first and last night’s deposit, which may be charged to the credit card provided as early as **July 20, 2021.** No refunds will be available for changes or cancellations made after this date.

**Suite Accommodations:**
A limited number of suites are available at the official NACDS Total Store Expo hotels. Suites can be reserved for exhibiting companies ONLY. Companies using suites may not schedule activities that conflict with any official NACDS function. All attendees must comply with this policy.

6. **Distribution of Printed Matter, etc.**
Neither Exhibitors nor Non-Exhibitors shall distribute to conference attendees printed matter, samples, souvenirs, and the like, except from within rented booth space. Special distribution of such material elsewhere, such as room drops, must be approved in advance by NACDS.

7. **Conflicting Meeting and Social Events**
In the interest of the success of the entire convention and exposition, attendees and exhibitors agree not to extend invitations, call meetings, or otherwise encourage absence of Retailers or Exhibitors from the convention or Exhibit Hall during the official hours of the convention and exposition.

8. **Policy for Manufacturer Agents, Brokers and Sales & Marketing Companies**
**Definition:** NACDS defines “manufacturer agents, brokers, and sales and marketing companies” as non-full-time employees, individuals and/or entities engaged and remunerated by more than one company to assist/consult in these companies’ sales, marketing and/or management efforts. Further, they do not take ownership of, or bill for, any products for resale or operations. NACDS reserves the right to render final and binding decisions as to qualification in this category for registration purposes.

**A. Manufacturer Agents Policy:**
NACDS recognizes the important role manufacturer’s representatives, brokers and/or non-manufacturing sales and marketing companies provide to both our chain and associate members.

**B. Registration Procedure**
Participation is available through three options:

1. **PURCHASE A BOOTH:** Exhibiting companies receive full show privileges, including Meet the Market. **Your company badges will reflect your company’s name.**

2. **NACDS MEMBER COMPANIES:** If your company is a member of NACDS, you may register under your own company name for the Total Store Expo without a booth. The NACDS Member Company registration fee is **$2,700.00.** **Your company badges will reflect your company’s name.** Meet the Market is not included.

3. **NON-EXHIBITING:** Register as an attendee under an exhibiting company you represent at the show. **Your company badges will reflect the exhibiting company’s name, not your own company’s name.** Meet the Market is not included.

**NOTE:** If electing this method, contact the exhibiting company’s booth coordinator and request their exhibitor registration password. YOU MUST REGISTER AS A PAID REGISTRANT. Use of the exhibiting company’s “complimentary badge allotment” is not allowed.
SECTION II: Exhibitors Only

9. Assignment of Booth Space
Booth assignments will be made at the time of purchase, based on the size of the booth requested and the exhibiting companies ranking on the 2020 NACDS Associate Member Points System (AMPS) Report.

NACDS members will be allowed to purchase and make a booth selection during the “rebooking period” based upon the NACDS sales procedure. The "rebooking period" runs from October 5, 2020 through November 13, 2020. Thereafter, all remaining booth space will be available for purchase by any NACDS member or non-member company.

The exhibit hall is an open floor plan and NACDS does not guarantee competing companies will be separated from each other.

10. Booth Space Application
Applications for booth space must be made online at or by completing the Booth Space Application PDF located on the same page. All information requested must be completed, and the form must be executed by an individual who has authority to act for the applicant (Exhibitor). NACDS reserves the absolute right to reject any application.

BOOTH SPACES SELECTED DURING THE “REBOOKING PERIOD” ARE SUBJECT TO RESALE AFTER SEVEN DAYS IF THE COMPLETED BOOTH SPACE APPLICATION HAS NOT BEEN RECEIVED. NACDS CANNOT GUARANTEE AVAILABILITY OF THE ORIGINALLY SELECTED BOOTH LOCATION AFTER RELEASE OF A BOOTH HOLD.

11. Private Meeting Space on Exhibit Hall Floor
Private Meeting Spaces on the Exhibit Hall Floor are only available to retailers or exhibitors who have purchased a 10’x20’ booth or larger. Each Private Meeting Space measures 13’x13’ and features 10’ high sound-insulating walls, is carpeted, and comes equipped with a conference table, six chairs, and a locking door. A sign with the company name and room number, placed on the exterior of the meeting room, will be provided by NACDS. Electricity, audio visual equipment, additional furnishings, catering and a roof with lighting and ventilation can be purchased by the exhibitor through the official vendors listed in the exhibitor service manual.

Exhibit Hall Private Meeting Space can be secured online when purchasing booth space, or by contacting NACDS at exhibits@nacds.org, or 703-837-4320. All information requested must be completed and executed by an individual who has authority to act for the applicant (Exhibitor), NACDS reserves the absolute right to reject any application.

12. Booth Payment
Booth payments must be received according the schedule below. On or after March 19, 2021, a check or credit card payment for the entire exhibit booth fee must accompany each application. Failure to provide payment at time of application does not nullify the contract entered into by NACDS and the applicant (Exhibitor) upon receipt of the applicant’s (Exhibitor) application for booth space.

Payment in full is due:
• Contracts received prior to December 4, 2020 pay the following:
  ▪ 25% Due 30 days after contract is received.
  ▪ 75% Due 60 days after contract is received.
• Contracts received from December 5, 2020 to March 19, 2021 pay the following:
  ▪ 100% Due 30 days after submitting booth contract.
• Payment is due upon receipt of booth contract starting March 20, 2021.

Booth space will not be deemed “purchased” until full payment is received. However, the agreement entered into between NACDS and the applicant (Exhibitor) remains from the date an application is received by NACDS until the completion of Total Store Expo 2021. Conference website access will be limited until NACDS receives full payment.

Complete information regarding fees is available online at http://tse.nacds.org/booth-information.

IF PAYMENT IS NOT RECEIVED IN ACCORDANCE WITH THE TERMS ABOVE, NACDS RESERVES THE RIGHT TO RESELL THE CONTRACTED BOOTH SPACE AND, AT NACDS’ DISCRETION, CANCEL THE UNPAID EXHIBITOR’S CONTRACT OR REASSIGN THE EXHIBITOR TO ANOTHER AVAILABLE BOOTH SPACE.
13. Booth/Private Meeting Space Cancellation / Downgrade

All booth cancellations and requests to downgrade contracted booth and meeting space must be submitted in writing. Exhibitors who are unable to occupy and use the contracted exhibit space, should forward a completed “Booth Cancellation Form”, or letter to the NACDS Exhibits Department. Cancellation form or letters may be emailed to exhibits@NACDS.org.

- Upon Cancellation; all complimentary and paid registrations will be cancelled. Paid registrations will be subject to the cancellation and refund schedule outlined in Section I, #4, “Individual Cancellations and Substitutions.”
- Exhibitors opting to relocate their presence into a shared booth more than seven (7) days after contacting their original booth will be considered a booth downgrade and will be subject to the applicable schedule and associated fees.
- NACDS reserves the right to invoice Exhibitor the cancellation/downgrade fee balance in the event booth payments made are less than the fee amount. Exhibitor’s ability to participate in future NACDS events may be impacted due to unpaid cancellation/downgrade fees.
- Upon booth downgrade, Exhibitor’s complimentary registration allotment will be reduced in accordance with the exhibitor’s new booth size. Exhibitors will be required to pay for previously complimentary registration at the appropriate rate.
- NACDS reserves the right to relocate downgraded booth spaces to a more suitable location in the exhibit hall.

13.1 Booth/Private Meeting Space Cancellation / Downgrade Refund Schedule

- Received in writing September 21, 2020 – March 19, 2021:
  - Cancellations will be refunded minus an administrative fee equal to 25% of the contracted booth/meeting space price.
  - Downgrades will be refunded the difference in cost, less a 25% administrative fee applied to the difference in cost between the original booth and the downgraded booth.
- Received in writing March 20, 2021 and later:
  - Companies whose booth cancellation form or booth downgrade is received on or after March 20, 2021 will forfeit any refund.
  - Exhibitors who fail to attend forfeit the entire booth fee.

14. Booth Set-Up, Dismantle, and Furnishings

Dismantling or packing of exhibits may not begin before 6:00 pm, Monday, August 23, 2021.

Equipment provided for exhibitors: Standard booth equipment includes:
- Back and sidewall draping (in-line booths only).
- Carpet sign indicating the booth number.
- Booth ID sign indicating company name and booth number, if requested in advance through the Exhibitor Service Manual.
- All other furnishings, including electricity, will be the responsibility of the Exhibitor.

Equipment required of exhibitors:
- Exhibitors must provide or purchase carpet that fully covers their booth floor. Other booth equipment (tables, chairs, etc.) and/or services (electrical, internet, etc.) may be contracted through the General Services Contractor or convention center’s official provider, as applicable.
- NACDS reserves the right to require changes, at the exhibitor’s expense, if the booth is deemed inappropriate (See Section II, #15.3.4).

15. Booth Display and Content

15.1 INLINE BOOTHS (NEW)

Inline booth spaces are defined as being 10 feet deep regardless of length, and regardless of the presence or absence of adjoining booth spaces.

15.1.1 Inline Booth Dividers: Inline booths used “pipe and drape” at the rear of the booth and between neighboring booth space to separate them from one another. The drape at the rear of a booth is 8 feet high. New in 2021, the side drapes will also be 8 feet high to assist in maintaining exhibitors’ and attendees’ health and safety.
15.1.2 Inline Booth Height: No part of any display may exceed 8 feet in height. Exhibitors may utilize the full 8 feet of allowable height at any location within their contracted booth space. (See following diagram).

15.1.3 Booth Contents and Display: All graphics, logos, branding, and products must face into the contracted booth space and not interfere with the display of neighboring booth spaces. NO PORTION OF AN EXHIBITORS DISPLAY OR BOOTH CONTENT MAY EXTEND BEYOND THE EDGES OF THE CONTRACTED BOOTH SPACE. NACDS RETAINS THE RIGHT TO REQUIRE CHANGES AT THE EXHIBITOR’S EXPENSE IN THE EVENT ADJUSTMENTS ARE REQUIRED TO REMAIN INSIDE THE CONTRACTED BOOTH “FOOTPRINT”.

15.1.4 Booth Drapes: Booth back and side drapes must remain in place in all inline and corner booths and may not be removed or repositioned. Exhibitors may purchase drapes of a different color from the official General Service Contractor, to be placed in front of existing show drapes.

15.2 ISLAND BOOTHS:
15.2.1 Island Booth Height: Island booths (20x20 feet or larger) have no height restrictions other than the limitations of the facility, however, NACDS must grant special approval for certain island booths as detailed below.

15.2.2. Booth Orientation: Island booths located on main aisles (defined as full-length aisles greater than 10 feet wide) must open facing into the main aisle.

15.2.3 Solid Walls: Solid walls along and near the perimeter of island booths must be finished in company branding or graphics, or signage to aid navigation on the exhibit floor. Graphics must cover a minimum of 50% of the wall on each side of the booth.

15.2.4 Multi-Level Booths and Island Booths with Ceilings
- ALL multi-level / two-story booths must submit engineer-stamped drawings (elevation and plot plan, with dimensions) to NACDS for Fire Marshal approval NO LATER THAN MAY 28, 2021.
- NACDS will provide a copy of the Denver Fire Prevention Bureau’s rules for multi-level booths on request.
- A working smoke detector must be mounted on the underside of double deck or ceiling of a single level booth with a ceiling.
- No ceilings on upper deck of two-story booths.
- A visible and accessible 2-A-10-BC fire extinguisher required for booths with ceilings; one such extinguisher is required per level in a two-story booth.
- A sprinkler system is not required in Denver, Colorado; however the Fire Marshal does reserve the right to require their installation on a case by case basis upon review of booth plans.
- No spiral staircases.

15.2.5 Island Booth Special Approval: NACDS approval is required in the following circumstances:
- Booths with structure in excess of 16 feet high.
- Overhead hanging signs or anything else hung from a booth or the exhibit hall ceiling.
  Note: All hanging signs must maintain a minimum 10’ height clearance from the exhibit hall floor and may not create any show visibility obstruction (to be determined at NACDS management discretion.)
- Overhead structures and fabric.
- Ground Supported Signs (may not exceed 10’ in height).

In each of these cases, exhibitors must:
- Submit to NACDS and the Official General Service Contractor by May 28, 2021, or as early as possible thereafter, a detailed engineering diagram of the two story double decker island configurations (required by Fire Marshall).
- And/or detailed description and photo of the overhead hanging sign to NACDS Management at exhibits@nacds.org by May 28, 2021. Show management response time may be up to 30 days, please allow for extended response time.
NACDS Show Management will review designs for booths and hanging items and make every reasonable effort to identify physical limitations of the exhibit hall which may impact or make impossible the Exhibitor’s planned structure or hanging sign. NACDS will advise the Exhibitor and/or their appointed contractor (EAC) as soon as such details are known.

**SPECIAL APPROVALS ARE NOT CONSIDERED AUTHORIZED WITHOUT ADVANCE, WRITTEN CONFIRMATION FROM NACDS.**

### 15.3 ALL BOOTHS:

#### Aesthetics & Safety:
All booths are subject to both safety and aesthetic review. NACDS reserves the right, at its discretion, to require changes at the Exhibitor’s expense.

#### 15.3.1 Alcohol
NACDS reserves the right to restrict the serving and/or sampling of alcohol products on the exhibit hall floor to designated dates and times. Exhibitors wishing to serve alcohol should contact exhibits@nacds.org and include the planned times and number of people. Sampling of alcoholic beverages must comply with sampling guidelines set forth by the convention center’s in-house catering and may require a licensed bartender if required by state or local ABC laws. These guidelines are available in the Exhibitor Service Manual.

#### 15.3.2 Cannabis and Hemp Products
NACDS abides by the Colorado Convention Center, (CCC), policies and regulations pertaining to all products containing marijuana and CBD. The CCC regulations permit products containing no more than 0.03% THC in the building. Products containing greater than 0.03% THC are not permitted inside the Colorado Convention Center.

#### 15.3.3 Sales and Order Taking
“Cash and carry” sales from the booth, or any other location of the Total Store Expo, is not permitted.

#### 15.3.4 Care, Appearance and Safety of Booth Space:
No Exhibitor shall assemble a booth so that its appearance detracts from the appearance of any neighboring booth (e.g., exposed wiring, unsightly duct tape, uncovered booth framing). The Exhibitor must, at his expense, vacuum, maintain, and keep his exhibit in good order along with the space for which he has contracted for the duration of the show.

Displays must utilize a finished back wall if they exceed the 8-foot height of the rear drape (INLINE BOOTHS) or anywhere in an Island booth. Unfinished back walls above the 8-foot drape height as well as unfinished open sides will be covered with a drape by the General Contractor at the exhibitor’s expense to maintain a consistent look to the exhibits. Boxes, crates, and any other containers used for storage or transport of display materials or product samples must not be visible from aisles.

Booths located on the end of aisles, particularly those using elliptical telescoping backdrops, are required to dress the outside edge such that there appears to be a flush, finished appearance where one space abuts another. In the event that the outside end of a display is unfinished, the General Service Contractor will erect a 3’ x 8’-foot drape for a fee.

During the two hours prior to the opening of the Exhibit Halls, at NACDS’ discretion, if it is determined that a booth needs vacuuming and/or visual improvements to conform with show standards, NACDS reserves the right to require changes at the Exhibitor’s expense. In those cases where NACDS determines a violation has occurred NACDS reserves the right to require changes **at the Exhibitor’s expense**, with or without the exhibitor’s prior approval.

NACDS reserves the right to require changes to an exhibitor’s booth at any time during the show if it is determined that the booth poses a potential safety hazard. Boxes and crates may not be stored behind displays at any time (see #19 for more information). In cases posing an extreme safety hazard, NACDS may require the booth to “shut down” until the problem is rectified (e.g., faulty wiring posing fire hazard).

#### 15.3.5 Celebrities:
All exhibitors hosting celebrities within their booth must:
- Notify NACDS prior to the conference.
- Register them at the demonstrator rate. For Demonstrator registration instruction, please email the NACDS Registration Department at registration@nacds.org.
- In coordination with NACDS, at the Exhibitor’s expense, provide security and/or crowd control personnel to ensure their presence does not interfere with traffic flow or access to a neighboring booth.

#### 15.3.6 Maximum Occupancy and Sharing of Booth Spaces:
Only one company per 10’x10’ space is allowed, apart from jointly owned companies and their wholly owned subsidiaries (Exception: Manufacturer’s Agents purchasing an island space). Partner companies may not share booth space. Each company sharing booth space (when permitted) must hold an active NACDS membership.
15.3.7 On-Site Relocation of Booth Space: If for any reason an exhibitor wishes to move to an open booth location, and such a move is deemed both feasible and appropriate by NACDS, the exhibitor will be permitted to do so during the scheduled move-in hours or after the close of the exhibit hall for the day. All costs associated with the relocation and furnishing the new location will be the exhibitors responsibility.

15.3.8 “ATTENDANCE DRAW” DISPLAY ITEMS: NACDS REQUIRES WRITTEN APPROVAL IF AN EXHIBITOR WISHES TO INCLUDE “ITEMS” IN THEIR BOOTH THAT MAY CREATE A DISRUPTION TO OTHER EXHIBITORS AND ATTENDEES. SUCH “ITEMS” INCLUDE, BUT ARE NOT LIMITED TO, ARCADE AND SPORTS GAME MACHINES, FLASHING LIGHTS, AND SOUND SYSTEMS. NACDS RESERVES THE RIGHT TO REQUIRE CHANGES OR REMOVAL OF “ITEMS” IN QUESTION AT THE EXHIBITOR’S EXPENSE IF NACDS HAS NOT GIVEN WRITTEN APPROVAL.

16. Exhibition Insurance
NACDS strongly encourages exhibitors to obtain booth and product insurance. Please reference below, Section II, #29, in these “Rules & Regulations” regarding liability.

17. Shipping
Exhibit materials shipped in advance of the conference must be sent to the “advance warehouse” of the Official Service Contractor. Materials received after the designated “advance warehouse freight deadline date” will be subject to a late penalty, as defined in the General Contractor’s Exhibitor Service Manual. Please review the Exhibitor Service Manual for specific details, rates and shipping addresses.

18. Labor Requirements
Exhibitors agree to comply with all union regulations applicable to the convention or conference facility, city and state in which the convention or conference is being held.

19. Protection of the Exhibit Facility
Nothing shall be posted, tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the hotel or Exhibit Hall without permission of NACDS and the proper building authority. Packing, unpacking, and assembly of exhibits shall be done only in designated areas and in conformity with directions of the Exhibit Manager, the Hotel or Convention Hall Manager, or their assistants.

The Fire Marshall requires that nothing be stored behind booths at any time. Product samples and other handout materials must be stored within the Exhibitor’s booth or arrangements can be made with the decorator for rental of storage space in an “accessible storage” area. Should it become necessary for NACDS to arrange for the removal of improperly stored materials, appropriate charges will be made to the Exhibitor’s account.

20. Security
NACDS provides perimeter security throughout the Total Store Expo Exhibit Hall on a 24-hour basis. However, NACDS does not assume responsibility for any theft. NACDS strongly suggests that all items of value be secured. Booth security and protective storage is available for hire. Details will be provided in the Exhibitor Service Manual.

21. Exhibit Hall Access
Daily opening of show:
Exhibitors only may enter the Exhibit Hall one hour prior to scheduled Exhibit Hall hours. Exhibitors may not visit another exhibitor’s booth unless they are present and have specifically invited the exhibitor into their booth.

Daily closing of show:
All exhibitors must depart the hall within 30 minutes after scheduled closings.

22. Default Occupancy
Any Exhibitor failing to occupy contracted space is not relieved of the obligation to pay for such space at the full rental price, and NACDS shall have the right to use such space as it sees fit, provided such booth space is not occupied by 6:00 p.m. on Saturday, August 21, 2021.

23. Access to Displays
NACDS may from time to time promulgate such regulations governing hours of access to the Exhibit Hall and eligibility for admission thereto as may be found in its judgment to be most practical.
24. **Conference Personnel**  
**Registration, Appearance and Conduct:**  
All personnel:  
- May not remove ANY items from an Exhibitor’s booth or Private Meeting Space without consent of the Exhibitor. Removal of any item (not limited only to product samples) is considered theft.  
- At the conclusion of the conference, exhibiting personnel may exchange product samples only with each other’s permission.  
- Must be fully registered for the conference.  
- May not share badges.  
- Must maintain their appearance and conduct themselves in accordance with the ambitious standards of the exhibition and meeting.  
- Agree to limit their business activities during exhibit hours and the NACDS Exhibit Hall.  
- Booth personnel must confine their activities to the space for which they have contracted.  
- Demonstrators are expected to comply with the same standards of conduct expected of representatives of the exhibiting company they represent.  

**Dress Code:** Business Casual Attire (long slacks, collared shirts, casual shoes – no jeans, sneakers, sandals, etc.) is required for entrance to the Exhibit Hall during all Exhibit Hall hours.  

**Conference Conclusion - Last Day:**  
- At the conclusion of the conference, exhibiting personnel may exchange product samples only with each other’s permission.  
- Demonstrators may accept product samples only from the company employing their services. Out of courtesy to other exhibitors, exhibiting companies are asked to ensure that any demonstrators employed by their companies do not violate this condition.  

25. **Use of Space**  
Exhibits shall be shown only in the official exhibit area as established by NACDS. Exhibitors and Non-Exhibitors shall not be permitted to display articles, equipment, or information concerning services, nor shall they be permitted to show films or videos of such articles, equipment, or services in private suites or rooms during the conference or convention.  

Exhibitors shall not permit any other corporation or firm or its representatives to use the space allotted to them, nor shall they display articles not manufactured or sold normally by them. Additionally, all exhibitors must confine their business activities to those spaces for which they have contracted. All products displayed/marketed at this show must be manufactured by NACDS Members or the appropriate non-member fee must be paid.  

Product samples may be freely distributed from within a booth; however, the sale of product samples is strictly forbidden.  

**IF A COMPLAINT IS BROUGHT TO SHOW MANAGEMENT CONCERNING THESE RULES AND REGULATIONS, INCLUDING NOISE, AUDIO VISUAL EQUIPMENT, ODORS OR DEMONSTRATIONS OF ANY NATURE, NACDS SHOW MANAGEMENT SHALL HAVE THE SOLE DISCRETION TO RENDER A BINDING AND FINAL DECISION REGARDING THE CONTINUATION, CESSION OR MODIFICATION OF THE ACTIVITY WITHOUT RECOURSE FROM THE EXHIBITOR.**  

Photographing, filming, and/or videotaping of other exhibitors’ booths without their permission is absolutely prohibited.  

26. **Cancellation or Relocation of Conference or Convention**  
In the event of cancellation or relocation of any conference or convention, due to circumstances within NACDS’ direct control, the liability of NACDS shall be limited to a pro rata refund of fees paid to NACDS by the Attendee or Exhibitor, less any and all legitimate expenses incurred by NACDS for advertising, administration, and similar and related costs. In the event of cancellation due to force majeure or other circumstances wherein NACDS has no control over the cancellation or relocation of any conference or convention, NACDS shall have no liability of any kind.  

27. **NACDS’ Right to Remove the Exhibitor’s Property**  
NACDS reserves the right to remove from the hotel or Exhibit Hall premises any or all property of the Exhibitor should the conference or convention be canceled or relocated, or should the Exhibitor violate any of the conditions of this agreement. This right may be exercised without prior notice and without hearing.
28. **Violations of the Conditions**

Any of the following actions by an Exhibitor shall constitute violation of the conditions of this agreement.

A. Use of display equipment, products, or services that varies in any significant way from the description on the Booth Space Application Form or for which membership or appropriate fees have not been paid.

B. Violation of any municipal, state, or federal laws, rules, or regulations, including safety codes and union agreements.

C. Failure to follow the procedures prescribed in these “Rules and Regulations.”

D. Failure to remove property from the hotel or Exhibit Hall upon cancellation or relocation of the conference or convention.

29. **Liability**

A. NACDS undertakes no duty to exercise care, nor does it assume any responsibility for the protection and safety of the Exhibitor, his officials, agents, or employees; or for the protection of the property of the Exhibitor or his representatives, or of property used in connection with the exhibit, from theft or damage or destruction by fire, accident, or other cause. Small and easily portable articles should be properly secured or removed after exhibition hours and placed in safekeeping by the Exhibitor. Any protection exercised by the Association shall be deemed purely gratuitous on its part and shall in no way be construed to make it liable for any loss or inconvenience suffered by the Exhibitor.

B. The Exhibitor agrees to indemnify and hold NACDS and its agents harmless from all such claims and from all claims or liability of any nature whatsoever arising from the activities of the Exhibitor or any of his representatives or from the display or use of property of the Exhibitor.

C. NACDS shall not be liable for any failure to deliver space to an Exhibitor or for the loss of allotted space of an Exhibitor, who has contracted for exhibit space under the terms of this agreement, if non-delivery is due to any of the following causes: destruction of or damage to the building or the exhibit area by fire or act of God; acts of a public enemy; strikes; the authority of the law; or any cause beyond its control. NACDS will, however, in the event it is not able to hold an exhibit for any of the above-named causes, reimburse Exhibitors pro-rata on any rental fee paid, less any and all legitimate expenses incurred by NACDS for advertising, administration, and similar and related costs.

30. **Remedies**

In the event the Exhibitor violates any of the conditions of this agreement, NACDS reserves an absolute right to invoke either/or both of the following remedies, which shall be in addition to, and not in lieu of, any other rights or remedies granted under this agreement or available under general contract law:

A. NACDS may order the Exhibitor to remove his exhibit and personnel or have them removed at the exhibitor's expense. In these circumstances, no part of the Exhibitor's fees will be returned.

B. NACDS may refuse thereafter to enter into any agreement with the same or related Signatory/Exhibitor to lease booth space at future conferences or conventions sponsored by NACDS.

**SECTION III: Membership**

31. **New Members**

All exhibiting companies securing space at the member booth rate must complete the Associate Membership Application and pay the appropriate dues amount within 45 days of booth contract receipt. Booth personnel will not be allowed access to the exhibit floor until all outstanding membership dues are paid in full. Any outstanding membership dues will prevent booth occupancy onsite at the Total Store Expo.

32. **Non-Members**

Companies exhibiting as a non-member may only occupy a 10x10 sized space and must pay all non-member rates for exhibit space and individual registrations.

33. **Renewing Members**

All members renewing their membership will receive a dues invoice in the fourth quarter for the next calendar year that must be paid by January 1st in order to retain member pricing on exhibit space.
Exhibitor Appointed Contractor Requirements

If your company plans to use a firm who is not an official service contractor, the EAC form along with a certificate of insurance is required to be submitted to show management, NACDS. Inform your Exhibitor Appointed Contractor that they must send a copy (address below) of their General Liability Insurance Certificate no later than 30 days prior to the first day of exhibitor move-in, July 21, 2021, or they will not be permitted to service your exhibit.

General Liability Insurance Certificate Requirements

The exhibitor shall provide NACDS evidence that the Exhibitor Appointed Contractor has proper insurance by submitting a certificate of insurance prepared by the “Exhibitor Appointed Contractor’s” insurance agent with a minimum coverage and limits as described below:

1. Commercial General Liability with limits of not less than $1,000,000 each occurrence, $2,000,000 general aggregate and $2,000,000 products & completed operations aggregate.

2. Umbrella/Excess Liability with a limit of not less than $1,000,000 each occurrence.

3. Workers Compensation, as required by law, with Employers Liability Limits of not less than $1,000,000 each accident, $1,000,000 disease – each employee and $1,000,000 disease – policy limit.

4. Automobile Liability with a limit of not less than $1,000,000 combined single limit – each accident.

5. The Commercial General Liability Policy shall name Freeman (official Service Provider), NACDS 2021 Total Store Expo (Show) and the Colorado Convention Center (Facility) as additional insured’s on a primary and non-contributory basis.

6. Send General Liability Insurance Certificate to:
   TOTAL STORE EXPO
   NACDS
   Exhibits Department
   1776 Wilson Boulevard
   Suite 200
   Arlington, VA  22209
   Email: Exhibits@NACDS.org
Notification of Intent to Use Exhibitor Appointed Contractor (EAC)

Please return form to
TOTAL STORE EXPO
NACDS
Exhibits Department
1776 Wilson Boulevard
Suite 200
Arlington, VA 22209
Phone: 703-837-4320
Email: exhibits@nacds.org

If your company plans to use a firm who is not an official service contractor as designated by Show Management, please complete this form and mail or email to the addresses listed above.

Exhibiting Company Name:_________________________________________ Booth #:________________________

Contact at Show:_________________________________________________ Mobile #:________________________

Exhibitor Appointed Contractor:____________________________________

Address:_____________________________________________________________________________________

Type of service to be performed:_____________________________________________________________________

Inform your Exhibitor Appointed Contractor that they must send a copy of their General Liability Insurance Certificate no later than July 21, 2021, 30 days prior to the first day of the exhibitor move-in, or they will not be permitted to service your exhibit.

It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Contractor abides by the official rules and regulations of this event.

**THIS FORM MUST BE RECEIVED BY JULY 21, 2021**

Name of Show: 2021 NACDS Total Store Expo  ___________ Form Deadline Date: July 21, 2021

EAC Company Name:______________________________________________ Booth #:___________________________

Address:_____________________________________________________________________________________

Signature:_________________________________________ Date:_____________________________________

Print Name:____________________________________________________

Email:_________________________________________________________ Phone:____________________________
WHERE SUPPLY MEETS DEMAND
DENVER, CO — AUGUST 21-23, 2021

2021 turnkey booth brochure

For more information, please contact: turnkeyexhibits@freeman.com

Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.
Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.

**RENTAL BOOTH PACKAGE**

- **10’x10’**
- **$3000 plus tax**

**Exhibit Features:**
- 8'H single sided structure with reusable fabric graphic
- 8'H drape partitions on right and left of booth space
- Printed fabric graphic as shown (reusable graphic)
- 10’ x 10’ Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2” carpet padding
- (1) Black Diamond barstool
- (1) 3’ draped counter
- (1) wastebasket
- Installation, dismantle, delivery and material handling included for all rental items

**Included Graphics:**
- Fabric backwall 116-1/2”W x 92-1/2”H

**Available Upgrades:**
- Furniture, flooring and accessories (see Exhibitor Service Manual)
- Electrical*
- Audio visual*
- Nightly cleaning*

* All third party services need to be ordered directly through the provider in the Exhibitor Service Manual

For more information, please contact: turnkeyexhibits@freeman.com
Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.

RENTAL BOOTH PACKAGE 10’x10’
$4500 plus tax

Exhibit Features:
- 3M x 1M x 8'H storage closet with locking door
- 1M x 1/2M x 42'H branded reception counter
- Printed fabric graphics as shown (reusable graphics)
- 10’ x 10’ Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2” carpet padding
- (1) Black Diamond barstool
- (1) wastebasket
- Installation, dismantle, delivery and material handling included for all rental items

Included Graphics:
- Fabric backwall 74”W x 92-1/2”H
- Graphic door 32-47/50”W x 91-1/2”H
- Counter graphic 37-3/8”W x 38-3/8”H

Available Upgrades:
- Counter side graphic 19”W x 38-3/8”H
- Fabric graphic side walls 71”W x 92-1/2”H
- Furniture, flooring and accessories (see Exhibitor Service Manual)
- Electrical*
- Audio visual*
- Nightly cleaning*

* All third party services need to be ordered directly through the provider in the Exhibitor Service Manual

For more information, please contact: turnkeyexhibits@freeman.com
option c

RENTAL BOOTH PACKAGE
10'x20'
$6000 plus tax

Exhibit Features:
- 6M x 8'H single sided structure
- 2M x 1/2M x 42"H reception counter with interior storage
- Printed fabric graphics as shown (reusable graphics)
- 10’ x 20’ Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2” carpet padding
- (2) Black Diamond barstools and (1) 36"D x 30"H round table with (4) Black Diamond armless chairs
- (1) wastebasket
- Installation, dismantle, delivery and material handling included for all rental items

Included Graphics:
- Fabric backwall graphic 233-1/2"W x 92-1/2"H
- Counter graphic 37-3/8"W x 38-3/8"H

Available Upgrades:
- Counter side graphic 19"W x 38-3/8"H
- Furniture, flooring and accessories (see Exhibitor Service Manual)
- Electrical*
- Audio visual*
- Nightly cleaning*

* All third party services need to be ordered directly through the provider in the Exhibitor Service Manual

For more information, please contact: turnkeyexhibits@freeman.com

Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.
Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.

**Exhibit Features:**
- 2M x 3M x 93"H meeting room with lockable door
- (1) 149" x 93"H back wall connected to meeting room
- (1) 3M X 93"H single sided wing wall
- 1M x 1/2M x 42"H reception counter with interior storage
- Printed fabric graphics as shown (reusable graphics)
- (1) Black Diamond barstool, (1) conference table, (4) armless Black Diamond chairs
- 10' x 20' Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2" carpet padding
- (1) wastebasket
- Installation, dismantle, delivery and material handling included for all rental items

**Included Graphics:**
- Front storage wall graphic 81-1/8"W x 92-1/2"H
- Fabric backwall graphic 149"W x 92-1/2"H
- Counter graphic front 37-3/8"W x 38-3/8"H

**Available Upgrades:**
- Counter side graphic 19"W x 38-3/8"H
- Conference room door graphic 32-47/50"W x 91-1/2"H
- Conference room side wall graphic 61-5/8"W x 92-1/2"H
- Wing wall graphic 97"W x 92-1/2"H
- Furniture, flooring and accessories (see Exhibitor Service Manual)
- Electrical*
- Audio visual*
- Nightly cleaning*

* All third party services need to be ordered directly through the provider in the Exhibitor Service Manual

**RENTAL BOOTH PACKAGE**

$8200 plus tax

**10'x20'**

For more information, please contact: turnkeyexhibits@freeman.com
Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.

**RENTAL BOOTH PACKAGE 20’x20’**

**$16,000 plus tax**

**Exhibit Features:**
- (1) 4M x 3M x 93”H meeting room with lockable door
- 2M x 1/2M x 42”H reception counter
- Printed graphics as shown (reusable graphics)
- (1) 30”D x 42”H Soho black table, (6) Black Diamond barstools, (1) conference table, (4) armless Black Diamond chairs
- 20’ x 20’ Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2” carpet padding
- (1) wastebasket
- Installation, dismantle, delivery and material handling included for all rental items

**Included Graphics:**
- Office wall front/back graphic 155-1/2” x 92-1/2”
- Office aisle side wall graphic 116-1/2” x 92-1/2”
- Office wall - adjacent to door graphic 77-1/2” x 38-3/8”
- Counter graphic front 37-3/8” x 38-3/8”

**Available Upgrades:**
- Counter side graphic 19” x 38-3/8”
- Conference room door graphic 38-5/8” x 91-1/2”
- Interior wall - front/back graphic 155-1/2” x 92-1/2”
- Interior wall - aisle side graphic 116-1/2” x 92-1/2”
- Interior wall - adjacent to door graphic 77-1/2” x 92-1/2”
- Furniture, flooring and accessories (see Exhibitor Service Manual)
- Electrical*
- Audio visual*
- Nightly cleaning*

* All third party services need to be ordered directly through the provider in the Exhibitor Service Manual

For more information, please contact: turnkeyexhibits@freeman.com
Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.

**RENTAL BOOTH PACKAGE**  
**20’x20’**  
$23,000 plus tax

**Exhibit Features:**
- (1) 4M x 3M x 93”H meeting room with lockable door
- 2M x 1/2M x 42”H reception counter
- 120”W x 36”H square hanging sign
- Printed graphics as shown (reusable graphics)
- (1) Regis bench/table, (4) Fairfax arm chairs in white vinyl, (1) conference table, (6) armless Black Diamond chairs, (2) Black Diamond armless barstools
- 20’ x 20’ Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2” carpet padding
- (1) wastebasket
- Installation, dismantle, delivery and material handling included for all rental items

**Included Graphics:**
- Office wall front/back graphic 155-1/2” x 92-1/2”
- Office aisle side wall graphic 116-1/2” x 92-1/2”
- Office wall - adjacent to door graphic 77-1/2” x 92-1/2”
- Counter graphic front graphic 37-3/8” x 38-3/8”
- Square hanging sign graphic 120” x 36”

**Available Upgrades:**
- Counter side graphic 19” x 38-3/8”
- Conference room door graphic 38-5/8” x 91-1/2”
- Interior wall - front/back graphic 155-1/2” x 92-1/2”
- Interior wall - aisle side graphic 116-1/2” x 92-1/2”
- Interior wall - adjacent to door graphic 77-1/2” x 92-1/2”
- Furniture, flooring and accessories (see Exhibitor Service Manual)
- Electrical*
- Audio visual*
- Nightly cleaning*

* All third party services need to be ordered directly through the provider in the Exhibitor Service Manual
Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.

**RENTAL BOOTH PACKAGE** 20'x30'
$34,000 plus tax

**Exhibit Features:**
- 4M x 3M x 93"H conference room with locking door, with attached 1M x 3M x 93"H storage closet
- (1) rental Smart counter
- 120"W x 36"H square hanging sign
- Printed graphics as shown (reusable graphics)
- (1) Regis bench/table, (4) Fairfax arm chairs in white vinyl, (1) conference table, (8) armless Black Diamond chairs, (2) Black Diamond armless bar stools
- 20' x 20' Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2" carpet padding
- (1) wastebasket
- Installation, dismantle, delivery and material handling included for all rental items

**Included Graphics:**
- Office wall front/back graphic 155-1/2" x 92-1/2"
- Closet exterior wall graphic 120-1/8" x 92-1/2"
- Office wall - adjacent to door graphic 77-1/2" x 38-3/8"
- Smart counter graphic 72-11/16" x 23-3/16"
- Square hanging sign graphics 120" x 36"

**Available Upgrades:**
- Interior office wall - front/back graphic 155-1/2" x 92-1/2"
- Interior office wall - adjacent to door graphic 77-1/2" x 92-1/2"
- Interior office wall - storage side graphic 116-1/2" x 92-1/2"
- Door graphic 30-5/16" x 80-3/16"
  - Furniture, flooring and accessories (see Exhibitor Service Manual)
  - Electrical*
  - Audio visual*
  - Nightly cleaning*

* All third party services need to be ordered directly through the provider in the Exhibitor Service Manual.

For more information, please contact: turnkeyexhibits@freeman.com
Items in this package cannot be substituted or traded. Rates are based on the full package and do not include tax. Additional rental products and services such as electrical and audio visual can be added à la carte. Changes to the structure will be charged as necessary and may include additional materials and labor.

**RENTAL BOOTH PACKAGE 30'x30'
$40,000 plus tax**

**Exhibit Features:**
- 4M x 3M x 93'H conference rooms with locking doors, with (1) attached 1M x 3m x 93'H storage closet
- 2M x 1/2M x 42'H reception counter
- Printed graphics as shown (reusable graphics)
- (3) 30" x 42H black Soho tables, (11) Black Diamond armless barstools, (2) conference table, (16) armless Black Diamond chairs
- 30' x 30' Classic carpet - choice of colors
  - Black
  - Blue
  - Gray
  - Midnight
  - Red
  - Tuxedo
- 1/2" carpet padding
- (1) wastebasket
- Installation, dismantle, delivery and material handling Included for all rental items

**Included Graphics:**
- (2) office walls - front graphic 77-1/2" x 92-1/2"
- Office aisle side wall graphic 158-5/8" x 92-1/2"
- (2) office walls - back graphic 97" x 38-3/8"
- Counter graphic front graphic 37-3/8" x 38-3/8"

**Available Upgrades:**
- (2) alcove side wall graphics 116-1/2" x 92-1/2"
- Alcove back wall graphic 58" x 92-1/2"
- Interior wall - office aisle side graphic 158-5/8" x 92-1/2"
- Interior wall - adjacent to storage graphic 38-1/2" x 92-1/2"
- (3) graphic door panels 30-5/16" x 80-3/16"
- Counter graphic side 19” x 38-3/8"
- Interior wall - front graphic 77-1/2" x 92-1/2"
- Furniture, flooring and accessories (see Exhibitor Service Manual)
- Electrical*
- Audio visual*
- Nightly cleaning

**All third party services need to be ordered directly through the provider in the Exhibitor Service Manual**
RESOLUTION
Minimum resolution should be 60dpi (100dpi is preferred). 60 dpi produces good looking images from a normal viewing distance (4 and more). This formula applies to art when supplied at 100% scale (1:1). When using a different scale, resolution changes accordingly (increases): Artwork 1:2 scale—120dpi or more
Artwork 1:4 scale—240dpi or more
Artwork 1:8 scale—480dpi or more

COLORS
For accurate color preview, use GRACoL2006_Coated1v2 profile for CMYK and Adobe RGB 1998 for RGB image. Please note that your screen has to be calibrated and profiled in order to display an accurate color rendering. Click to download Color Files

PANTONE COLORS
OPTION 1: Utilize our internal pre-matched GRACoL Pantone Palette. Safe with any transparency effects.
OPTION 2: Use original Pantone+ Solid Coated swatches. Keep the original names.

ILLUSTRATOR FILES
Best way to send files is to provide Packaged Native files from Illustrator accompanied with Print files.
Illustrator Native files: Place all the images as links. No need to not embed. Save as an .Ai file with “Use Compression” option.

Illustrator Print files:
Save Print files as an .Ai with “Create PDF Compatible File” option. Also select “Save each artboard to a separate file” and “Range.” Print files should be saved in “PRINT” folder.

INDESIGN FILES
InDesign Native files: Save and Package all your InDesign files accompanied with Print PDF files. Export Print files as PDF/X-4:2008. Create separate _PRINT folder.
If you are using Mac fonts (non-OTF) please zip the folder before submitting. If you are not sure, you may outline the fonts.

PHOTOSHOP FILES
Regular (flat) images: Save images as CMYK and choose Photoshop.eps format: Select 8-bit preview and jpeg (max quality).

* Illustrator can take advantage of this format for very fast file handling. Select “Use Low Resolution Proxy for Eps images” in Illustrator preferences.

Complex images:
If your images contain layers, clipping paths, spot colors, effects, etc., save as TIF.

OTHER FORMATS
We prefer Adobe CC files, but we can convert files from QuarkXpress and Corel Draw. Please provide packaged files (collect for output in Quark) and PDF.

SUBMITTING FILES
Send your files via email, freeman ftp or files sharing services.
email: 15MB or less can be delivered via email.
user id: freeman
password: ask for the recent one

For more information, please contact: turnkeyexhibits@freeman.com
To ensure a smooth delivery of freight to exhibitor booths and the exhibit hall as a whole, the Total Store Expo utilizes a targeted move-in schedule for all exhibitor freight. Your target time is determined by your booth size as indicated below, and is the earliest it is possible for your freight to be delivered to the loading docks at the Colorado Convention Center.

**Move-in target times are as follows:**

- **Thursday, August 19, 2021** 8:00 a.m.: 20' x 40' booths and all larger booth sizes
- **Thursday, August 19, 2021** 11:00 a.m.: 20' x 30' booths
- **Thursday, August 19, 2021** 1:00 p.m.: 20' x 20' booths
- **Friday, August 20, 2021** 8:00 a.m.: 10’ x 40’, 10’ x 30’, 10’ x 20’, and 10’ x 10’ booths

**Target Change Requests:**

It may be possible to deliver your exhibit freight earlier than your targeted delivery time, however **no direct shipments may move-in before 8:00 a.m. on Thursday, August 19, 2021.** To request an earlier move-in time, you must complete the Target Date And Time Change Request form, located on the next page, and submit it to the Freeman contact listed no later than July 22, 2021.

Freeman will review all target change requests to determine if an earlier move-in is possible and inform you if a schedule change is possible.

**Advance Freight:**

Want to start construction on your booth immediately at your target time? Consider shipping items to the advance warehouse. All correctly-labeled items shipped to the Advance Warehouse will be delivered to your booth space no later than the start of your target move-in time.

Please refer to the Advance Warehouse information contained in this exhibitor service manual, for more details.
TARGET DATE AND TIME CHANGE REQUEST

DEADLINE: JULY 22, 2021

- Freight target schedules may be subject to change from show to show based on the facility availability.
- Exhibitors requesting a revised Targeted move-in date and time must complete and return this form to Freeman by JULY 22, 2021.
- All Off-Target Move-In requests must be authorized by Freeman in writing.
- Freeman will make every attempt to schedule you on the day that you have requested; however, due to the number of requests we reserve the right to refuse your request.
- You will be notified your revised move-in date and time by fax or email.
- Target Move-In times and procedures will be strictly enforced. Failure to meet assigned target times will result in an off target surcharge over the exhibitors total material handling charges. Which will be assessed by Freeman. Show Management is not responsible for any fees and/or surcharges incurred by the exhibitor for off target move-in.
- No direct shipments may Move-In prior to 8:00 AM on Thursday, August 19, 2021.

<table>
<thead>
<tr>
<th>Original Target Date &amp; Time:</th>
<th>Requested Target Date &amp; Time:</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____________________________</td>
<td>_____________________________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reason for Target Change:</th>
</tr>
</thead>
<tbody>
<tr>
<td>_________________________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shipping to the Advance Warehouse or Show Site:</th>
</tr>
</thead>
</table>
| ___________________________

Estimated Weight of Materials | Estimated Time Required to Set Display | Estimated Time to Set Product |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>___________________________</td>
<td>___________________________</td>
<td>___________________________</td>
</tr>
</tbody>
</table>

**Return by July 22, 2021 to:**
Steve Broom, Director of Operations
Steve.Broom@Freeman.com

For Office Use Only
____ Approved Signed: ______________________
____ Denied Date: ______________________
HEALTH AND SAFETY
Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. Click Here for our Health and Safety Resources.

BOOTH EQUIPMENT
Each 10’ x 10’ booth will be set with 8’ high black back drape and 8’ high black side dividers. Booths 300 sqft or less will receive an identification sign. Booths larger than 300 sqft may receive an identification sign upon request.

EXHIBIT HALL CARPET
The exhibit area is NOT carpeted. However, the aisles will be carpeted in Tuxedo Gray. Show Management requires all booths have approved floor covering. Exhibitors may provide their own or rent from Freeman. Please see enclosed carpet brochure and order form.

DISCOUNT PRICE DEADLINE DATE
Order early on FreemanOnline to take advantage of advance order discount rates, place your order by July 22, 2021.

EXHIBITOR FREQUENTLY ASKED QUESTIONS
For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit FreemanOnline’s FAQ page.

SHOW SCHEDULE

EXHIBITOR MOVE-IN
Thursday August 19, 2021 8:00 a.m. - 6:00 p.m. - Targeted Move-In
Friday August 20, 2021 8:00 a.m. - 6:00 p.m. - Targeted Move-In
Saturday August 21, 2021 8:00 a.m. - 6:00 p.m. - All booths must be set by 6:00 p.m.
Sunday August 22, 2021 7:00 a.m. - 9:30 a.m. - Final booth preparation

Note: All Techs & EAC Company employees MUST depart floor by 9:30 am on Sunday, August 22, 2021.

EXHIBITOR HOURS
Sunday August 22, 2021 10:00 a.m. - 6:00 p.m.
Monday August 23, 2021 9:30 a.m. - 6:00 p.m.

EXHIBITOR MOVE-OUT
Monday August 23, 2021 6:00 p.m. - 10:00 p.m.
Tuesday August 24, 2021 8:00 a.m. - 6:00 p.m.

Freeman will begin returning empty containers as soon as the aisle carpet is removed from the exhibit floor.

DISMANTLE AND MOVE-OUT INFORMATION
• All exhibitor materials must be removed from the exhibit facility by Tuesday, August 24, 2021 at 6:00 p.m.
• To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Tuesday, August 24, 2021 at 2:00 p.m.

EXHIBITOR SERVICE HOURS
Our Exhibitor Support team will be available from 8 a.m. - 5 p.m. from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

POST SHOW PAPERWORK AND LABELS
Exhibitor Support will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.
EXCESSIVE TRASH AND BOOTH ABANDONMENT
Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during exhibitor move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift & Rigging Labor, and/or Dumpster Fee. Please call Exhibitor Support at (888) 508-5054 for an estimate.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN
(888) 508-5054 Fax (469) 621-5614
ExhibitorSupport@freeman.com

FREEMAN EVENT TECHNOLOGY
(800) 868-6886
EventTechServices@freeman.com

FREEMAN EXHIBIT TRANSPORTATION
(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183
International Shipping Services or fax (469) 621-5810 or
Exhibit.Transportation@freeman.com

FREEMAN ONLINE®
Take advantage of discount pricing by ordering online at FreemanOnline by July 22, 2021. Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect — before, during and after your show.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access Freeman Online without using the email link, visit FreemanOnline.

If you need assistance with Freeman Online, please call Exhibitor Support at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

SHIPPING INFORMATION
Warehouse Shipping Address:
Exhibiting Company Name / Booth #
2021 NACDS Total Store Expo
C/O Freeman
4493 Florence Street
Denver, CO 80238

Freeman will accept crated, boxed or skidded material beginning Thursday, July 22, 2021 at the above address. Material arriving after August, 11, 2021 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.
Show Site Shipping Address:
Exhibiting Company Name / Booth 
2021 NACDS Total Store Expo
Colorado Convention Center
C/O Freeman
700 14th Street
Denver, CO 80202-3221

Freeman will receive shipments at the exhibit facility beginning Thursday, August 19, 2021. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Please note: Any materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

PURCHASE TERMS
Freeman’s Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Terms & Conditions, click here.

LABOR INFORMATION
Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE
We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

WE APPRECIATE YOUR BUSINESS!
FREEMAN GENERAL INFORMATION

TRANSLATION SERVICE
Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(512) 982-4186 Local & International.

HELPFUL HINTS

SAVE MONEY
Order early on FreemanOnline to take advantage of advance order discount rates, place your order by July 22, 2021.

AVOID DELAY
Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS
Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for you booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

EXHIBITOR FREQUENTLY ASKED QUESTIONS
For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit FreemanOnline’s FAQ page.
Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.

BEFORE THE SHOW

1. Booth structure

Option 1: Multiple Use
Use Forest Sustainable Certified (FSC) wood to build your booth and crates.

Get creative! Design your booth with a small shipping footprint to minimize carbon emissions. Freeman’s eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

Option 2: One-time Use
Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

2. Carpet

Option 1: Rent
Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

Option 2: Color
Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.

3. Shipping

Online + before deadline = better bottom line. Take advantage of early-bird pricing and consolidate shipping when ordering supplies.

Choose reusable shipping padding. Avoid packing peanuts and foam plastic materials that never decompose.

Ship early. Use the 30-day policy to ship materials to the Freeman advance warehouse.

4. Graphics

Option 1: Multiple Use
Print on a durable substrate without dates, event names, or locations.

Option 2: One-time Use
Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

5. Printing

Reduce printing and go digital with your booth literature.

Print locally. Supporting local businesses while reducing shipping? It’s a win-win.

Print on at least 50 percent post-consumer recycled paper.
6. **ON SITE**

**save energy**

- Use Energy Star-rated equipment for audio-visual equipment and monitors.
- Power down. Turn off equipment at the end of each day.
- Light up your booth with CFLs, LEDs, or other energy-efficient lighting.

7. **MOVE OUT**

**train your team**

Educate your installation and dismantling teams about recycling and donation processes.

8. **shipping out**

- **Pack in, pack out.** Leave no traces on show site.
- **Join a caravan.** If you’re shipping directly to another show, ask Freeman Transportation about joining a caravan to your next show.

9. **leftover materials**

- **Remember to label.** Clearly label recyclable leftover material for disposal.
- **Donate the rest.** Ask the Freeman Exhibitors Services desk about local donation programs.

---

**TYPICALLY* RECYCLABLE**

- **Cardboard:** Used for signs or shipping boxes
- **Glass:** Green, brown, clear
- **Plastics:** Shrink-wrap or plastic banding used to secure shipments; water/soda bottles; plexiglass (acrylic) clear, smoked, or tinted; Visqueen used to protect flooring
- **Metal:** Aluminum cans/steel banding
- **Paper:** Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard
- **Wood:** Non-laminate wood

**TYPICALLY* DONATE-ABLE**

- **Furniture:** Purchased items
- **Home furnishing:** Decor staging materials
- **Unused raw materials:** Plywood, subflooring, non-laminate wood
- **Flooring:** 100 square feet of flooring. Excludes carpet.
- **Left over giveaways:** Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway

---

**FREEMAN**

FREEMAN.COM
Freeman only accepts payment information electronically. Place your order on FreemanOnline or follow the steps below to provide your payment information electronically and submit your order forms. **Freeman will no longer accept cash payments for any Freeman Services.**

1. **Submit your payment information**
   Proceed to our electronic Freeman Pay site to securely submit your payment information
   
   https://www.freemanpay.com/503521

2. **Submit your order**
   Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.
Shipping and Material Handling

**before event**
- from your location or previous event
- advance warehouse
  - where exhibit materials are stored before an event

**during the event**
- event venue
- your exhibit
- venue dock
  - shipping
  - transport to the venue's shipping dock then from the shipping dock to the next event or customer location
- material handling
  - move items from the dock, to the exhibit, back to the dock after the show

**after event**
- to your location or next event

TRANSPORTATION SERVICE, FULLY LOADED.
Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- All-inclusive pricing with no additional fees for pickups and deliveries, including weekend and night service
- Pick-up and transportation from point of origin to your choice of either advance warehouse or show site
- On-site transportation experts are available before, during and after the show
- Reliable customer service seven days a week, offering complete shipment visibility and expert supervision
- Pre-printed shipping labels and outbound paperwork

Benefits:

- Turnkey pricing ensures precise budgeting
- No additional handling, pick-up or delivery fees
- No additional fuel surcharges or overtime surcharges
- No carrier waiting time fees
- Experienced on-site transportation reps from move-in through move-out
- LTL (less than truck load) shipping

*Services apply to destinations anywhere in the Continental U.S.*

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freeman.com for a quote.
RESULTS, DELIVERED

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.
EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

Freeman Exhibit Transportation promise:

- All-inclusive pricing with no additional fees for pickups and deliveries, including weekend and night service
- One convenient invoice encompassing all Freeman show services
- On-site transportation experts are available before, during and after the show
- Reliable customer service seven days a week, offering complete shipment visibility and expert supervision

Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit freeman.com

Continental U.S. Exhibitors: Contact our exhibit transportation experts at 800.995.3579 or via email at exhibit.transportation@freeman.com

International Exhibitors: Contact our exhibit transportation experts at +1.817.607.5183 or via email at international.freight@freeman.com

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM
TIPS FOR EASY ORDERING
• Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
• International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:
  (800) 995-3579 Toll Free US & Canada
  (817) 607-5183 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION
Requested Pick Up Date:
SHIPPER NAME
SHIPPER ADDRESS

DESTINATION
☐ I will be shipping to the WAREHOUSE
  FREEMAN / Exhibiting Company Name / Booth #
  2021 NACDS Total Store Expo
  C/O: FREEMAN
  4493 FLORENCE ST
  DENVER, CO 80238
  MUST BE DELIVERED BY AUGUST 11, 2021
☐ I will be shipping to SHOW SITE
  FREEMAN / Exhibiting Company Name / Booth #
  2021 NACDS Total Store Expo
  C/O: FREEMAN
  COLORADO CONVENTION CENTER
  700 14TH ST
  DENVER, CO 802023221
  CANNOT BE DELIVERED BEFORE AUGUST 19, 2021

OUTBOUND SHIPPING
☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:
Ship to address:

Number of Labels:

FAX THIS COMPLETED FORM VIA:
E-mail: exhibit.transportation@freeman.com
or
Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF SHIPMENT REQUEST AND FINALIZE DETAILS.

SHOW # (503521)
WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?
• We will accept freight beginning 30 days prior to show move-in.
• To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
• To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
• The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
• The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
• All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
• Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
• Certified weight tickets must accompany all shipments.
• Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW SHOULD I LABEL MY FREIGHT?
• The label should contain the exhibiting company name, the booth number and the name of the event.
• The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?
• Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one “cwt.” (one hundred weight). All shipments are subject to reweigh.
• On the Material Handling Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
• Next, select the rate for the freight category that best describes your shipment. There are four categories of freight:
  - **Crated**: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
  - **Special Handling**: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?
• Collect shipments will be returned to the delivery carrier.
• To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
• “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW DO I SHIP TO SHOW SITE?
• Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
• All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
• Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
• Certified weight tickets must accompany all shipments.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com
**FREIGHT SERVICES**

**Uncrated**: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

**Carpet and/or Pad Only**: shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

- All inbound and outbound shipments are subject to overtime charges if the shipments are received, loaded or unloaded during the overtime hours specified on the Material Handling Order Form. This includes both warehouse and show site shipments.
- Add any late delivery or off-target charges listed on the Material Handling Order Form if the freight will be received after the deadlines listed on the Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

**WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?**

- Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

**WHERE DO I GET A FORKLIFT?**

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

**DO I NEED INSURANCE?**

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.

**FREEMAN**

**OTHER AVAILABLE FREIGHT SERVICES**

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return
NAME OF SHOW: 2021 NACDS Total Store Expo / AUGUST 21 - 23, 2021

COMPANY NAME: ___________________________  BOOTH #: ___________________________

CONTACT NAME: ___________________________  PHONE #: ___________________________

E-MAIL ADDRESS: ___________________________

Let Freeman Online® estimate your material handling charges for you. Log on to www.freeman.com/store, select your show and click on “Estimate My Material Handling Costs”. From Freeman Online® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

SPECIAL HANDLING: Material delivered in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. Federal Express, UPS & DHL are included in this category due to their delivery procedures.

UNCRATED: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points. Shipment Delivered after Deadline Date (in addition to above rates)

Carpet and/or Pad Only Shipment

Special Handling Shipment

Uncrated or Pad Wrapped Shipment

Cost of Pad Wrapped Shipments

Further charge for additional handling, such as ground unloading, stacked or constricted space unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. Federal Express, UPS & DHL are included in this category due to their delivery procedures.

STRATIFIED: Shipment Delivered after Deadline Date (in addition to above rates)

Carpet and/or Pad Only Shipment

Special Handling Shipment

Uncrated or Pad Wrapped Shipment

Cost of Pad Wrapped Shipments

Small Package - Maximum weight is 30 lbs per shipment*

Price per

CWT

Cost (200 lb. Min.)

Per Shipment

$ 40.00

* A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

Cart Service - Intended for "privately owned vehicles"**

Per Trip

$109.25

* A “privately owned vehicle” is any vehicle that is primarily designated to transport passengers, not cargo or freight. Included in this category are: pick-up, passenger van, taxi and limousine.

ADDITIONAL SURCHARGES:

Shipment Delivered after Deadline Date (in addition to above rates)

Warehouse Shipment after August 11, 2021

Show Site Shipment after August 23, 2021

Overtime Charge - Inbound (in addition to above rates)

Crate or Skidded Shipment

Special Handling Shipment

Uncrate or Pad Wrapped Shipment

Carpet and/or Pad Only Shipment

Overtime Charge - Outbound (in addition to above rates)

Crate or Skidded Shipment

Special Handling Shipment

Uncrate or Pad Wrapped Shipment

Carpet and/or Pad Only Shipment

<table>
<thead>
<tr>
<th>Description</th>
<th>Weight</th>
<th>CWT</th>
<th>Price per CWT</th>
<th>Estimated Total Cost (200 lb. Min.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surcharge</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8.81% Tax

Total

(503521)
Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?
Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?
Trailer loaded “high and tight” shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?
Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?
Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or “cubed out” shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?
Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?
Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?
Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have “No Documentation”?
Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What is the difference between Crated and Uncrated Shipments?
Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

What about carpet only shipments?
Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

For frequently asked questions and material handling estimator tools, go to www.freeman.com/store
CART SERVICE / PRIVATELY OWNED VEHICLES ONLY

POV EXPRESS

(Maximum Weight 250 lbs.)

To help alleviate the problems and frustrations associated with exhibitors carrying their small exhibit materials during move-in, Freeman is pleased to provide a cartload for one (1) round trip from the dock to your booth and from your booth to the dock for a charge of $109.25.

This service will be available during move-in and move-out.

A Cartload is defined as Privately Owned Vehicles (POV's) cars, small vans, 1/2 ton pick-ups, SUV's or company owned truck with a trailer length no greater than 12' in length.

Each cart will handle a load approximately 3' wide x 5' long and approximately 3' high. Due to safety reasons, it will be the judgement of the Freight Supervisor if the load can go higher than 3 feet. No individual cart will be more than 250 lbs. in freight weight.

If you arrive with truck/van or trailer filled with exhibit material you will not qualify for this service.

A POV, or privately owned vehicle, is considered to be any vehicle that is primarily designed to transport passengers, not cargo or freight. Examples include pick-ups, passenger vans, taxis, limos, etc.

A cartload is eight (8) pieces or less (weighing less than 250 lbs. total) There is one cartload allowed per vehicle.

Freight that is too large or heavy must be handled by Freeman at their freight handling rates. No personal trucks (1 ton & over), no rental trucks, or bobtails will be unloaded through cart load service.

To receive this service, proceed directly to the POV lot and watch for the Cartload Service signage.

Freight will be unloaded from the specific POV dock location designated by Freeman.

NOT ACCEPTABLE
EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN.

For fast, easy ordering, go to www.freeman.com/store.

SHIPPING INFORMATION

<table>
<thead>
<tr>
<th>SELECT A CARRIER:</th>
<th>SELECT A LEVEL OF SERVICE:</th>
<th>SELECT SHIPMENT OPTIONS (IF APPLICABLE):</th>
<th>SELECT DESIRED NUMBER OF LABELS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freeman Exhibit Transportation</td>
<td>1 Day: Delivery next business day</td>
<td>Have loading dock</td>
<td>____________</td>
</tr>
<tr>
<td>Other Carrier</td>
<td>2 Day: Delivery by 5:00 PM second business day</td>
<td>Lift gate required</td>
<td></td>
</tr>
<tr>
<td>No need to schedule your outbound shipment. Charges will appear on your Freeman invoice.</td>
<td>Deferred: Delivery within 3-5 business days</td>
<td>Air ride required</td>
<td></td>
</tr>
<tr>
<td>Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.</td>
<td></td>
<td>Residential</td>
<td></td>
</tr>
</tbody>
</table>

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.
TO: ____________________________

EXHIBITOR NAME

C/O: FREEMAN

4493 FLORENCE ST
DENVER, CO 80238

WAREHOUSE

(503521)

EVENT: 2021 NACDS Total Store Expo

BOOTH NO: ________ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
<table>
<thead>
<tr>
<th>TO:</th>
<th>EXHIBITOR NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>C/O:</td>
<td>FREEMAN</td>
</tr>
<tr>
<td></td>
<td>4493 FLORENCE ST</td>
</tr>
<tr>
<td></td>
<td>DENVER, CO 80238</td>
</tr>
</tbody>
</table>

HANGING SIGN

<table>
<thead>
<tr>
<th>EVENT:</th>
<th>2021 NACDS Total Store Expo</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOOTH NO:</td>
<td>NO. _ of _ PCS</td>
</tr>
</tbody>
</table>

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
Nationwide Service
Visit us at freeman.com or call 1.888.508.5054 for customer service, 7am-7pm CT Monday through Friday and 8am-5pm CT Saturday.

FREEMAN® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make FREEMAN® Trade Show Furnishings your furniture solution.
EMPOWERING YOUR BUSINESS FROM THE GROUND UP

Meaningful engagement doesn’t have to be complicated. You just need the right elements. Whether you’re a global brand testing a new product, a startup seeking exposure, or an organization needing flexibility, the furnishings to create a dynamic brand experience start here.

To learn more about our exhibit solutions, go to freeman.com/exhibit-design

It’s not about building a booth. It’s about designing a

Fairfax Sofa & La Brea Chair
10’x10’ Booth
Top 10 Booth Design Tips
Attract, Engage and Inspire.

1. Spin Around. Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!

2. Get Connected. Communal tables help facilitate networking opportunities and build connections.

3. Creature Comforts. Design a comfortable “living room” space with soft lounge seating to relax clients and encourage conversation.

4. Keep it Green. Don’t forget the greenery to warm up your booth environment by bringing nature indoors.

5. Demo Down. Square or circular ottomans are a great way to design small theaters for quick demonstrations.

6. Level the field! Low and casual seating makes clients more comfortable and open to learning.

7. Stay Social. Style furnishings to create shareable moments worthy of Instagram.

8. Gather Round! Ottomans styled around a side table create an informal campfire setting for small group discussions.

9. Charge It! Powered tables and seating encourages clients to linger in the booth and recharge.

10. Provide a Pop! Colorful furnishings attract attention and help reinforce brand themes.

Roma Powered Seating and Rustique Table Booth
10'x20’

Malba Conference and Beverly Demonstration Booth
10’x20’

Munich Sectional Booth
10’x10’

Keep clients charged with powered seating and add a wireless charging table for attendees without charging cords.

Create a comfortable “living room” space with soft lounge seating to relax clients and facilitate conversation.

Design multifunctional booths with areas for demonstrations and a place for conferencing.
Power Up In Style.

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

**Powered Tables**

A. Ventura Powered Bar Tables
   - A) 820955 (white top)
   - B) 820950 (black top)
   - Silver frame

B. Ventura Powered Café Tables
   - A) 820964 (black top)
   - D) 820965 (white top)
   - Silver frame

**Powered Seating**

A. Naples Chair, Powered
   - A) 810120 (black vinyl)

B. Naples Sofa, Powered
   - B) 830121 (black vinyl)

C. Naples Loveseat, Powered
   - C) 830122 (black vinyl)

**Sydney Powered Cocktail Tables**

A. 82073 (white)
   - Brushed steel

B. 82076 (black)

**HEDGE**

83023 (white)

4’ Boxwood Hedge

42’’L 9’’D 42’’H

**ROMA**

81021 Chair, Powered

(white vinyl) 37’’L 37’’D 33’’H

83077 (white vinyl) 38’’L 30’’D 33’’H

**POWERED DETAIL**

830975 (white vinyl) 38’’L 30’’D 33’’H

**POWERED DETAIL**

820710 (white, AC plug-in)

20’’L 20’’D 18’’H

**POWERED DETAIL**

82075 (white)

28’’L 28’’D 18’’H

**POWERED DETAIL**

82076 (black)

28’’L 28’’D 18’’H

**POWERED DETAIL**

82073 (white)

48’’L 20’’D 18’’H (brushed steel)

**POWERED DETAIL**

82076 (black)
Powered Banquettes.

Modular System
Create round banquettes or custom serpentine seating. The Power Banquette system has three AC and two USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a freestanding charging station.

8506 Center Cone w/ Electrical Charging Outlet
(white vinyl)
38” RND 51” H

8507 Quarter Curve Ottoman
(white vinyl)
53” L 22” D 18” H

Ottoman Ring
(A curved ottoman seat)
(white vinyl)
18” RND 18” H

815119 Half Bench Ottoman
(white vinyl)
39” L 22” D 18” H

Powered Pedestals

A) 85061
24” L 24” D 36” H
B) 85063
24” L 24” D 42” H
(C) 85060
24” L 24” D 36” H
D) 85062
24” L 24” D 42” H

Powered Locking Pedestal
(white)
A) 85061
24” L 24” D 36” H
B) 85063
24” L 24” D 42” H
(C) 85060
24” L 24” D 36” H
D) 85062
24” L 24” D 42” H

Wireless Charging Table, Powered
E) 820710
(white, AC plug-in)
20” L, 20” D, 18” H

Please Note:
Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Please Note:
Mobile devices must be compatible with Qi wireless charging pad.

Powered Tech Desk

A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet
(black metal, laminate)
60” L, 30” D, 30” H

B) 84084 Tech Desk, Powered
(black metal, laminate)
60” L, 30” D, 30” H

C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate)
16” L, 20” D, 28” H

Wireless Charging Table, Powered
E) 820710
(white, AC plug-in)
20” L, 20” D, 18” H

Please Note:
Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Please Note:
Mobile devices must be compatible with Qi wireless charging pad.

Powered Tech Desk

A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet
(black metal, laminate)
60” L, 30” D, 30” H

B) 84084 Tech Desk, Powered
(black metal, laminate)
60” L, 30” D, 30” H

C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate)
16” L, 20” D, 28” H

Wireless Charging Table, Powered
E) 820710
(white, AC plug-in)
20” L, 20” D, 18” H

Please Note:
Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Please Note:
Mobile devices must be compatible with Qi wireless charging pad.

Powered Tech Desk

A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet
(black metal, laminate)
60” L, 30” D, 30” H

B) 84084 Tech Desk, Powered
(black metal, laminate)
60” L, 30” D, 30” H

C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate)
16” L, 20” D, 28” H

Wireless Charging Table, Powered
E) 820710
(white, AC plug-in)
20” L, 20” D, 18” H

Please Note:
Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Please Note:
Mobile devices must be compatible with Qi wireless charging pad.
Soft Seating
Create Engaging Booth Environments

VALENCIA
810180 Chair
(spice orange velvet)
28"L 29"D 30.5"H
83045 Sofa
(coffee brown velvet)
63"L 30.5"D 31"H

Baja
A) 810150 Chair
(white vinyl)
36"L 28"D 30.5"H
B) 83019 Sofa
(white vinyl)
86"L 28"D 30.5"H
C) 83020 Loveseat
(white vinyl)
61"L 30.5"D 30.5"H

Tangiers
A) 830118 Sofa
(beige textured)
78"L 37"D 36"H
B) 810118 Chair
(beige textured)
34"L 37"D 36"H
C) 830220 Loveseat
(beige textured)
57.5"L 37"D 37"H

VALENCIA
A) 810180 Chair
(spice orange velvet)
28"L 29"D 30.5"H
B) 83045 Sofa
(coffee brown velvet)
63"L 30.5"D 31"H

Baja
A) 810150 Chair
(white vinyl)
36"L 28"D 30.5"H
B) 83019 Sofa
(white vinyl)
86"L 28"D 30.5"H
C) 83020 Loveseat
(white vinyl)
61"L 30.5"D 30.5"H

Tangiers
A) 830118 Sofa
(beige textured)
78"L 37"D 36"H
B) 810118 Chair
(beige textured)
34"L 37"D 36"H
C) 830220 Loveseat
(beige textured)
57.5"L 37"D 37"H

Palm Beach Sofa & Swanson Chairs 10’x10’ Booth

Valencia Sofa & Chair 10’x10’ Booth

HEDGE
85035
4’ Boxwood Hedge
36”L 3’D 4’H

HEDGE
85015
4’ Boxwood Hedge
36”L 3’D 4’H

PALM BEACH
83040 Sofa
(white vinyl, brushed metal)
69”L 29”D 33”H

PALM BEACH
810180 Chair
(white vinyl, brushed metal)
28”L 29”D 30.5”H

SWANSON
810875 Swivel Chair
(white vinyl)
28”L 25”D 30”H

Visit
freemanco.com/store
| 1110
visit freemanco.com/store
Munich Collection
Modular Seating to Design Custom Exhibits

**MUNICH**
830201 Sectional 3pc.
(gray fabric)
93.5" L 34.5" D 30" H

830203 4' Boxwood Hedge
48" L 12" W 45" H

**HEDGE**

810151 Munich Armless Chair
(gray fabric)
22.5" L 27" D 28.5" H

810150 Munich Corner Chair
(gray fabric)
26" L 27" D 28.5" H

830200 Munich Armless Loveseat
(gray fabric)
45" L 27" D 28.5" H

830202 Munich Sofa
57" L 35" D 34" H

WIRELESS CHARGING TABLE, POWERED
820710 (white, AC plug-in)
20" L 20" D 18" H

KEY LARGO
A) 810950 Chair
(black fabric)
35" L 35" D 34" H
B) 830950 Loveseat
(black fabric)
57" L 35" D 34" H
C) 830951 Sofa
(black fabric)
79" L 35" D 34" H

FAIRFAX
A) 830949 Sofa
(white vinyl, brushed metal)
62" L 26" D 30" H
B) 810949 Chair
(white vinyl, brushed metal)
27" L 26" D 30" H

NAPLES
A) 810119 Chair
(black vinyl)
36" L 30" D 33.25" H
810120 (Powered)
B) 830119 Sofa
(black vinyl)
87" L 30" D 33.25" H
830121 (Powered)
C) 830120 Loveseat
(black vinyl)
62" L 30" D 33.25" H
830122 (Powered)

Available in Power

**ALLEGRO**
A) 81019 Chair
(blue fabric)
36" L 34.75" D 30" H
B) 83015 Sofa
(blue fabric)
73" L 34.75" D 30" H

**WIRELESS**

8109949 Sofa
(white vinyl, brushed metal)
62" L 26" D 30" H

810949 Chair
(white vinyl, brushed metal)
27" L 26" D 30" H

**FAIRMONT**
A) 830949 Sofa
(white vinyl, brushed metal)
62" L 26" D 30" H
B) 810949 Chair
(white vinyl, brushed metal)
27" L 26" D 30" H

**NAPLES**
A) 810119 Chair
(black vinyl)
36" L 30" D 33.25" H
810120 (Powered)
B) 830119 Sofa
(black vinyl)
87" L 30" D 33.25" H
830121 (Powered)
C) 830120 Loveseat
(black vinyl)
62" L 30" D 33.25" H
830122 (Powered)

visit freemanco.com/store
Accent Chairs

A) 810874 La Brea Chair (charcoal gray, fabric) 35"L 27"D 40"H
B) 810145 Wentworth Chair (brown vinyl) 32.1"L 26"D 31.5"H
C) 8103 Key West Chair (black) 31"L 31"D 31"H
D) 810875 Swanson Swivel Chair (white vinyl) 28"L 25"D 30"H

Accent Chair Styles

A) 81016 Madrid Chair (leather vinyl) 30"L 30"D 31.5"H
B) 810199 Fairfax Chair (leather, brushed metal) 27"L 26"D 30"H
C) 810151 Munich Armless Chair (gray fabric) 22.5"L 27"D 28.5"H
D) 81047 Pro Executive Guest Chair (black vinyl) 26"L 22"D 30"H

Meeting & Stage Chairs

Marina Chair
17.5"L 19.5"D 35.7"H
A) 810164 (white vinyl)
B) 810160 (black vinyl)
C) 810161 (brown fabric)

Meeting Chair
25.5"L 23.5"D 34.1"H
D) 810183 (brown fabric)
E) 810186 (beige fabric)
F) 810148 (leather vinyl)
Group Seating

ZENITH
A) 810851 Chair
  (white, chrome)
  18.25"L 22"D 32"H
B) 820241 Madison Hydraulic Café Table
  (chrome base, gray acrylic top)
  30" RND 29"H

LAGUNA
C) 810861 Chair
  (maple, chrome)
  18"L 19"D 34"H
D) 820123 Round Café Table
  (white laminate top, chrome hydraulic base)
  30" RND 29"H

MALBA
A) 810131 Chair (gray)
B) 810130 Chair (green)

MARINA
A) 810164 Chair
  (white vinyl)
B) 810160 Chair
  (brown vinyl)
C) 810161 Chair
  (brown fabric)
D) 810162 Chair
  (ocean blue fabric)
E) 810163 Chair
  (red fabric)

MARINA
A) 810164 Chair
  (white vinyl)
B) 810160 Chair
  (black vinyl)
C) 810161 Chair
  (brown fabric)
D) 810162 Chair
  (ocean blue fabric)
E) 810163 Chair
  (red fabric)

Mix & Match
Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

J) 210108 LIMERICK® Chair
The LIMERICK® Chair by HERMAN MILLER®
  18"W X 17.75"D X 33.1"H

Visit freemanco.com/store | 17
Ottomans

Vibe Cube
18" L 18" D 18" H
A) 81535 (citrus green vinyl)
B) 81537 (apricot orange vinyl)
C) 81538 (desert rose vinyl)
D) 81536 (taupe vinyl)
E) 81531 (white vinyl)
F) 81530 (black vinyl)
G) 81534 (pistachio vinyl)
H) 81533 (silver vinyl)
J) 81519 (red vinyl)
K) 81517 (yellow vinyl)
L) 81518 (blue vinyl)
M) 81525 (orange vinyl)

Marche Swivel
60"L 22"D 18" H
A) 81546 (white vinyl)
B) 81548 (black vinyl)
C) 81552 (gray fabric)
D) 81553 (red fabric)
E) 81554 (ocean blue fabric)
F) 81553 (linen fabric)
G) 81552 (brown fabric)
H) 81551 (brushed metal)

Lights & Shapes

Marche Swivel Ottomans
17" RND 18" H
A) 815150 (white vinyl)
B) 815152 (red fabric)
C) 815153 (gray fabric)
D) 815156 (plum fabric)
E) 815157 (blue fabric)
F) 815158 (gray fabric)
G) 815159 (ocean blue fabric)
H) 815160 (linen fabric)
J) 815157 (brushed metal)
K) 815156 (orange fabric)
L) 815158 (black vinyl)
M) 815150 (brushed metal)
N) 815143 (shimmer green)
O) 815142 (distressed brown vinyl)
Accent Tables

MESA
Cocktail Table
47"L 24"D 16"H
A) 820135 (glass, chrome)
B) 820136 (wood, chrome)

End Table
32.25" RND 21.25"H
C) 820252 (glass, chrome)
D) 820253 (wood, chrome)

ALONDRA
Cocktail Table
47"L 24"D 16"H
A) 820126 (glass, chrome)
B) 820127 (wood, chrome)

End Table
32.25" RND 21.25"H
C) 820254 (glass, chrome)
D) 820255 (wood, chrome)

GEO
Cocktail Table
36" RND 17"H
A) 820134 (glass, chrome)
B) 820135 (wood, bronze)

End Table
20.5" RND 21.25"H
C) 820235 (glass, chrome)
D) 820236 (wood, bronze)

Available in Power

Sydney Side Tables
15.75"L 15.75"D 24"H
A) 820312 (white top, bronze)
B) 820313 (black top, bronze)
C) 820314 (wood top, bronze)

Sydney End Tables
21"L 20"D 22"H
D) 820315 (white)
E) 820316 (black)
F) 820317 (blue)
G) 820318 (wood)

Silverado Tables
(glass, chrome)
A) 820115 (end table)
B) 820116 (coctail table)

Edge LED Cube Table
M) 820177 (plexi top, white plastic)
N) 820178 (white, AC plug-in)

Aura Round Table
O) 820184 (white metal)

Visit freemanco.com/store
Cafe Tables

Choose your base, black or chrome, then pick a color that suits your design.

Cafe Tables
Standard Black Base
30" RND 29.5"H
A) 820120 (white)
also available
820126 (Madison) / gray acajou
820941 (blue)
820942 (white)
8201236 (black)
8201235 (brushed gunmetal)
8201239 (brushed yellow)
8201237 (green)
8201238 (orange)
36" RND 29.5"H
820143 (black)

Cafe Tables
Hydraulic Chrome Base
30" RND 29.5"H
B) 820923 (graphite nebula)
also available
8201208 (maple)
820921 (red)
820940 (blue)
820942 (white)
8201232 (black)
8201231 (black)
8201230 (brushed gunmetal)
8201239 (brushed yellow)
8201232 (green)
8201233 (orange)
36" RND 29.5"H
820126 (white)
8201209 (maple)
820106 (graphite nebula)
820142 (black)

Customize and Create

Mix & Match
Create your look. Choose from a wide variety of tables and seating options.

30" Round Cafe Table
A) 820941 Standard Black Base (blue top) 30" RND 29.5"H
B) 81093 Luna Chair (frosted, acrylic) 19.5"L, 19.75"D 32.5"H

A) 820940 Blue Hydraulic Cafe Table
(chrome base, blue top) 30" RND 29.5"H
B) 81093 Luna Chair
(gray) 20"L, 20.25"D 32.5"H

A) 820241 Madison Hydraulic Cafe Table
(chrome base, gray acajou top) 30" RND 29.5"H
B) 810130 Malba Chair
(green) 20"L, 20"D 32"H

E) 72069 Soho Black-Top Cafe Table
(black) 24"RND 30"H
also available
72057 36" RND 30"H | 72066 18" RND 18"H
F) 81082 Blade Chair
(red) 20.5"L, 19"D 30.5"H

C) 72063 Chelsea Butcher Block-Top Cafe Table
(white) 30" RND 30"H
also available
72064 36" RND 30"H
D) 810164 Marina Chair
(white vinyl) 17.5"L, 19.5"D 35"H
Bar Tables

Choose your base: black or chrome, then pick a color that suits your design.

A) 8201222 30" Round Bar Table (white top, chrome hydraulic base) 30" RND 45"H
B) 810952 Apex Barstool (blue ultra suede) 27" L 21" D 33"H

C) 8201226 Rustique Square Metal Bar Table (gunmetal) 23.75"L 23.75"D 41.25"H
D) 810839 Rustique Barstool (gunmetal) 13" L 13" D 30"H

E) 820930 30" Round Bar Table (white top, chrome hydraulic base) 30" RND 45"H
F) 810860 Laguna Barstool (maple, chrome) 18" L 20" D 43"H

G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base (Madison/gray acajou) 30" RND 45"H
H) 810850 Zenith Barstool (white, chrome) 19" L 20" D 44"H

Visit freemanco.com/store

Bar Tables
Standard Black Base
30" RND 42"H
A) 820121 (white) also available
B) 820919 (brushed yellow) also available
820364
(Medium gray acajou)
820915 (brushed gunmetal)
820916 (black)
820917 (green)
820918 (orange)
820911 (blue)
820913 (red)
820914 (brushed yellow)
8201236 (black)
36" RND 42"H
821341 (black)

Bar Tables
Hydraulic Chrome Base
30" RND 45"H
C) 820920 (red) also available
8201207 (maple)
820932 (graphite nebula)
820910 (brushed gunmetal)
820911 (black)
820912 (green)
820913 (orange)
820914 (brushed yellow)
820932 (wood)
8201236 (black)
36" RND 45"H
820125 (white)
8201211 (graphite nebula)
8201205 (maple)
8201240 (black)

Bar Tables

Choose from a variety of table top colors and styles for the perfect look.

C) 720163 Chelsea Butcher Block-Top Bistro Table (oak) 30" RND 42"H
also available
720164 36" RND 42"H

D) 81092 Lucent Barstool (frosted, acrylic) 22" L 22.5" D 45.5"H

E) 72070 Soho Black-Top Bistro Table (black) 34" RND 42"H
also available
72068 36" RND 42"H

F) 81093 Apex Barstool (real style) 27" L 21" D 33"H

Visit freemanco.com/store

Style & Design

Choose from a variety of table top colors and styles for the perfect look.

Visit freemanco.com/store
Barstools

**LIFT Barstools**
10” RND 23–33.5”H
- A) 810870 (white vinyl)
- B) 810873 (red vinyl)
- C) 810871 (black vinyl)
- D) 810872 (gray vinyl)

**Barstools**

A. 810891 (black vinyl)
B. 810953 (red vinyl)
C. 810954 (white vinyl)
D. 810952 (blue ultra suede)

**Zoe Barstools**
15”L, 16”D 30-34.75”H
- A) 810940 (white, chrome)
- B) 810941 (black, chrome)
- C) 810942 (red, chrome)
- D) 810943 (blue, chrome)

**Apex Barstools**
21”L, 21”D 33”H
- A) 810951 (black vinyl)
- B) 810953 (red vinyl)
- C) 810954 (white vinyl)
- D) 810952 (gray vinyl)

**Banana Barstools**
21”L, 22”D 41.75”H
- A) 810957 (black vinyl)
- B) 810958 (red vinyl)
- C) 810959 (white vinyl)
- D) 810960 (blue ultra suede)

**Zoey Barstools**
15”L, 16”D 30-34.75”H
- A) 810870 (white vinyl)
- B) 810873 (red vinyl)
- C) 810871 (black vinyl)
- D) 810872 (gray vinyl)

**Lift Barstools**
10” RND 23–33.5”H
- A) 810870 (white vinyl)
- B) 810873 (red vinyl)
- C) 810871 (black vinyl)
- D) 810872 (gray vinyl)

**Mix & Match**

T) 720163 Butcher Block Top Bistro (oak) 36”L, RND 42”H
- Also available 720164 36” RND 42”H

U) 210109 LIMERIC® Stool BY HERMAN MILLER™
- (white) 18” X 17.75” X 44”H
- Also available 71047 w/ arms

R) Gas Lift Stool w/ arms
- 24”W X 22”D X 44”H
- 71046 (gray, adjustable) also available

Q) 71038 Black Diamond Stool
- (black) 22”W X 18”L X 46”H

P) 81080 (sky blue)

O) 81081 (sky blue)

N) 81080 (sky blue)

M) 81080 (sky blue)

L) 81080 (sky blue)

K) 81080 (sky blue)

J) 81080 (sky blue)

I) 81080 (sky blue)

H) 81080 (sky blue)

G) 81080 (sky blue)

F) 81080 (sky blue)

E) 81080 (sky blue)

D) 81080 (sky blue)

C) 81080 (sky blue)

B) 81080 (sky blue)

A) 81080 (sky blue)

Visit freemanco.com/store | 27
Conference Tables

42” Round Conference Table
A) 820260 (Madison/gray acajou)
B) 8201244 (black top, black)

MADISON
(Madison/gray acajou)
A) 820260
B) 8201244

820261 5’ Table
60”L 48”D 29”H

820262 8’ Table
96”L 60”D 29”H

820263 10’ Table
120”L 48”D 29”H

Pro Executive Mid Back Chair
24”L 22”D 40”H
A) 810945 (white vinyl)
B) 810944 (black vinyl)
Adjustable height

Atomic Round Tables (glass, chrome)
C) 820125 42” RND 30”H
D) 820126 36” RND 30”H

Geo Rectangular Tables
60”L 36”D 29”H
E) 82041 (glass, black)
F) 82051 (glass, chrome)

Geo Rounded Square Tables
42”L 42”D 29”H
G) 82044 (glass, chrome)
H) 82043 (glass, black)

6’ Conference Tables (graphite nebula)
72”L 27.5”D 30”H
J) 820705 Merlin

Multi Use Table (gray laminate, black)
48”L 24”D 30”H
K) 820706 Work Table (white laminate, white)
48”L 24”D 30”H

A) 810170 Cupertino Mid Back Chair
Black vinyl, chrome 27”L 30.5”D 40-43”H Adjustable.
B) 810175 Genesis Chair
Black fabric, black 27.5”L 27.5”D 40-43.5”H Adjustable.

B. A.

Pro Executive Mid Back Chair
24”L 22”D 40”H
A) 810945 (white vinyl)
B) 810944 (black vinyl)
Adjustable height

Atomic Round Tables (glass, chrome)
C) 820125 42” RND 30”H
D) 820126 36” RND 30”H

Geo Rectangular Tables
60”L 36”D 29”H
E) 82041 (glass, black)
F) 82051 (glass, chrome)

Geo Rounded Square Tables
42”L 42”D 29”H
G) 82044 (glass, chrome)
H) 82043 (glass, black)

I) 820123 6’ Conference Tables (graphite nebula)
72”L 27.5”D 30”H
J) 820705 Merlin

Multi Use Table (gray laminate, black)
48”L 24”D 30”H
K) 820706 Work Table (white laminate, white)
48”L 24”D 30”H

A) 810170 Cupertino Mid Back Chair
Black vinyl, chrome 27”L 30.5”D 40-43”H Adjustable.
B) 810175 Genesis Chair
Black fabric, black 27.5”L 27.5”D 40-43.5”H Adjustable.
Executive Seating

Pro Executive High Back Chair
28" W X 28" D X 49" H
A) 810844 (white vinyl)
B) 810746 (black vinyl)
Adjustable height

Cupertino Mid Back Chair
A) 810770 (black vinyl, chrome) 27" L X 30.5" D X 40-43" H
B) 810775 (black fabric, black) 27.5" L X 27.5" D X 40-43.5" H

Gas Lift Chair
24" W X 20.5" D X 48" H
A) 710448 (gray, adjustable)
B) 710447 (no arms)

Pro Executive Guest Chair
24" W X 24" D X 34" H
810947 (black vinyl)

Task Stool
810925
(31.75" L X 31.75" D X 40-25" H)
Adjustable height

Communal and Powered Tables
Choose from a variety of powered, solid or grommet hole table tops.

Bar Tables
Colors not available in all table options. Please check options listed to the right.

Table Top Options
BLACK  WHITE  MAPLE

Ventura Powered
Bar Tables
(silver frame)
72.25" L X 26.25" D X 42" H
A) 820950 (black top)
B) 820952 (white top)

Ventura Communal
Bar Tables
(silver frame)
72.25" L X 26.25" D X 42" H
Maple Top
B) 820954 (solid)
C) 820951 (grommets)
White Top
D) 820956 (solid)
E) 820952 (solid)

Ventura Powered
Café Tables
(silver frame)
72.25" L X 26.25" D X 30" H
A) 820964 (black top)
B) 820965 (white top)

Ventura Communal
Café Tables
(silver frame)
72.25" L X 26.25" D X 30" H
Maple Top
C) 820963 (solid)
D) 820964 (grommets)
White Top
E) 820966 (solid)

Bar Tables

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

Café Tables

A. B. C.

A. B. C.

A. B. C.

A. B. C.

Bar Tables

A. B. C.

A. B. C.

A. B. C.

A. B. C.

Café Tables

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.

A. B. C.
Office Essentials

MADISON
A) 84075 Madison Executive Desk
(gray acajou) 60”L 30”D 29”H
B) 84077 Madison Credenza
(gray acajou) 60”L 20”D 29”H
C) 810135 Task Stool
(black fabric) 27.5”L 27.5”D 32.75”-40.25”H Adjustable
D) 810844 Pro Executive
High Back Chair
(white classic vinyl) 25”L 24”D 48”H Adjustable

Tech Powered Desk
A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet
(black metal, laminate) 60”L 30”D 30”H
B) 84084 Tech Desk, Powered
(black metal, laminate) 60”L 30”D 30”H
C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate) 16”L 20”D 28”H

Lighting & Shelving
A) 850708 Floor Lamp
18” RND 55”H
B) 850707 Table Lamp
16” RND 26”H
C) 850208 Posh Shelving
(chrome, acrylic) 36”L 18”D 72”H
D) 84078 Madison Bookcase
(gray acajou) 36”L 12”D 72”H

Denotes AC and USB charging outlets

visit freemanco.com/store | visit freemanco.com/store
Show Essentials

**Midtown Powered Counter**
Metallic pewter-gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

85030
7’ Boxwood Hedge
36.5” L x 12” D x 84” H

85060
Laguna Barstool
(maple, chrome)
18” L x 20” D x 47” H

**Display Counter**
A) 72056 Display Counter
(back)
24” W x 44” L x 42” H
B) 310109 LEMBERG Steel
by HERMAN MILLER®
white
18” X 12.75” L X 44” H

**Lighted & Greenery Products**
LED light available in white, red, green, blue and rolling color.

A) 81526 Edge LED Cube Ottoman
white plastic
20” L x 20” D x 20” H
A/C power only
B) 82057 Edge LED Cube Table
(plexi top, white plastic)
20” L x 20” D x 20” H
A/C power only
C) 85030 7’ Boxwood Hedge
36.5” L x 12” D x 84” H
D) 85035 4’ Boxwood Hedge
46” L x 9” D x 47” H

**Midtown Bar**
Metallic pewter-gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

A) 850101
B) 850100

A) 810952
LIMERICK®
BY HERMAN MILLER®
white
18” X 17.75” L X 44” H

**Apex Barstool**
C) 850100
(pewter)
A/C power only
B) 850100
(lighted with plug-in)
Draped or Undraped Tables & Counters

Table-Drape Colors

<table>
<thead>
<tr>
<th>Color</th>
<th>Table Draped</th>
<th>Counter Draped</th>
</tr>
</thead>
<tbody>
<tr>
<td>black</td>
<td>24&quot; X 30&quot;</td>
<td>24&quot; X 42&quot;</td>
</tr>
<tr>
<td>green</td>
<td>30&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>flax</td>
<td>30&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>grey</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>blue</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>plum</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>brown</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>gold</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>red</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>white</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
<tr>
<td>taupe</td>
<td>24&quot;</td>
<td>Counter Undraped</td>
</tr>
</tbody>
</table>

Special Draping: Special drape is available in a variety of colors. Refer to the order form for details. Table-top risers are available in a variety of sizes. See order form for details.

Visit us at freeman.com for ordering and full product line.

**Sizing Chart**

*Table and counter widths are available in select cities*

- **24" X 30"**
  - **Table Draped**
    - 124330: 3 x 24" x 30" H
    - 124430: 4 x 24" x 30" H
    - 124630: 6 x 24" x 30" H
    - 124830: 8 x 24" x 30" H
  - **Counter Draped**
    - 124342: 3 x 24" x 42" H
    - 124442: 4 x 24" x 42" H
    - 124642: 6 x 24" x 42" H
    - 124842: 8 x 24" x 42" H

- **24" X 30"**
  - **Table Undraped**
    - 125330: 3 x 24" x 30" H
    - 125430: 4 x 24" x 30" H
    - 125630: 6 x 24" x 30" H
    - 125830: 8 x 24" x 30" H
  - **Counter Undraped**
    - 125342: 3 x 24" x 42" H
    - 125442: 4 x 24" x 42" H
    - 125642: 6 x 24" x 42" H
    - 125842: 8 x 24" x 42" H

- **30" X 30"**
  - **Table Draped**
    - 130330: 3 x 30" x 30" H
    - 130430: 4 x 30" x 30" H
    - 130630: 6 x 30" x 30" H
    - 130830: 8 x 30" x 30" H
  - **Counter Draped**
    - 130342: 3 x 30" x 42" H
    - 130442: 4 x 30" x 42" H
    - 130642: 6 x 30" x 42" H
    - 130842: 8 x 30" x 42" H

- **30" X 30"**
  - **Table Undraped**
    - 131330: 3 x 30" x 30" H
    - 131430: 4 x 30" x 30" H
    - 131630: 6 x 30" x 30" H
    - 131830: 8 x 30" x 30" H
  - **Counter Undraped**
    - 131342: 3 x 30" x 42" H
    - 131442: 4 x 30" x 42" H
    - 131642: 6 x 30" x 42" H
    - 131842: 8 x 30" x 42" H

- **4th Side**
  - **Table Draped 30"**
    - 12404630: Drape Table 4th Side 6" x 30"
    - 12404830: Drape Table 4th Side 8" x 30"
  - **Table Draped 42"**
    - 12404642: Drape Table 4th Side 6" x 42"
    - 12404842: Drape Table 4th Side 8" x 42"
A) 750125
Round Literature Rack
(Black)
17”W X 17”L X 57”H

B) 750136
Flat Literature Rack
(Black)
10”W X 55”H

C) 84080
3 Drawer File Cabinet on Casters
(Black metal, laminate)
16”L 20”D 28”H

D) 74082
2 Drawer File Cabinet
with Lock
(Tan metal)
15”W X 29”L X 28”H

E) 74081
4 Drawer File Cabinet
with Lock
(Tan metal)
15”W X 29”L X 50”H

F) 8503001
Large Refrigerator
(White)
14.0 cubic feet
28”W X 28”L X 64”H

G) 75057
Small Refrigerator
4.0 cubic feet
20”W X 22”D X 33”H

A) 10201484
Floor Standing Bulletin Board
(Black)
48”W X 96”L X 78”H

B) 71046
Gas Lift Stool w/ arms
(Grey, adjustable)
24”W X 20”D X 46”H
also available
71047 w/o arms

C) 220111
Chrome Stanchion
w/ 8’ Retractable Belt
(Black, belt)
42”H

D) 2201110
Chrome Bag Rack
(3” at center)
1”W X 41”H X 20”W

E) 220109
Chrome Coat Tree
(21”W at the base)
8 1/4”W X 69 1/2”H

F) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

G) 220134
Brushed Aluminum Easel
(open 5 1/4”W X 64 1/4”H)
26”W X 62”H

H) 220106
Corrugated Wastebasket
(Black)
NAME OF SHOW: 2021 NACDS Total Store Expo / August 21 - 23, 2021

CONTACT NAME: 
PHONE #: 
E-MAIL ADDRESS: 
COMPANY NAME: 
BOOTH #: 

Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>SOFT SEATING</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Naples Group - Black Vinyl</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>810119</td>
<td>Chair</td>
<td>567.45</td>
<td>624.20</td>
<td>794.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>830120</td>
<td>Loveseat</td>
<td>762.40</td>
<td>838.65</td>
<td>1,067.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>830119</td>
<td>Sofa</td>
<td>848.30</td>
<td>933.15</td>
<td>1,187.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Munich Group - Gray Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>810151</td>
<td>Armless Chair</td>
<td>519.90</td>
<td>571.90</td>
<td>727.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Baja Group - White Vinyl</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>81060</td>
<td>Chair</td>
<td>593.05</td>
<td>652.35</td>
<td>830.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>83020</td>
<td>Loveseat</td>
<td>630.90</td>
<td>694.00</td>
<td>883.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>83019</td>
<td>Sofa</td>
<td>922.90</td>
<td>1,015.20</td>
<td>1,292.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Valencia - Velvet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>810180</td>
<td>Chair - Spice Orange</td>
<td>386.85</td>
<td>425.55</td>
<td>541.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>83045</td>
<td>Sofa - Coffee Brown</td>
<td>581.45</td>
<td>639.60</td>
<td>814.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Key Largo Group - Black Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>830950</td>
<td>Loveseat</td>
<td>567.70</td>
<td>624.45</td>
<td>794.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>830951</td>
<td>Sofa</td>
<td>630.55</td>
<td>693.60</td>
<td>882.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810950</td>
<td>Chair</td>
<td>365.75</td>
<td>402.35</td>
<td>512.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Allegro Group - Blue Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>81019</td>
<td>Chair</td>
<td>606.15</td>
<td>666.75</td>
<td>848.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>83015</td>
<td>Sofa</td>
<td>967.45</td>
<td>1,064.20</td>
<td>1,354.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fairfax Group - White Vinyl</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>810949</td>
<td>Chair</td>
<td>365.75</td>
<td>402.35</td>
<td>512.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>830949</td>
<td>Sofa</td>
<td>584.15</td>
<td>642.55</td>
<td>817.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Palm Beach - White Vinyl</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>83040</td>
<td>Sofa</td>
<td>663.80</td>
<td>730.20</td>
<td>929.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sterling Group - Gray Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>81037</td>
<td>Chair</td>
<td>712.00</td>
<td>783.20</td>
<td>996.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8309</td>
<td>Sofa</td>
<td>1,062.00</td>
<td>1,168.20</td>
<td>1,486.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CASUAL SEATING</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ottomans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>815122</td>
<td>Endless Square - White Vinyl</td>
<td>352.55</td>
<td>387.80</td>
<td>493.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815123</td>
<td>Endless Square - Black Vinyl</td>
<td>352.55</td>
<td>387.80</td>
<td>493.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815953</td>
<td>Endless Curve - White Vinyl</td>
<td>474.90</td>
<td>522.40</td>
<td>664.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815952</td>
<td>Endless Curve - Black Vinyl</td>
<td>474.90</td>
<td>522.40</td>
<td>664.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81518</td>
<td>Vibe Cube - Blue Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81519</td>
<td>Vibe Cube - Red Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81525</td>
<td>Vibe Cube - Orange Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81517</td>
<td>Vibe Cube - Yellow Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81530</td>
<td>Vibe Cube - Black Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81531</td>
<td>Vibe Cube - White Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81532</td>
<td>Vibe Cube - Steel Blue Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
</tbody>
</table>
Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>81533</td>
<td>Vibe Cube - Silver Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81534</td>
<td>Vibe Cube - Purple Vinyl</td>
<td>170.25</td>
<td>187.30</td>
<td>238.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81535</td>
<td>Vibe Cube - Citrus Green Vinyl</td>
<td>148.80</td>
<td>163.70</td>
<td>208.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81536</td>
<td>Vibe Cube - Taupe Vinyl</td>
<td>148.80</td>
<td>163.70</td>
<td>208.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81537</td>
<td>Vibe Cube - Spice Orange Vinyl</td>
<td>103.00</td>
<td>113.30</td>
<td>144.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81538</td>
<td>Vibe Cube - Desert Rose Vinyl</td>
<td>148.80</td>
<td>163.70</td>
<td>208.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815151</td>
<td>Marche Swivel - Gray Fabric</td>
<td>237.40</td>
<td>261.15</td>
<td>332.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815159</td>
<td>Marche Swivel - Blue Fabric</td>
<td>237.40</td>
<td>261.15</td>
<td>332.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815152</td>
<td>Marche Swivel - Linen Fabric</td>
<td>237.40</td>
<td>261.15</td>
<td>332.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815155</td>
<td>Marche Swivel - Rose Quartz Fabric</td>
<td>237.40</td>
<td>261.15</td>
<td>332.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>815160</td>
<td>Marche Swivel - Orange Fabric</td>
<td>237.40</td>
<td>261.15</td>
<td>332.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81540</td>
<td>Marche Swivel - Forest Green Vinyl</td>
<td>231.20</td>
<td>254.30</td>
<td>323.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81541</td>
<td>Marche Swivel - Teal Velvet</td>
<td>231.20</td>
<td>254.30</td>
<td>323.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81542</td>
<td>Marche Swivel - Distressed Brown Vinyl</td>
<td>231.20</td>
<td>254.30</td>
<td>323.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81543</td>
<td>Marche Swivel - Black Vinyl</td>
<td>231.20</td>
<td>254.30</td>
<td>323.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81559</td>
<td>Marche Swivel - Ivory Faux Sheep Fur</td>
<td>142.00</td>
<td>156.20</td>
<td>198.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81550</td>
<td>Beverly Bench Ottomans</td>
<td>441.70</td>
<td>485.85</td>
<td>618.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81551</td>
<td>Beverly Small Bench Ottomans</td>
<td>441.70</td>
<td>485.85</td>
<td>618.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81556</td>
<td>Accent Chairs</td>
<td>214.00</td>
<td>235.40</td>
<td>299.60</td>
<td></td>
</tr>
<tr>
<td>Qty</td>
<td>Part #</td>
<td>Description</td>
<td>Online Price</td>
<td>Discount Price</td>
<td>Standard Price</td>
<td>Total</td>
</tr>
<tr>
<td>-----</td>
<td>-----------</td>
<td>--------------------------------------------------</td>
<td>--------------</td>
<td>---------------</td>
<td>----------------</td>
<td>-------</td>
</tr>
<tr>
<td></td>
<td>810816</td>
<td>Madrid Chair - White Vinyl/Chrome</td>
<td>939.10</td>
<td>1,033.00</td>
<td>1,314.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810948</td>
<td>Meeting Chair - White Vinyl</td>
<td>316.65</td>
<td>348.30</td>
<td>443.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810164</td>
<td>Marina Chair - White Vinyl</td>
<td>161.00</td>
<td>177.10</td>
<td>225.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810160</td>
<td>Marina Chair - Black Vinyl</td>
<td>161.00</td>
<td>177.10</td>
<td>225.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810161</td>
<td>Marina Chair - Brown Fabric</td>
<td>161.00</td>
<td>177.10</td>
<td>225.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810162</td>
<td>Marina Chair - Ocean Blue Fabric</td>
<td>161.00</td>
<td>177.10</td>
<td>225.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810163</td>
<td>Marina Chair - Red Fabric</td>
<td>161.00</td>
<td>177.10</td>
<td>225.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810131</td>
<td>Malba Chair - Gray Molded Plastic</td>
<td>106.50</td>
<td>117.15</td>
<td>149.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810130</td>
<td>Malba Chair - Green Molded Plastic</td>
<td>103.75</td>
<td>114.15</td>
<td>145.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810846</td>
<td>Christopher Chair - White Vinyl/Chrome</td>
<td>149.05</td>
<td>163.95</td>
<td>208.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810851</td>
<td>Zenith Chair - White/Chrome</td>
<td>166.55</td>
<td>183.20</td>
<td>233.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810841</td>
<td>Rustique Chair - Gunmetal</td>
<td>149.05</td>
<td>163.95</td>
<td>208.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810837</td>
<td>Razor Armless Chair - White High Density Plastic</td>
<td>68.95</td>
<td>75.85</td>
<td>96.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810875</td>
<td>Swanson Swivel Chair - White Vinyl</td>
<td>275.15</td>
<td>302.65</td>
<td>385.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81083</td>
<td>Blade Chair - Sky Blue</td>
<td>88.95</td>
<td>97.85</td>
<td>124.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81082</td>
<td>Blade Chair - Red</td>
<td>88.95</td>
<td>97.85</td>
<td>124.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81093</td>
<td>Lucent Chair - Frosted Acrylic</td>
<td>223.55</td>
<td>245.90</td>
<td>312.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810145</td>
<td>Wentworth Chair - Brown Vinyl</td>
<td>285.95</td>
<td>314.55</td>
<td>400.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81024</td>
<td>Atherton Chair - Brown Vinyl</td>
<td>414.00</td>
<td>455.40</td>
<td>579.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81034</td>
<td>Bowery Chair - Yellow Fabric</td>
<td>388.00</td>
<td>426.80</td>
<td>543.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81005</td>
<td>Century Chair - Gray Velvet</td>
<td>436.00</td>
<td>479.60</td>
<td>610.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81036</td>
<td>Lena Chair - Green Leather</td>
<td>350.00</td>
<td>385.00</td>
<td>490.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81031</td>
<td>Montreal Chair - Blue Fabric</td>
<td>498.00</td>
<td>547.60</td>
<td>697.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81032</td>
<td>Pasadena Chair - White Plastic</td>
<td>280.00</td>
<td>308.00</td>
<td>392.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81038</td>
<td>Tech Chair - Gray Vinyl</td>
<td>336.00</td>
<td>369.60</td>
<td>470.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>81039</td>
<td>Tech Tablet Chair - Gray Vinyl</td>
<td>346.00</td>
<td>380.60</td>
<td>484.40</td>
<td></td>
</tr>
</tbody>
</table>

### Executive Seating

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>71046</td>
<td>Gray Gaslift Chair With Arms</td>
<td>284.65</td>
<td>313.10</td>
<td>398.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>71045</td>
<td>Gray Gaslift Chair Without Arms</td>
<td>275.30</td>
<td>302.85</td>
<td>385.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810874</td>
<td>La Brea Swivel Chair - Charcoal Gray Fabric</td>
<td>366.85</td>
<td>403.55</td>
<td>513.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810175</td>
<td>Genesis Chair - Black</td>
<td>418.90</td>
<td>460.80</td>
<td>586.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810844</td>
<td>Pro Executive High Back Chair - White Vinyl</td>
<td>339.70</td>
<td>373.65</td>
<td>475.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810946</td>
<td>Pro Executive High Back Chair - Black Vinyl</td>
<td>316.65</td>
<td>348.30</td>
<td>443.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810945</td>
<td>Pro Executive Mid Back Chair - White Vinyl</td>
<td>373.95</td>
<td>411.35</td>
<td>523.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810944</td>
<td>Pro Executive Mid Back Chair - Black Vinyl</td>
<td>373.95</td>
<td>411.35</td>
<td>523.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810947</td>
<td>Pro Executive Guest Chair - Black Vinyl</td>
<td>387.65</td>
<td>426.40</td>
<td>542.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810170</td>
<td>Cupertino Mid Back Chair - Black Vinyl</td>
<td>485.30</td>
<td>533.85</td>
<td>679.40</td>
<td></td>
</tr>
</tbody>
</table>

### Barstools

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>71088</td>
<td>Black Diamond Stool</td>
<td>212.00</td>
<td>233.20</td>
<td>296.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>71048</td>
<td>Gray Gaslift Stool with Arms</td>
<td>303.15</td>
<td>333.45</td>
<td>424.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>71047</td>
<td>Gray Gaslift Stool without Arms</td>
<td>293.70</td>
<td>323.05</td>
<td>411.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810860</td>
<td>Laguna Barstool - Maple/Chrome</td>
<td>176.75</td>
<td>194.45</td>
<td>247.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>210109</td>
<td>Limerick® Stool by Herman Miller</td>
<td>123.05</td>
<td>135.35</td>
<td>172.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810872</td>
<td>Lift Barstool - Gray Vinyl/Chrome</td>
<td>192.05</td>
<td>211.25</td>
<td>268.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810873</td>
<td>Lift Barstool - Red Vinyl/Chrome</td>
<td>192.05</td>
<td>211.25</td>
<td>268.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810871</td>
<td>Lift Barstool - Black Vinyl/Chrome</td>
<td>192.05</td>
<td>211.25</td>
<td>268.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810870</td>
<td>Lift Barstool - White Vinyl/Chrome</td>
<td>192.05</td>
<td>211.25</td>
<td>268.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>810103</td>
<td>Banana Barstool - White Vinyl/Chrome</td>
<td>227.25</td>
<td>250.00</td>
<td>318.15</td>
<td></td>
</tr>
</tbody>
</table>

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by the deadline date.
### Draped Tables & Counters

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>124330</td>
<td>Draped Table 3'L x 30'H</td>
<td>132.05</td>
<td>145.25</td>
<td>184.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>124430</td>
<td>Draped Table 4'L x 30'H</td>
<td>151.15</td>
<td>168.25</td>
<td>211.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>124630</td>
<td>Draped Table 6'L x 30'H</td>
<td>180.95</td>
<td>199.05</td>
<td>253.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>124830</td>
<td>Draped Table 8'L x 30'H</td>
<td>199.10</td>
<td>219.00</td>
<td>278.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12404630</td>
<td>4th Side Drape 6'L x 30'H</td>
<td>52.45</td>
<td>57.70</td>
<td>73.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12404630</td>
<td>4th Side Drape 8'L x 30'H</td>
<td>52.45</td>
<td>57.70</td>
<td>73.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>124342</td>
<td>Draped Counter 3'L x 42'H</td>
<td>183.85</td>
<td>214.00</td>
<td>271.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>124342</td>
<td>Draped Counter 4'L x 42'H</td>
<td>204.20</td>
<td>224.60</td>
<td>285.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>124642</td>
<td>Draped Counter 6'L x 42'H</td>
<td>245.35</td>
<td>269.90</td>
<td>343.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>124842</td>
<td>Draped Counter 8'L x 42'H</td>
<td>287.90</td>
<td>316.70</td>
<td>403.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12404642</td>
<td>4th Side Drape 6'L x 42'H</td>
<td>60.80</td>
<td>66.90</td>
<td>85.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12404642</td>
<td>4th Side Drape 8'L x 42'H</td>
<td>60.80</td>
<td>66.90</td>
<td>85.10</td>
<td></td>
</tr>
</tbody>
</table>

### Undraped Tables & Counters

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>125330</td>
<td>Undraped Table 3'L x 30'H</td>
<td>52.45</td>
<td>57.70</td>
<td>73.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>125430</td>
<td>Undraped Table 4'L x 30'H</td>
<td>68.60</td>
<td>75.45</td>
<td>96.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>125630</td>
<td>Undraped Table 6'L x 30'H</td>
<td>78.00</td>
<td>85.80</td>
<td>109.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>125830</td>
<td>Undraped Table 8'L x 30'H</td>
<td>89.80</td>
<td>98.80</td>
<td>125.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>125342</td>
<td>Undraped Counter 3'L x 42'H</td>
<td>89.80</td>
<td>98.80</td>
<td>125.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>125442</td>
<td>Undraped Counter 4'L x 42'H</td>
<td>98.50</td>
<td>108.35</td>
<td>137.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>125642</td>
<td>Undraped Counter 6'L x 42'H</td>
<td>109.75</td>
<td>120.75</td>
<td>153.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>125842</td>
<td>Undraped Counter 8'L x 42'H</td>
<td>122.15</td>
<td>134.35</td>
<td>171.00</td>
<td></td>
</tr>
</tbody>
</table>

### Table Top Risers - Risers are 8" wide

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1504100</td>
<td>Black 4'L x 7'H Corrugated Riser</td>
<td>29.25</td>
<td>32.20</td>
<td>40.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1504101</td>
<td>White 4'L x 7'H Corrugated Riser</td>
<td>29.25</td>
<td>32.20</td>
<td>40.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1506100</td>
<td>Black 6'L x 7'H Corrugated Riser</td>
<td>34.25</td>
<td>37.70</td>
<td>47.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1506101</td>
<td>White 6'L x 7'H Corrugated Riser</td>
<td>34.25</td>
<td>37.70</td>
<td>47.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1508100</td>
<td>Black 8'L x 7'H Corrugated Riser</td>
<td>39.50</td>
<td>43.45</td>
<td>55.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1508101</td>
<td>White 8'L x 7'H Corrugated Riser</td>
<td>39.50</td>
<td>43.45</td>
<td>55.30</td>
<td></td>
</tr>
</tbody>
</table>

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by the deadline date.
Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1504200</td>
<td>Black 4'L x 14'H Corrugated Riser..................</td>
<td>44.75</td>
<td>49.25</td>
<td>62.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1504201</td>
<td>White 4'L x 14'H Corrugated Riser..................</td>
<td>44.75</td>
<td>49.25</td>
<td>62.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1506200</td>
<td>Black 6'L x 14'H Corrugated Riser..................</td>
<td>54.75</td>
<td>60.25</td>
<td>76.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1506201</td>
<td>White 6'L x 14'H Corrugated Riser..................</td>
<td>54.75</td>
<td>60.25</td>
<td>76.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1508200</td>
<td>Black 8'L x 14'H Corrugated Riser..................</td>
<td>64.75</td>
<td>71.25</td>
<td>90.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1508201</td>
<td>White 8'L x 14'H Corrugated Riser..................</td>
<td>64.75</td>
<td>71.25</td>
<td>90.65</td>
<td></td>
</tr>
</tbody>
</table>

**Pedestal Tables - Soho Series**

|     | 72069   | Black Top Cafe Table - 30'H x 24"W................. | 179.80       | 197.80         | 251.70        |         |
|     | 72067   | Black Top Cafe Table - 30'H x 36"W................. | 204.20       | 224.60         | 285.90        |         |
|     | 72066   | Black Top Mini Table - 18'H x 18"W................. | 179.50       | 197.45         | 251.30        |         |
|     | 72070   | Black Top Bistro Table - 42"H x 24"W............... | 204.70       | 225.15         | 286.60        |         |
|     | 72068   | Black Top Bistro Table - 42"H x 36"W............... | 227.50       | 250.25         | 318.50        |         |

**Pedestal Tables - Chelsea Series**

|     | 72063   | Butcher Block Top Cafe Table - 30'H x 30"W....... | 198.70       | 218.55         | 278.20        |         |
|     | 72064   | Butcher Block Top Cafe Table - 30'H x 36"W....... | 198.70       | 218.55         | 278.20        |         |
|     | 720163  | Butcher Block Top Bistro Table - 42"H x 30"W..... | 220.85       | 242.95         | 309.20        |         |
|     | 720164  | Butcher Block Top Bistro Table - 42"H x 36"W..... | 220.85       | 242.95         | 309.20        |         |

**Pedestal Tables**

|     | 8201208 | Hydraulic Base Cafe Table - Maple.................. | 361.30       | 397.45         | 505.80        |         |
|     | 8201207 | Hydraulic Base Bar Table - Maple................... | 379.50       | 417.45         | 531.30        |         |
|     | 8201209 | Hydraulic Base Cafe Table - Graphite.............. | 405.50       | 446.05         | 567.70        |         |
|     | 8201211 | Hydraulic Base Bar Table - Graphite............... | 415.85       | 457.45         | 582.20        |         |
|     | 8201206 | Hydraulic Base Cafe Table - Maple.................. | 402.90       | 443.20         | 564.05        |         |
|     | 8201205 | Hydraulic Base Bar Table - Maple.................. | 410.75       | 451.85         | 575.05        |         |
|     | 8201206 | Hydraulic Base Cafe Table - White Laminate........ | 423.05       | 465.35         | 592.25        |         |
|     | 8201205 | Hydraulic Base Bar Table - White Laminate......... | 442.20       | 486.40         | 619.10        |         |
|     | 820241  | Madison Hydraulic Base Cafe Table - Gray Acajou. | 349.40       | 384.35         | 489.15        |         |
|     | 820240  | Madison Hydraulic Bar Table - Gray Acajou........ | 349.40       | 384.35         | 489.15        |         |
|     | 820205  | Madison Cafe Table - Gray Acajou.................  | 262.05       | 288.25         | 366.85        |         |
|     | 820264  | Madison Bar Table - Gray Acajou................... | 286.60       | 315.25         | 401.25        |         |
|     | 820122  | 30" Cafe Table Black Base - White Laminate....... | 257.35       | 283.10         | 360.30        |         |
|     | 820121  | 30" Bar Table Black Base - White Laminate........ | 275.10       | 302.60         | 385.15        |         |
|     | 820122  | 30" Bar Table Chrome Base - White Laminate....... | 396.15       | 435.75         | 554.60        |         |
|     | 820123  | 30" Cafe Table Chrome Base - White Laminate...... | 396.15       | 435.75         | 554.60        |         |
|     | 820292  | 30" Bar Table Chrome Hydraulic Base - Red....... | 305.40       | 335.95         | 427.55        |         |
|     | 820291  | 30" Cafe Table Chrome Hydraulic Base - Red......  | 305.40       | 335.95         | 427.55        |         |
|     | 820292  | 30" Bar Table Chrome Hydraulic Base - Graphite.  | 305.40       | 335.95         | 427.55        |         |
|     | 820293  | 30" Cafe Table Chrome Hydraulic Base - Graphite.| 305.40       | 335.95         | 427.55        |         |
|     | 820290  | 30" Bar Table w/ Hydraulic Base - Blue........... | 329.30       | 362.25         | 461.00        |         |
|     | 820291  | 30" Bar Table w/ Black Base - Blue..............  | 262.00       | 288.20         | 366.80        |         |
|     | 820292  | 30" Bar Table w/ Hydraulic Base - Wood..........  | 324.45       | 356.90         | 454.25        |         |
|     | 820293  | 30" Bar Table w/ Black Base - Wood............... | 278.85       | 306.75         | 390.40        |         |
|     | 820294  | 30" Cafe Table w/ Hydraulic Base - Blue.........  | 329.30       | 362.25         | 461.00        |         |
|     | 820294  | 30" Cafe Table w/ Black Base - Blue.............. | 235.55       | 259.10         | 329.75        |         |
|     | 820294  | 30" Cafe Table w/ Hydraulic Base - Wood.........  | 401.35       | 441.50         | 561.90        |         |
### Furnishings

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by the deadline date.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>820943</td>
<td>30&quot; Cafe Table w/ Black Base - Wood....................................................</td>
<td>254.80</td>
<td>280.30</td>
<td>356.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820910</td>
<td>30&quot; Bar Table w/ Hydraulic Base - Gunmetal..........................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820911</td>
<td>30&quot; Bar Table w/ Hydraulic Base - Black................................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820912</td>
<td>30&quot; Bar Table w/ Hydraulic Base - Green...............................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820913</td>
<td>30&quot; Bar Table w/ Hydraulic Base - Orange...............................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820914</td>
<td>30&quot; Bar Table w/ Hydraulic Base - Yellow...............................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820915</td>
<td>30&quot; Bar Table w/ Black Base - Gunmetal.................................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820916</td>
<td>30&quot; Bar Table w/ Black Base - Black........................................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820917</td>
<td>30&quot; Bar Table w/ Black Base - Green........................................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820918</td>
<td>30&quot; Bar Table w/ Black Base - Orange....................................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820919</td>
<td>30&quot; Bar Table w/ Black Base - Yellow.....................................................</td>
<td>288.45</td>
<td>317.30</td>
<td>403.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201230</td>
<td>30&quot; Cafe Table w/ Hydraulic Base - Gunmetal...........................................</td>
<td>412.00</td>
<td>453.20</td>
<td>576.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201231</td>
<td>30&quot; Cafe Table w/ Hydraulic Base - Black...............................................</td>
<td>412.00</td>
<td>453.20</td>
<td>576.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201232</td>
<td>30&quot; Cafe Table w/ Hydraulic Base - Orange..............................................</td>
<td>412.00</td>
<td>453.20</td>
<td>576.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201233</td>
<td>30&quot; Cafe Table w/ Hydraulic Base - Yellow..............................................</td>
<td>412.00</td>
<td>453.20</td>
<td>576.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201234</td>
<td>30&quot; Cafe Table w/ Hydraulic Base - Yellow..............................................</td>
<td>412.00</td>
<td>453.20</td>
<td>576.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201235</td>
<td>30&quot; Cafe Table w/ Black Base - Gunmetal...............................................</td>
<td>412.00</td>
<td>453.20</td>
<td>576.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201236</td>
<td>30&quot; Cafe Table w/ Black Base - Black.....................................................</td>
<td>267.85</td>
<td>294.65</td>
<td>375.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201237</td>
<td>30&quot; Cafe Table w/ Black Base - Green....................................................</td>
<td>267.85</td>
<td>294.65</td>
<td>375.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201238</td>
<td>30&quot; Cafe Table w/ Black Base - Orange....................................................</td>
<td>267.85</td>
<td>294.65</td>
<td>375.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201239</td>
<td>30&quot; Cafe Table w/ Black Base - Yellow....................................................</td>
<td>267.85</td>
<td>294.65</td>
<td>375.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201240</td>
<td>30&quot; Bar Table w/ Hydraulic Base - Black..............................................</td>
<td>428.10</td>
<td>470.90</td>
<td>599.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201241</td>
<td>30&quot; Bar Table w/ Black Base - Black.....................................................</td>
<td>284.65</td>
<td>313.10</td>
<td>398.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201242</td>
<td>30&quot; Bar Table w/ Hydraulic Base - Black..............................................</td>
<td>407.45</td>
<td>448.20</td>
<td>570.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201243</td>
<td>30&quot; Bar Table w/ Black Base - Black.....................................................</td>
<td>310.00</td>
<td>341.00</td>
<td>434.00</td>
<td></td>
</tr>
</tbody>
</table>

### Accent Tables

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>82015</td>
<td>Silverado End Table - Tempered Glass/Painted Steel..................................</td>
<td>303.45</td>
<td>333.80</td>
<td>424.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82014</td>
<td>Silverado Cocktail Table - Tempered Glass/Painted Steel...........................</td>
<td>323.95</td>
<td>356.35</td>
<td>455.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820252</td>
<td>Alondra End Table - Glass/Chrome..........................................................</td>
<td>242.90</td>
<td>267.20</td>
<td>340.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820250</td>
<td>Alondra Cocktail Table - Glass/Chrome.....................................................</td>
<td>335.75</td>
<td>369.35</td>
<td>470.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820253</td>
<td>Alondra End Table - Wood/Chrome............................................................</td>
<td>242.90</td>
<td>267.20</td>
<td>340.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820265</td>
<td>Alondra Cocktail Table - Wood/Chrome......................................................</td>
<td>335.75</td>
<td>369.35</td>
<td>470.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8301244</td>
<td>Atomic 36&quot; Round Table - Glass/Chrome...................................................</td>
<td>345.75</td>
<td>380.35</td>
<td>484.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8301254</td>
<td>Atomic 42&quot; Round Table - Glass/Chrome....................................................</td>
<td>345.75</td>
<td>380.35</td>
<td>484.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82028</td>
<td>Geo End Table - Wood/Black Steel............................................................</td>
<td>286.60</td>
<td>315.25</td>
<td>401.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82027</td>
<td>Geo Cocktail Table - Wood/Black Steel.....................................................</td>
<td>292.05</td>
<td>321.25</td>
<td>408.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82035</td>
<td>Geo End Table - Glass/Chrome.................................................................</td>
<td>274.15</td>
<td>301.55</td>
<td>383.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82034</td>
<td>Geo Cocktail Table - Glass/Chrome...........................................................</td>
<td>303.45</td>
<td>333.80</td>
<td>424.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82054</td>
<td>Sydney End Table - Black Laminate/Brushed Steel........................................</td>
<td>284.65</td>
<td>313.10</td>
<td>398.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82055</td>
<td>Sydney End Table - White Laminate/Brushed Steel........................................</td>
<td>284.65</td>
<td>313.10</td>
<td>398.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82052</td>
<td>Sydney Cocktail Table - Black Laminate/Brushed Steel..................................</td>
<td>343.10</td>
<td>377.40</td>
<td>480.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82053</td>
<td>Sydney Cocktail Table - White Laminate/Brushed Steel..................................</td>
<td>343.10</td>
<td>377.40</td>
<td>480.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82070</td>
<td>Sydney End Table - Blue Laminate/Brushed Steel.........................................</td>
<td>257.15</td>
<td>282.85</td>
<td>360.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82080</td>
<td>Sydney End Table - Wood Laminate/Brushed Steel.........................................</td>
<td>257.15</td>
<td>282.85</td>
<td>360.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82077</td>
<td>Sydney Cocktail Table - Blue Laminate/Brushed Steel...................................</td>
<td>310.00</td>
<td>341.00</td>
<td>434.00</td>
<td></td>
</tr>
</tbody>
</table>
Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>82078</td>
<td>Sydney Cocktail Table - Wood Laminate/Brushed Steel</td>
<td>310.00</td>
<td>341.00</td>
<td>434.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82075</td>
<td>Regis End Table - Brushed Metal</td>
<td>253.85</td>
<td>279.25</td>
<td>355.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82074</td>
<td>Regis Bench Table - Brushed Metal</td>
<td>357.60</td>
<td>393.35</td>
<td>500.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820844</td>
<td>Aura Round Table - White Metal</td>
<td>158.85</td>
<td>174.75</td>
<td>222.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82043</td>
<td>Geo Square-Round Table - Glass/Black Steel</td>
<td>354.85</td>
<td>390.35</td>
<td>496.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82044</td>
<td>Geo Square-Round Table - Glass/Chrome</td>
<td>354.85</td>
<td>390.35</td>
<td>496.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8207226</td>
<td>Rustique Square Metal Bar Table - Gray</td>
<td>302.85</td>
<td>333.15</td>
<td>424.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820130</td>
<td>Mesa Cocktail Table - Black/Bronze</td>
<td>302.20</td>
<td>332.40</td>
<td>423.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820131</td>
<td>Mesa Cocktail Table - Glass/Bronze</td>
<td>302.20</td>
<td>332.40</td>
<td>423.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820132</td>
<td>Mesa Cocktail Table - Wood/Bronze</td>
<td>302.20</td>
<td>332.40</td>
<td>423.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820133</td>
<td>Mesa End Table - Black/Bronze</td>
<td>270.10</td>
<td>297.10</td>
<td>378.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820134</td>
<td>Mesa End Table - Glass/Bronze</td>
<td>270.10</td>
<td>297.10</td>
<td>378.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820135</td>
<td>Mesa End Table - Wood/Bronze</td>
<td>270.10</td>
<td>297.10</td>
<td>378.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820310</td>
<td>Sedona Side Table - Black/Bronze</td>
<td>224.35</td>
<td>246.80</td>
<td>314.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820311</td>
<td>Sedona Side Table - White/Bronze</td>
<td>224.35</td>
<td>246.80</td>
<td>314.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820312</td>
<td>Sedona Side Table - White/Bronze</td>
<td>224.35</td>
<td>246.80</td>
<td>314.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820320</td>
<td>Taos Side Table - Black/Bronze</td>
<td>224.35</td>
<td>246.80</td>
<td>314.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820321</td>
<td>Taos Side Table Wood/Bronze</td>
<td>224.35</td>
<td>246.80</td>
<td>314.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820322</td>
<td>Taos Side Table - White/Bronze</td>
<td>224.35</td>
<td>246.80</td>
<td>314.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82041</td>
<td>Geo Conference Table - Glass/Black Steel</td>
<td>446.00</td>
<td>490.60</td>
<td>624.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82051</td>
<td>Geo Conference Table - Glass/Chrome</td>
<td>446.00</td>
<td>490.60</td>
<td>624.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820260</td>
<td>Madison Conference Table - Gray Acajou</td>
<td>447.60</td>
<td>492.35</td>
<td>626.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820708</td>
<td>42&quot; Round Conference Table - White Acajou</td>
<td>455.70</td>
<td>501.25</td>
<td>638.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820261</td>
<td>Madison 5' Conference Table - Gray Acajou</td>
<td>543.10</td>
<td>597.40</td>
<td>760.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820262</td>
<td>Madison 8' Conference Table - Gray Acajou</td>
<td>1,083.55</td>
<td>1,191.90</td>
<td>1,516.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820263</td>
<td>Madison 10' Conference Table - Gray Acajou</td>
<td>1,083.55</td>
<td>1,191.90</td>
<td>1,516.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820951</td>
<td>Ventura Bar Table - Maple w/ Grommets</td>
<td>749.50</td>
<td>824.45</td>
<td>1,049.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820952</td>
<td>Ventura Communal Bar Table - Black</td>
<td>734.35</td>
<td>807.80</td>
<td>1,028.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820953</td>
<td>Ventura Bar Table - White w/ Grommets</td>
<td>749.50</td>
<td>824.45</td>
<td>1,049.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820954</td>
<td>Ventura Communal Bar Table - Maple</td>
<td>749.50</td>
<td>824.45</td>
<td>1,049.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820956</td>
<td>Ventura Communal Bar Table - White</td>
<td>749.50</td>
<td>824.45</td>
<td>1,049.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820963</td>
<td>Ventura Communal Cafe Table - Maple</td>
<td>545.60</td>
<td>600.15</td>
<td>763.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820960</td>
<td>Ventura Cafe Table - Maple w/ Grommets</td>
<td>764.30</td>
<td>840.75</td>
<td>1,070.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820961</td>
<td>Ventura Cafe Table - White w/ Grommets</td>
<td>764.30</td>
<td>840.75</td>
<td>1,070.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820966</td>
<td>Ventura Communal Cafe Table - White</td>
<td>545.60</td>
<td>600.15</td>
<td>763.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820962</td>
<td>Ventura Communal Cafe Table - Black</td>
<td>545.60</td>
<td>600.15</td>
<td>763.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201244</td>
<td>42&quot; Round Conference Table - Black Laminate</td>
<td>425.80</td>
<td>468.40</td>
<td>596.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8201</td>
<td>10&quot; Table - Black Laminate</td>
<td>716.00</td>
<td>787.80</td>
<td>1,002.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8203</td>
<td>5&quot; Table - Black Laminate</td>
<td>368.00</td>
<td>404.80</td>
<td>515.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8205</td>
<td>8&quot; Table - Black Laminate</td>
<td>540.00</td>
<td>594.00</td>
<td>756.00</td>
<td></td>
</tr>
</tbody>
</table>

Office

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>84075</td>
<td>Madison Desk - Gray Acajou</td>
<td>682.30</td>
<td>750.55</td>
<td>955.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>84078</td>
<td>Madison Bookcase - Gray Acajou</td>
<td>485.85</td>
<td>534.45</td>
<td>680.20</td>
<td></td>
</tr>
</tbody>
</table>
Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Office</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>84075</td>
<td>Madison Desk - Gray Acajou</td>
<td>682.30</td>
<td>750.55</td>
<td>955.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>84078</td>
<td>Madison Bookcase - Gray Acajou</td>
<td>485.85</td>
<td>534.45</td>
<td>680.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Computer Desks/Tables</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>820706</td>
<td>Work Desk - White Laminate</td>
<td>392.70</td>
<td>431.95</td>
<td>549.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Powered Seating</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>810120</td>
<td>Naples Chairs, Powered - Black Vinyl</td>
<td>739.40</td>
<td>813.35</td>
<td>1,035.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>830122</td>
<td>Naples Loveseat, Powered - Black Vinyl</td>
<td>992.65</td>
<td>1,091.90</td>
<td>1,389.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>830121</td>
<td>Naples Sofa, Powered - Black Vinyl</td>
<td>1,142.75</td>
<td>1,257.05</td>
<td>1,599.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Powered Tables</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>820950</td>
<td>Ventura Communal Bar Table, Powered - Black</td>
<td>908.50</td>
<td>999.35</td>
<td>1,271.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820965</td>
<td>Ventura Communal Bar Table, Powered - White</td>
<td>825.25</td>
<td>907.80</td>
<td>1,155.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820964</td>
<td>Ventura Communal Cafe Table, Powered - Black</td>
<td>677.80</td>
<td>745.60</td>
<td>948.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820965</td>
<td>Ventura Communal Cafe Table, Powered - White</td>
<td>677.80</td>
<td>745.60</td>
<td>948.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>84083</td>
<td>Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal</td>
<td>657.75</td>
<td>723.55</td>
<td>920.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>84084</td>
<td>Tech Desk, Powered - Black Metal</td>
<td>578.65</td>
<td>636.50</td>
<td>810.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82076</td>
<td>Sydney Cocktail Table, Powered - Black</td>
<td>447.65</td>
<td>492.40</td>
<td>626.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>82073</td>
<td>Sydney Cocktail Table, Powered - White</td>
<td>447.65</td>
<td>492.40</td>
<td>626.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8202</td>
<td>10’ Table, Powered - Black Laminate</td>
<td>896.00</td>
<td>985.60</td>
<td>1,254.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8204</td>
<td>5’ Table, Powered - Black Laminate</td>
<td>464.00</td>
<td>510.40</td>
<td>649.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8206</td>
<td>8’ Table, Powered - Black Laminate</td>
<td>896.00</td>
<td>985.60</td>
<td>1,254.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Powered Pedestals</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>85060</td>
<td>Powered Locking Pedestal 36” H, Black</td>
<td>538.90</td>
<td>592.80</td>
<td>754.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>85061</td>
<td>Powered Locking Pedestal 36” H, White</td>
<td>538.90</td>
<td>592.80</td>
<td>754.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>85062</td>
<td>Powered Locking Pedestal 42” H, Black</td>
<td>643.95</td>
<td>708.35</td>
<td>901.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>85063</td>
<td>Powered Locking Pedestal 42” H, White</td>
<td>643.95</td>
<td>708.35</td>
<td>901.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>820710</td>
<td>Wireless Charging Table, Powered</td>
<td>540.80</td>
<td>594.90</td>
<td>757.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Midtown Counters &amp; Bars</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>850103</td>
<td>Midtown Powered Counter Unlighted - Pewter</td>
<td>1,730.50</td>
<td>1,903.55</td>
<td>2,422.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>850102</td>
<td>Midtown Powered Counter Lighted w/ Plug-In - Pewter</td>
<td>2,014.10</td>
<td>2,215.50</td>
<td>2,819.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>850101</td>
<td>Midtown Bar Unlighted - Pewter</td>
<td>1,550.20</td>
<td>1,705.20</td>
<td>2,170.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>850100</td>
<td>Midtown Bar Lighted w/ Plug-In - Pewter</td>
<td>1,841.05</td>
<td>2,025.15</td>
<td>2,577.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>DISPLAY &amp; ACCESSORIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Product Storage</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>84080</td>
<td>3 Door File Cabinet on Castors - Black</td>
<td>189.45</td>
<td>208.40</td>
<td>265.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>85020</td>
<td>Posh Shelving w/ Chrome Frame - White</td>
<td>552.60</td>
<td>607.85</td>
<td>773.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Refrigerator</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8503001</td>
<td>Refrigerator - White</td>
<td>938.00</td>
<td>1,031.80</td>
<td>1,313.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lighting</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>850707</td>
<td>Mason Table Lamp - White/Brushed Silver</td>
<td>191.05</td>
<td>210.15</td>
<td>267.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>850708</td>
<td>Mason Floor Lamp - White/Brushed Silver</td>
<td>280.65</td>
<td>308.70</td>
<td>392.90</td>
<td></td>
</tr>
</tbody>
</table>
Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>75030</td>
<td>Display Cube - Black - 12&quot; Small</td>
<td>299.70</td>
<td>329.65</td>
<td>419.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>75031</td>
<td>Display Cube - Black - 18&quot; Medium</td>
<td>320.85</td>
<td>352.95</td>
<td>449.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>75032</td>
<td>Display Cube - Black - 24&quot; Large</td>
<td>364.20</td>
<td>400.60</td>
<td>509.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>72056</td>
<td>Display Counter - Black</td>
<td>435.85</td>
<td>479.45</td>
<td>610.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>75079</td>
<td>Orion Computer Kiosk - Black</td>
<td>446.45</td>
<td>491.10</td>
<td>625.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>85030</td>
<td>7' Boxwood Hedge</td>
<td>568.00</td>
<td>624.80</td>
<td>795.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>85035</td>
<td>4' Boxwood Hedge</td>
<td>304.00</td>
<td>334.40</td>
<td>425.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220121</td>
<td>Chrome Stanchion w/ 8' Retractable Belt</td>
<td>124.55</td>
<td>137.00</td>
<td>174.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220118</td>
<td>Chrome Sign Holder</td>
<td>110.90</td>
<td>122.00</td>
<td>155.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>750135</td>
<td>Round Literature Rack</td>
<td>278.60</td>
<td>306.45</td>
<td>390.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>750136</td>
<td>Flat Literature Rack</td>
<td>247.75</td>
<td>272.55</td>
<td>346.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220109</td>
<td>Chrome Coat Tree</td>
<td>73.90</td>
<td>81.30</td>
<td>103.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220134</td>
<td>Aluminum Easel</td>
<td>70.15</td>
<td>77.15</td>
<td>98.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220110</td>
<td>Chrome Bag Rack</td>
<td>92.75</td>
<td>102.05</td>
<td>129.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10201484</td>
<td>Floor Standing Bulletin Board</td>
<td>199.05</td>
<td>218.95</td>
<td>278.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220106</td>
<td>Corrugated Wastebasket</td>
<td>20.40</td>
<td>22.45</td>
<td>28.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8502</td>
<td>Village Charging Hub</td>
<td>194.00</td>
<td>213.40</td>
<td>271.60</td>
<td></td>
</tr>
</tbody>
</table>

Special Drape

- [ ] Black
- [ ] Blue
- [ ] White
- [ ] Gray
- [ ] Red

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12103</td>
<td>Special Drape 3'H (per ft.)</td>
<td>24.50</td>
<td>26.95</td>
<td>34.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12108</td>
<td>Special Drape 6'H (per ft.)</td>
<td>29.00</td>
<td>31.90</td>
<td>40.60</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COST**

\[
\text{Sub-Total} + 8.81\% \text{ Tax} = \text{Total Cost}
\]

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.
FROM THE GROUND UP

Engage your audience from the moment they set foot in your exhibit with custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you’ll be floored by the quality. Custom options can be ordered and include borders, patterns and logo applications in both our classic and prestige carpeting lines.

Sustainability Tip:

DARKER COLORED CARPETS SUCH AS BLACK AND GRAY AND THE TWO-TONED CARPET ARE MADE OF 20-25% RECYCLED CONTENT. RENTING CARPET FROM FREEMAN MINIMIZES YOUR SHIPPING FOOTPRINT.

- Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup
- Renting carpet from Freeman minimizes your shipping footprint.
PRESTIGE CARPET

Freeman’s prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman’s prestige carpet packages include new 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Custom Options
Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.

*Colors available in both 28 oz. and 40 oz.

CLASSIC CARPET

Custom Cut
Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Standard Cut
Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.

Actual colors may vary slightly

Sustainability Tip: Freeman Classic carpet is reused a minimum of four times before retired from inventory and recycled. Darker colored carpets such as black and gray, as well as the two-toned carpet are made of 20-25% recycled content.
NAME OF SHOW: 2021 NACDS Total Store Expo / August 21 - 23, 2021

CONTACT NAME : PHONE #: E-MAIL ADDRESS :

Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

### STANDARD SIZE CARPET & PADDING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Prestige and Custom Cut Classic Carpet are subject to a 100% Cancellation Charge.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- All carpet, padding and plastic covering contain recycled content and are recyclable.

### 10' CLASSIC CARPET, PADDING & PLASTIC COVERING

<table>
<thead>
<tr>
<th>Choice</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10' x 10' Classic Carpet</td>
<td>$234.55</td>
<td>$258.00</td>
<td>$328.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 20' Classic Carpet</td>
<td>$469.10</td>
<td>$516.00</td>
<td>$656.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 30' Classic Carpet</td>
<td>$703.65</td>
<td>$774.00</td>
<td>$985.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 40' Classic Carpet</td>
<td>$938.20</td>
<td>$1,032.00</td>
<td>$1,313.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 10' Carpet Padding - Single Layer</td>
<td>$107.35</td>
<td>$118.10</td>
<td>$150.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 20' Carpet Padding - Single Layer</td>
<td>$214.70</td>
<td>$236.15</td>
<td>$300.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 30' Carpet Padding - Single Layer</td>
<td>$322.05</td>
<td>$354.25</td>
<td>$450.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 40' Carpet Padding - Single Layer</td>
<td>$429.40</td>
<td>$472.35</td>
<td>$601.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 10' Carpet Padding - Double Layer</td>
<td>$214.70</td>
<td>$236.15</td>
<td>$300.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 20' Carpet Padding - Double Layer</td>
<td>$429.40</td>
<td>$472.35</td>
<td>$601.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 30' Carpet Padding - Double Layer</td>
<td>$644.10</td>
<td>$708.50</td>
<td>$901.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10' x 40' Carpet Padding - Double Layer</td>
<td>$858.80</td>
<td>$944.70</td>
<td>$1,202.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Plastic Covering (price per sqft)</td>
<td>$0.45</td>
<td>$0.50</td>
<td>$0.65</td>
<td></td>
</tr>
</tbody>
</table>

### CUSTOM CUT CLASSIC CARPET

- Order Custom Cut Classic Carpeting by the sqft if your size is not listed above.

**Sample:**

| Booth Size: | 10 x 25 = 250 sqft | Price per sqft: $4.05 |

**CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:**

- Black
- Blue
- Gray
- Midnight Blue
- Red
- Tuxedo
- Latte
- Green
- Red Pepper

**16 oz. Carpet Rental - Price per sqft (100 sqft minimum)**

| Per sqft | Price per sqft: $4.05 |

**TOTAL COST**

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>$4.05</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.81% Tax</td>
<td></td>
</tr>
</tbody>
</table>
**NAME OF SHOW:** 2021 NACDS Total Store Expo / August 21 - 23, 2021

**COMPANY NAME:**

**CONTACT NAME:**

**PHONE #:**

**E-MAIL ADDRESS:**

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by the deadline date.

### CUT TO SIZE CARPET & PADDING

- Guaranteed new, high-quality carpet.
- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Prestige and Custom Cut Classic Carpet are subject to a 100% Cancellation Charge.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- All carpet, padding and plastic covering contain recycled content and are recyclable.

**PRESTIGE CARPET** includes plastic covering, delivery, material handling, installation and removal

#### CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

<table>
<thead>
<tr>
<th>28 oz. Carpet Rental</th>
<th>Price per sq. ft. (100 sqft minimum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 700 sqft</td>
<td>Online Price: $5.30 Discount Price: $5.85 Standard Price: $7.40</td>
</tr>
<tr>
<td>Over 700 sqft</td>
<td>Online Price: $4.60 Discount Price: $5.05 Standard Price: $6.45</td>
</tr>
</tbody>
</table>

#### CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:

<table>
<thead>
<tr>
<th>40 oz. Carpet Rental</th>
<th>Price per sq. ft. (100 sqft minimum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 700 sqft</td>
<td>Online Price: $6.00 Discount Price: $6.60 Standard Price: $8.40</td>
</tr>
<tr>
<td>Over 700 sqft</td>
<td>Online Price: $5.45 Discount Price: $6.00 Standard Price: $7.65</td>
</tr>
</tbody>
</table>

### CARPET PADDING includes delivery, material handling, installation and removal

- Order Carpet Padding by the sqft if your size is not listed on the standard size order form.

<table>
<thead>
<tr>
<th>Sample:</th>
<th>Booth Size:</th>
<th>Price per sqft (90 sqft minimum)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Online Price: $1.15 Discount Price: $1.25 Standard Price: $1.60</td>
</tr>
</tbody>
</table>

#### Description

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Carpet Padding - 1/2&quot; (90 - 700 sq. ft.)</td>
<td>$1.15</td>
<td>$1.25</td>
<td>$1.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Carpet Padding-1/2&quot; (Over 700 sq. ft.)</td>
<td>$0.80</td>
<td>$0.90</td>
<td>$1.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding - 1/2&quot; (90 - 700 sq. ft.)</td>
<td>$2.30</td>
<td>$2.55</td>
<td>$3.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding -1/2&quot; (Over 700 sq. ft.)</td>
<td>$1.60</td>
<td>$1.75</td>
<td>$2.25</td>
<td></td>
</tr>
</tbody>
</table>

### TOTAL COST

| Sub-Total + 8.81% Tax = Total Cost |
|------------------------------------|-----------------------------------|
For Assistance, please call (303) 320-5100 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com/store

**CLEANING SERVICES**

- Cleaning is an exclusive service. This includes all floor services and trash removal.
- Prices are based on total square footage of booth regardless of area to be cleaned.
- Show Site Prices will apply to all cleaning orders placed at show site.

### VACUUMING (per sq. ft. - 100 sq. ft. minimum)

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>610100</td>
<td>Booth Vacuuming - One Time</td>
<td>.65</td>
<td>.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610200</td>
<td>Booth Vacuuming - 2 Days</td>
<td>1.30</td>
<td>1.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610300</td>
<td>Booth Vacuuming - 3 Days</td>
<td>1.95</td>
<td>2.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610400</td>
<td>Booth Vacuuming - 4 Days</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

Includes emptying of your booth’s wastebasket(s) at the time of vacuuming.

### SHAMPOOING (per sq ft - 100 sq ft minimum)

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>630100</td>
<td>Shampoo Carpet - One Time</td>
<td>1.05</td>
<td>1.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td>630200</td>
<td>Shampoo Carpet - 2 Days</td>
<td>2.10</td>
<td>2.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>630300</td>
<td>Shampoo Carpet - 3 Days</td>
<td>3.15</td>
<td>4.40</td>
<td></td>
</tr>
</tbody>
</table>

### PORTER SERVICE (per day)

<table>
<thead>
<tr>
<th>Qty (# days)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>620500</td>
<td>Exhibit Area / Under 500 sq.ft.</td>
<td>100.35</td>
<td>140.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6201500</td>
<td>Exhibit Area / 501 - 1,500 sq. ft.</td>
<td>116.95</td>
<td>163.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6202500</td>
<td>Exhibit Area / 1,501 - 2,500 sq. ft.</td>
<td>133.75</td>
<td>187.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6203500</td>
<td>Exhibit Area / Over 2,500 sq.ft.</td>
<td></td>
<td>Call for Quote</td>
<td></td>
</tr>
</tbody>
</table>

Includes emptying of your booth’s wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

**TOTAL COST**

Sub-Total + N/A %Tax = Total Cost
FIT TO PRINT

SmartFabric® is a triple-layered fabric made of 100 percent polyester that’s ideal for printed graphics. It’s an extremely versatile all-in-one fabric and has been treated to meet NFPA 701 small-scale flammability standards. This lightweight material provides an easy way to make a big impact and has a small shipping footprint to reduce your shipping cost and carbon emissions.

* Client to provide print-ready artwork, or Freeman can design artwork for an additional fee.
SMARTFABRIC® RENTAL EXHIBITS

RENTAL EXHIBITS INCLUDE:

- Custom Fabric Graphic* with zippered carrying case (fabric graphic purchased to keep)
- Rental Frame, a 100% recyclable structure
- 10’ x 10’ or 10’ x 20’ Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10’ Booth
- 6 Arm Lights per 20’ Booth
- Power for lights only

FRAME ONLY UNIT

If you rented a SmartFabric booth previously, you own the graphic. For subsequent shows, all you need to do is rent the frame. We will install your fabric graphic over the frame.**

RENTAL EXHIBITS INCLUDE:

- Rental Frame
- 10’ x 10’ or 10’ x 20’ Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10’ Booth
- 6 Arm Lights per 20’ Booth
- Power for lights only

*Client to provide print-ready artwork, or Freeman can design artwork for an additional fee. **Only Freeman SmartFabric will be installed on the frame.

Questions? To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts Page in the Exhibitor Manual.
CLASSIC CARPET

Freeman Classic carpet is reused a minimum of four times before being retired from inventory and recycled. Darker-colored carpets such as black and gray, as well as two-toned carpets, are made of 20-25 percent recycled content.

10’ x 10’ or 10’ x 20’ (16 oz.) – Color Options Included with Rental Package Options

black blue gray green latte
midnight blue red red pepper tuxedo

10’ carpet is laid toward the front edge, leaving 1’ at the back of the booth for utility port access. Actual colors may vary slightly.

PRESTIGE CARPET

Prestige carpet is for one time use. The carpet for your booth will be brand new and recycled at the end of the show. Renting carpet from Freeman minimizes your shipping footprint.

(28 oz.) – Available Upgrade Color Options

black* cardinal charcoal* cream gray pearl*
navy* toast wedgewood white*

*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

OPTIONAL ACCESSORIES

SMARTFABRIC® ZIPPERED CARRYING CASE
20”W 8”H 16”D
One SmartFabric zipper bag is included with purchase.

CLEAR ACRYLIC SHELF
36”W .25”H 12”D
(holds up to 15 lbs each)

CUSTOM GRAPHICS

An exhibitor sales specialist will contact you to review the process for providing your own graphic files or options for using our graphic design services to design your back wall.

FREEMAN SUSTAINABILITY FOCUS

This solution is a clean footprint booth. This rental unit includes a 100 percent recyclable aluminum frame. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused or recycled.
For fast, easy ordering, go to www.freeman.com/store.

**SMARTFABRIC EXHIBIT**

SmartFabric Exhibits provide a custom printed fabric graphic to keep and reuse on future events.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Discount</th>
<th>Standard</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10' x 10' SmartFabric Exhibit</td>
<td></td>
<td></td>
<td>$2,801.50</td>
</tr>
<tr>
<td></td>
<td>10' x 20' SmartFabric Exhibit</td>
<td></td>
<td></td>
<td>$5,401.50</td>
</tr>
</tbody>
</table>

**SmartFabric Rental Exhibit Includes:**
- 116.5" X 92.5" Custom Fabric Graphic (Purchased item to keep)
- Carrying Case for Graphic (To carry the purchased fabric graphic)
- Classic Carpet 10' X 10' or 10' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only

**Classic Carpet:**
- Black
- Blue
- Gray
- Midnight Blue
- Red
- Tuxedo

**CUSTOM GRAPHICS**

A Freeman Exhibitor Support Specialist will be contacting you to review the process for providing graphic files and helpful tips that will ensure a successful graphic print.

**FRAME ONLY UNIT**

The SmartFabric frame only unit is for exhibitors who have previously rented the SmartFabric exhibit (above) and have the fabric graphic ready for reuse. If you need a new graphic made, please select the SmartFabric Rental Exhibit (above). No fabric graphics will be printed without the rental unit.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Discount</th>
<th>Standard</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10' x 10' Frame Only Unit</td>
<td></td>
<td></td>
<td>$1,833.00</td>
</tr>
<tr>
<td></td>
<td>10' x 20' Frame Only Unit</td>
<td></td>
<td></td>
<td>$3,055.00</td>
</tr>
</tbody>
</table>

**Frame Only Unit Includes:**
- Classic Carpet 10' X 10' or 10' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only
- Where is your fabric coming from?:
  - Bringing to show site
  - In Freeman storage

**ACCESSORIES**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Discount</th>
<th>Standard</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SmartFabric Arm Light</td>
<td></td>
<td></td>
<td>$65.00</td>
</tr>
<tr>
<td></td>
<td>SmartFabric Acrylic Shelf (supports up to 15 lbs.)</td>
<td></td>
<td></td>
<td>$150.00</td>
</tr>
<tr>
<td></td>
<td>SmartFabric Carrying Case (purchase)</td>
<td></td>
<td></td>
<td>$20.00</td>
</tr>
</tbody>
</table>

**QUICK TIPS**

- Orders received after the deadline or without payment will be charged the Standard price and are subject to availability. All graphics are subject to a 100% cancellation charge once production begins.
- The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer's specifications.

<table>
<thead>
<tr>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ Sub-Total</td>
</tr>
<tr>
<td>8.81 % Tax</td>
</tr>
<tr>
<td>= Total Cost</td>
</tr>
</tbody>
</table>
**NAME OF SHOW:** 2021 NACDS Total Store Expo / AUGUST 21 - 23, 2021  
**COMPANY NAME:** ____________________________  
**BOOTH #:** ____________________________  
**CONTACT NAME:** ____________________________  
**PHONE #:** ____________________________  
**E-MAIL ADDRESS** ____________________________

### ACCESSORIES FOR RENTAL UNITS

<table>
<thead>
<tr>
<th>LIGHTS (use only on rentals)</th>
<th>SHELVES (use only on rentals)</th>
<th>CABINETS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Radius Cabinet (does not have doors)</td>
</tr>
</tbody>
</table>

### GONDOLAS

(Circle Color) Black Fabric, Blue Fabric, Gray Fabric, White PVC

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>174541</td>
<td>Single Sided 1m x 4' High</td>
<td>355.45</td>
<td>497.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td>174581</td>
<td>Single Sided 1m x 8' High</td>
<td>496.70</td>
<td>695.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>174542</td>
<td>Double Sided 1m x 4' High</td>
<td>488.35</td>
<td>683.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>174582</td>
<td>Double Sided 1m x 8' High</td>
<td>629.60</td>
<td>881.45</td>
<td></td>
</tr>
</tbody>
</table>

### SHOWCASES

(White PVC Only) - Lighting & Electrical not included

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>17551200</td>
<td>Full Vision 1m x 1/2m x 36' H</td>
<td>698.65</td>
<td>978.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17551202</td>
<td>Full Vision 1m x 1/2m x 42' H</td>
<td>698.65</td>
<td>978.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17551201</td>
<td>Full Vision 2m x 1/2m x 36' H</td>
<td>792.25</td>
<td>1109.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17551203</td>
<td>Full Vision 2m x 1/2m x 42' H</td>
<td>792.25</td>
<td>1109.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17552035</td>
<td>Half Vision 1m x 1/2m x 36' H</td>
<td>698.15</td>
<td>978.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17552037</td>
<td>Half Vision 1m x 1/2m x 42' H</td>
<td>698.15</td>
<td>978.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17552036</td>
<td>Half Vision 2m x 1/2m x 36' H</td>
<td>792.25</td>
<td>1109.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>17552038</td>
<td>Half Vision 2m x 1/2m x 42' H</td>
<td>792.25</td>
<td>1109.15</td>
<td></td>
</tr>
</tbody>
</table>

All showcases are MRE and made of plexiglass and PVC. Other options & sizes are available. Please call for pricing.

Sub-Total + Tax 8.81% = TOTAL
SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16’ wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10’ fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
NAME OF SHOW: 2021 NACDS Total Store Expo / August 21 - 23, 2021

For fast, easy ordering, go to www.freeman.com/store.

DIGITAL GRAPHICS
Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

\[
\text{sqft} \quad \frac{L \times W}{=} \quad \text{sqft}
\]

\[
\text{Discount Price:} \quad \frac{24.05}{=} \text{per sqft}
\]

\[
\text{Standard Price:} \quad \frac{36.10}{=} \text{per sqft}
\]

- Minimum order per graphic 9 sqft (1296 sqin)
- Double sqft for double-sided graphics
- Round sqft to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS
Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:
- Electronic File Name
- Application
- PMS Colors

Backling Material:
- Freeman Foam (Foamcore)
- Freeman PVC (PVC)
- Freeman HD Foam (Gatorfoam)
- Freeman Polyfoam (Ultra Board)

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

STANDARD SIZES

<table>
<thead>
<tr>
<th>CHOOSE YOUR SIZE:</th>
<th>QTY.</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>7” x 11”</td>
<td></td>
<td>57.10</td>
<td>85.65</td>
<td></td>
</tr>
<tr>
<td>7” x 22”</td>
<td></td>
<td>66.40</td>
<td>99.60</td>
<td></td>
</tr>
<tr>
<td>7” x 44”</td>
<td></td>
<td>73.90</td>
<td>110.85</td>
<td></td>
</tr>
<tr>
<td>9” x 44”</td>
<td></td>
<td>80.40</td>
<td>120.60</td>
<td></td>
</tr>
<tr>
<td>11” x 14”</td>
<td></td>
<td>73.90</td>
<td>110.85</td>
<td></td>
</tr>
<tr>
<td>14” x 22”</td>
<td></td>
<td>93.40</td>
<td>140.10</td>
<td></td>
</tr>
<tr>
<td>14” x 44”</td>
<td></td>
<td>131.40</td>
<td>197.10</td>
<td></td>
</tr>
<tr>
<td>22” x 28”</td>
<td></td>
<td>139.30</td>
<td>208.95</td>
<td></td>
</tr>
<tr>
<td>28” x 44”</td>
<td></td>
<td>197.45</td>
<td>296.20</td>
<td></td>
</tr>
<tr>
<td>20” x 60”</td>
<td></td>
<td>241.65</td>
<td>362.50</td>
<td></td>
</tr>
</tbody>
</table>

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:
* Please feel free to attach additional sign copy on separate page.

<table>
<thead>
<tr>
<th>Vertical</th>
<th>Horizontal</th>
</tr>
</thead>
</table>

Lettering Color:

Special Instructions

TOTAL COST

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8.81 % Tax</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

01/21 (503521)
CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):
• Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
• Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
• Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:
• Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS
• Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
• Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR
• If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
• CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
• Convert RGB art to CMYK if possible.
• If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE
• Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop
Always provide the following:
• Native files with fonts and links (zipped)
• High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:
• AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
• AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
• EPS file with embedded links and outlined fonts
• INDD file with Packaged supporting links and fonts

PRINT FILES:
• High-res PDF-X/4 (preferred)
• AI with PDF content (choose this option when saving file)
• EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:
• Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
• PSD (make sure font layers are rasterized)
• TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK
• Files below 10 MB can be delivered via email. Larger files may be posted to Freeman’s FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (303) 320-5100 for assistance.
COLORADO LABOR CONDITIONS
CONVENTION, DISPLAY, TRADE SHOW

All decorating, display and material handling labor related to conventions, trade shows, promotional displays and consumer shows is performed by the Official Service Contractor.

DISPLAY AND EXHIBIT WORK - INSTALLATION, DISMANTLING AND DECORATING:
Full-time employees of an exhibiting firm may install and dismantle their own respective company display, if such work can be completed in less than sixty minutes without the use of mechanized tools. Any outside or additional labor required for installation, dismantle or decorating of displays is to be performed by the Official Service Contractor or by any other party signatory to the IATSE, Local 7 under the guidelines established by the International Association of Expositions and Events.

MATERIALS DELIVERED TO OR PICKED UP FROM SHOW/JOB SITE:
All materials received, other than those in exhibitor owned vehicles as described below, will be handled by the Official Service Contractor. Please refer to the enclosed shipping instructions and material handling information.

EXHIBITOR OWNED VEHICLES:
Exhibitors, show organizers and other clients may handle their own materials which can be carried by hand by one person. Exhibitors may not bring or use carts, pallet jacks or other material handling equipment which would interfere with the operations of the Official Service Contractor. The above will be strictly followed.

All materials, other than exhibitor handled materials as described above, are chargeable as material handling will be handled through the Official Service Contractor. There are no storage facilities available for materials handled by exhibitors.

Space is limited at show site. To ensure the orderly move in and move out of the show, all docks and vehicle traffic are under the exclusive control of the Official Service Contractor. As conditions permit, space may be made available for exhibitor owned vehicles to load or unload. One person should remain with the vehicle at all times. Due to volume and time constraints, exhibitor owned vehicles must be capable of being loaded/unloaded within fifteen minutes.

Any questions should be addressed to the Official Service Contractor or show management.

To arrange for display labor or material handling, complete the enclosed order forms.

Revised 3/06
LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com
Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.
NAME OF SHOW: 2021 NACDS Total Store Expo / AUGUST 21 - 23, 2021

COMPANY NAME __________________________________________ BOOTH #:____________________

CONTACT NAME:________________________________________ PHONE #:_____________________

E-MAIL ADDRESS ________________________________________

For fast, easy ordering, go to www.freeman.com/store

DISPLAY LABOR (One Hour Minimum per Worker)

<table>
<thead>
<tr>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Straight Time-</td>
<td>8:00 A.M. to 4:30 P.M. Monday through Friday</td>
<td>$115.75</td>
</tr>
<tr>
<td>Overtime-</td>
<td>7:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday</td>
<td>$173.75</td>
</tr>
<tr>
<td>Double Time-</td>
<td>12:00 Midnight to 7:00 A.M. and recognized holidays</td>
<td>$231.25</td>
</tr>
</tbody>
</table>

- **Show Site prices will apply to all labor orders placed at show site.**
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

## INSTALLATION LABOR

- **Freeman Supervised Labor - Please complete the reverse side of this form.**
  - Installation of your exhibit will be completed at our discretion prior to show opening.
  - The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.

Emergency contact: ________________________________ Phone Number: ______________________________

- **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: ________________________________ Phone Number: ______________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>x</td>
<td></td>
<td>@ $</td>
<td>= $</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>x</td>
<td></td>
<td>@ $</td>
<td>= $</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>x</td>
<td></td>
<td>@ $</td>
<td>= $</td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $ (N/A)

Tax 8.81% = $ (N/A)

Total Installation = $

## DISMANTLE LABOR

- **Freeman Supervised Labor - Please complete the reverse side of this form.**
  - Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
  - The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.

Emergency contact: ________________________________ Phone Number: ______________________________

- **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: ________________________________ Phone Number: ______________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>x</td>
<td></td>
<td>@ $</td>
<td>= $</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>x</td>
<td></td>
<td>@ $</td>
<td>= $</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>x</td>
<td></td>
<td>@ $</td>
<td>= $</td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $ (N/A)

Tax 8.81% = $ (N/A)

Total Dismantle = $
IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION
Freight will be shipped to Warehouse ___________ Show Site ___________ Date Shipped ___________.
Total No. of: __________ Courses __________ Cartons __________ Fiber Cases __________.
Setup Plan/Photo: Attached __________ To Be Sent With Exhibit __________ In Crate No. __________.
Carpet: With Exhibit __________ Rented From Freeman __________ Color __________ Size __________.
Electrical Placement: __________ Drawing Attached Drawing With Exhibit Electrical Under Carpet __________.
Comments: __________________________ __________________________

Graphics: With Exhibit __________ Shipped Separately __________
Comments: __________________________

Special Tools/Hardware Required: __________________________

OUTBOUND SHIPPING INFORMATION
SHIP TO: ____________________________________________________________

METHOD OF SHIPMENT
☐ Freeman Exhibit Transportation:
  ☐ Common Carrier
  ☐ Air Freight ☐ Next Day ☐ 2nd Day ☐ Deferred ☐ Expedited

☐ Other (list carrier name & phone number):
  ☐ Other Common Carrier: __________________________________________
  ☐ Other Air Freight: __________________________________________
  ☐ Van Line: __________________________________________

FREIGHT CHARGES
☐ Prepaid ☐ Collect
Bill To: ____________________________________________________________

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

☐ Reroute via Freeman's choice
☐ Deliver back to Freeman warehouse at Exhibitor's expense.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
NAME OF SHOW: 2021 NACDS Total Store Expo / AUGUST 21 - 23, 2021

COMPANY NAME __________________________________________

CONTACT NAME: __________________________________________

E-MAIL ADDRESS __________________________________________

Straight Time - 8:00 A.M. to 4:30 P.M. Monday through Friday
Overtime - 7:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday
7:00 A.M. to 12:00 Midnight Saturday and Sunday
Double Time - 12:00 Midnight to 7:00 A.M. and recognized holidays

- Show site prices will apply to all labor orders placed at show site
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at the Freeman Service Center to pick up labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

### Forklift Rigging Equipment and Labor

<table>
<thead>
<tr>
<th>Part#</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>304050</td>
<td>Forklift w/operator - up to 5,000 lbs - ST</td>
<td>$209.50</td>
<td>$293.50</td>
</tr>
<tr>
<td>304051</td>
<td>Forklift w/operator - up to 5,000 lbs - OT</td>
<td>$265.75</td>
<td>$372.25</td>
</tr>
<tr>
<td>3040100</td>
<td>Forklift w/operator - up to 10,000 lbs - ST</td>
<td>$285.00</td>
<td>$399.25</td>
</tr>
<tr>
<td>3040101</td>
<td>Forklift w/operator - up to 10,000 lbs - OT</td>
<td>$341.25</td>
<td>$478.00</td>
</tr>
<tr>
<td>3040150</td>
<td>Forklift w/operator - up to 15,000 lbs - ST</td>
<td>$309.25</td>
<td>$433.25</td>
</tr>
<tr>
<td>3040151</td>
<td>Forklift w/operator - up to 15,000 lbs - OT</td>
<td>$365.50</td>
<td>$512.00</td>
</tr>
<tr>
<td>304040</td>
<td>Forklift w/operator - 4-Stage - ST</td>
<td>$288.75</td>
<td>$320.50</td>
</tr>
<tr>
<td>304041</td>
<td>Forklift w/operator - 4-Stage - OT</td>
<td>$285.00</td>
<td>$399.25</td>
</tr>
<tr>
<td>3090600</td>
<td>Man cage for Forklift</td>
<td>$38.25</td>
<td>$38.25</td>
</tr>
</tbody>
</table>

### Rigging Labor

<table>
<thead>
<tr>
<th>Part#</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>3020100</td>
<td>Rigger - ST</td>
<td>$112.25</td>
<td>$157.25</td>
</tr>
<tr>
<td>3020101</td>
<td>Rigger - OT</td>
<td>$168.50</td>
<td>$236.00</td>
</tr>
<tr>
<td>3020102</td>
<td>Rigger - DT</td>
<td>$224.50</td>
<td>$314.50</td>
</tr>
</tbody>
</table>

### Installation

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Date</th>
<th>Start Time</th>
<th># of Equip/Person</th>
<th>Approx Hrs per Person</th>
<th>Total Hours</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
</table>

Describe work to be done: __________________________________________

Sub-Total $_________$

Tax 8.81% 

Total $_________$

### Dismantle

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Date</th>
<th>Start Time</th>
<th># of Equip/Person</th>
<th>Approx Hrs per Person</th>
<th>Total Hours</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
</table>

Describe work to be done: __________________________________________

Sub-Total $_________$

Tax 8.81%

Total $_________$

For fast, easy ordering, go to www.freeman.com/store
For fast, easy ordering, go to www.freemanco.com/store

HANGING SIGN LABOR

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Straight Time - 8:00 A.M. to 4:30 P.M. Monday through Friday
Overtime - 7:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday
             7:00 A.M. to 12:00 Midnight Saturday and Sunday
Double Time - 12:00 Midnight to 7:00 A.M. and recognized holidays

EQUIPMENT WITH CREW

• Standard prices will apply to all hanging sign orders placed at show site.
• Crew Size - MINIMUM of three people.
• Materials - Cable, clamps, etc... are additional and charged accordingly.
• Rates are per lift and crew per hour.
• One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments.
• Straight time cannot be guaranteed.

SIGN HANGS ONLY

Boom/Condor Lift with Crew per hour

<table>
<thead>
<tr>
<th></th>
<th>Straight Time</th>
<th>Over Time</th>
<th>Double Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Price</td>
<td>$626.75</td>
<td>$795.50</td>
<td>$963.50</td>
</tr>
<tr>
<td>Standard Price</td>
<td>$877.50</td>
<td>$1133.75</td>
<td>$1349.00</td>
</tr>
</tbody>
</table>

ASSEMBLY CREW/ADDITIONAL LABOR

Assembly Crew or Ground Supervisor - Per Person, Per Hour

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Hourly Rate</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Price</td>
<td></td>
<td>$112.25</td>
<td>$112.25</td>
</tr>
<tr>
<td>Standard Price</td>
<td></td>
<td>$157.25</td>
<td>$157.25</td>
</tr>
</tbody>
</table>

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/disassembly:

☐ OK to proceed without Exhibitor Supervision
☐ Wait for Exhibitor Personnel
☐ Display House to supervise

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

INBOUND SHIPPING

Shipping to Advance Warehouse
☐ Deadline for Receipt: JUNE 01, 2021

Shipping to Show Site* (Standard Prices Apply)
☐ Date of Arrival: 

*REQUESTED INSTALL DATE: ___________ TIME: ___________
Approx. Hours Hourly Rate Estimated Cost

*REQUESTED DISMANTLE DATE: ___________ TIME: ___________
Approx. Hours Hourly Rate Estimated Cost

Tax 8.81% : ___________

TOTAL ESTIMATED COST: ___________

*REQUESTED DATES & TIMES ARE NOT GUARANTEED.
NAME OF SHOW: 2021 NACDS Total Store Expo / AUGUST 21 - 23, 2021
COMPANY NAME:  
CONTACT NAME:  
E-MAIL ADDRESS:  

For Assistance, please call 303-320-5100 to speak with one of our experts.

**HANGING SIGN DETAILS & PLACEMENT DIAGRAM**

**SIGN DESCRIPTION, SIZE & WEIGHT**
- For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points may be determined.

<table>
<thead>
<tr>
<th>Type</th>
<th>Cloth Banner</th>
<th>Metal</th>
<th>Wood</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shape</td>
<td>Square</td>
<td>Circle</td>
<td>Rectangle</td>
<td>Triangle</td>
</tr>
</tbody>
</table>

Is Electrical Required?  [ ] Yes  [ ] No  Is Assembly Required?  [ ] Yes  [ ] No

Size: Height________ Length________ Width________ Weight________

No. of feet from the floor to the top of the hanging structure________

*Any hanging structure that weighs in excess of 100 pounds will require the employment of chain motors. Additional crews may be dispatched at the Exhibitor’s expense if deemed necessary by Freeman.

Are you using chain motor(s)?  [ ] Yes  [ ] No  Quantity:________

Is your sign designed to rotate?  [ ] Yes  [ ] No

Exhibitor Provided*  Freeman Provided**

Does your sign require Truss?  [ ] Yes  [ ] No  Exhibitor Provided  Freeman Provided**

* Any non-Freeman supplied chain hoists will require current yearly maintenance records.

** Refer to the Motor & Truss Order Form.

Adjacent Aisle or Booth#________ / Number of feet in from TOP of exhibit space________

A measurement scale can be applied as necessary to reflect your booth size.

- 10’ x 10’ use 1 square = 1/4 ft
- 20’ x 20’ use 1 square = ½ ft
- 30’ x 30’ use 1 square = ¾ ft
- 40’ x 40’ use 1 square = 1 ft
- Customize your grid ______ ft x ______ ft use 1 square = ______ foot

Exhibitors who comply with all outlined regulations will be given first priority.
## MOTORS AND TRUSS

- For custom quotes on truss or lighting, please email Denver Exhibitor Service Department at: DenverES@freeman.com or call at 303-320-5100.
- ELECTRICAL SERVICE requirements to power the motors must be ordered in advance on the ELECTRICAL SERVICES ORDER FORM.
- ELECTRICAL or HANGING SIGN LABOR requirements to assemble and hang the truss and motors must be ordered in advance on the appropriate order form.
- The cost of Material Handling is included in the rates listed below.
- Please select a color for items indicated with *. If no color selection is made, silver will be selected for you.
- Orders received after the deadline date will be charged the Standard Price.

**FREEMAN REQUIRES AN ENGINEER PRINT OF TRUSS AND LIGHTING RIGGING. PLEASE PROVIDE A DWG FILE OF THE RIGGING PLOT WITH LOAD REQUIRED INFORMATION 3 WEEKS PRIOR TO MOVE IN. INCOMPLETE INFORMATION MAY PROHIBIT YOUR TRUSS RIG FROM BEING HUNG.**

For pre rigging please contact Freeman for availability.

<table>
<thead>
<tr>
<th>Description</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quarter Ton Hoist</td>
<td>420.00</td>
<td>$</td>
</tr>
<tr>
<td>Half Ton Hoist</td>
<td>577.50</td>
<td>$</td>
</tr>
<tr>
<td>One Ton Hoist</td>
<td>682.50</td>
<td>$</td>
</tr>
<tr>
<td>Rotating Motor</td>
<td>367.50</td>
<td>$</td>
</tr>
<tr>
<td>12” Box Truss (per foot)*</td>
<td>21.00</td>
<td>$</td>
</tr>
<tr>
<td>12” Corner Blocks*</td>
<td>105.00</td>
<td>$</td>
</tr>
<tr>
<td>Par Can Lights</td>
<td>105.00</td>
<td>$</td>
</tr>
<tr>
<td>Lekos Lights</td>
<td>105.00</td>
<td>$</td>
</tr>
</tbody>
</table>

Tax 8.81% : __________

**TOTAL ESTIMATED COST:** __________

* Select Color for Truss and Corner Blocks:  
  - [ ] Black  
  - [ ] Silver

(If a color choice is not indicated, silver will be selected for you.)
NAME OF SHOW: 2021 NACDS Total Store Expo / AUGUST 21 - 23, 2021

COMPANY NAME:  

CONTACT NAME:  

PHONE #:  

E-MAIL ADDRESS:  

For fast, easy ordering, go to www.freeman.com/store.

STRUCTURAL INTEGRITY STATEMENT

THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

_____________________________________, the contracted exhibitor at the 2021 NACDS Total Store Expo and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the ASSOCIATION, COLORADO CONVENTION CENTER, FREEMAN, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor’s expense.

Exhibiting Company: ___________________________________ Booth #: ____________

Authorized Signature: __________________________________________

Authorized Name: __________________________________________ Date: ____________

E-Mail: _______________________________________________________

Display House/Builder (if applicable): ___________________________

Authorized Signature: _________________________________________

Authorized Name: __________________________________________ Date: ____________

E-Mail: _______________________________________________________

(503521)
When it comes to promoting your exhibit, let our technology do the talking. Freeman offers the most extensive inventory of audio visual products available, ensuring a custom experience that excites the senses and breathes life into your booth, giving it the appeal to draw in customers.

- Our audio visual experts can assist with a wide range of technology solutions for custom rental exhibit programs that fit any size or budget
- Full service resources include digital services, flat screen technology, intelligent LED light displays, seamless plasma and LED panel solutions and immersive audio experiences
- Schedule deliveries with advance confirmation to meet your timeline specifications
- Preshow consultation, installation, operation, and comprehensive invoice services provide a streamlined solution for all your rental needs

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com
Freeman Event Technology offers the widest array of audio visual products in our expansive network throughout North America. Our exhibit specialists can assist with a full range of audio visual equipment for portable, modular and custom rental exhibit programs to fit any size or budget. Full service resources include digital services, lighting, flat screen technology, computer equipment and LED displays.

Freeman Event Technology establishes the right combination of equipment and services that will command attention while communicating your company’s message. Whatever your needs, our dedicated service and technical on-site support teams will be available to ensure your exhibit program’s success. With more than 3,500 full-time audio visual experts and $100 million in inventory, you can always count on Freeman Event Technology to recommend the perfect combination of audio visual solutions to enhance your company’s brand.

- PRESHOW CONSULTATION REGARDING EQUIPMENT SPECIFICATIONS AND BUDGETING
- ONE SEAMLESS SOURCE FOR ALL YOUR TECHNOLOGY SOLUTIONS, INCLUDING A COMPLETE RANGE OF AUDIO VISUAL AND COMPUTER EQUIPMENT AND INSTALLATION SERVICES
- INTELLIGENT LIGHTING DESIGN, INSTALLATION AND OPERATION
- SCHEDULED DELIVERIES WITH ADVANCE CONFIRMATION TO MEET YOUR TIMELINES
- AUDIO VISUAL EXPERTS THAT OFFER PERSONALIZED, DEDICATED SERVICE
## Flat Screen & Touchscreen Packages

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Show Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>32&quot; Flat Screen - 1080p, with Dual Post Stand and External USB Media Player</td>
<td>$540.00</td>
<td>$702.00</td>
<td></td>
</tr>
<tr>
<td>42&quot; Flat Screen - 1080p, with Dual Post Stand and External USB Media Player</td>
<td>$655.00</td>
<td>$855.00</td>
<td></td>
</tr>
<tr>
<td>46&quot; Flat Screen - 1080p, with Dual Post Stand and External USB Media Player</td>
<td>$780.00</td>
<td>$1,014.00</td>
<td></td>
</tr>
<tr>
<td>55&quot; Flat Screen - 1080p, with Dual Post Stand and External USB Media Player</td>
<td>$1,090.00</td>
<td>$1,417.00</td>
<td></td>
</tr>
<tr>
<td>60&quot; Flat Screen - 1080p, with Dual Post Stand and External USB Media Player</td>
<td>$1,240.00</td>
<td>$1,612.00</td>
<td></td>
</tr>
<tr>
<td>70&quot; Flat Screen - 1080p, with Dual Post Stand and External USB Media Player</td>
<td>$1,540.00</td>
<td>$2,002.00</td>
<td></td>
</tr>
<tr>
<td>90&quot; Flat Screen - 1080p, with a stand and External USB Media Player</td>
<td>$2,720.00</td>
<td>$3,536.00</td>
<td></td>
</tr>
</tbody>
</table>

*Upgrade the Media Player to Laptop in the Flat Screen Package. Add upgrade charge to package price.*

## Flat Screen Displays

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Show Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>32&quot; Flat Screen - 1080p, with Internal Speakers</td>
<td>$360.00</td>
<td>$468.00</td>
<td></td>
</tr>
<tr>
<td>42&quot; Flat Screen - 1080p, with Internal Speakers</td>
<td>$475.00</td>
<td>$617.50</td>
<td></td>
</tr>
<tr>
<td>46&quot; Flat Screen - 1080p, with Internal Speakers</td>
<td>$590.00</td>
<td>$767.00</td>
<td></td>
</tr>
<tr>
<td>55&quot; Flat Screen - 1080p, with Internal Speakers</td>
<td>$900.00</td>
<td>$1,170.00</td>
<td></td>
</tr>
<tr>
<td>60&quot; Flat Screen - 1080p, with Internal Speakers</td>
<td>$1,050.00</td>
<td>$1,365.00</td>
<td></td>
</tr>
<tr>
<td>70&quot; Flat Screen - 1080p, with Internal Speakers</td>
<td>$1,350.00</td>
<td>$1,755.00</td>
<td></td>
</tr>
<tr>
<td>90&quot; Flat Screen - 1080p, with Internal Speakers on a Stand (call for wall mounting)</td>
<td>$2,700.00</td>
<td>$3,510.00</td>
<td></td>
</tr>
</tbody>
</table>

Please call for pricing on Flat Screens 98” and larger, 4K UHD, & LED Video Wall options.

## Touchscreen Displays

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Show Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>32&quot; Touchscreen with Internal Speakers</td>
<td>$660.00</td>
<td>$800.00</td>
<td></td>
</tr>
<tr>
<td>40&quot; Touchscreen with Internal Speakers</td>
<td>$675.00</td>
<td>$877.50</td>
<td></td>
</tr>
<tr>
<td>46&quot; Touchscreen with Internal Speakers</td>
<td>$900.00</td>
<td>$1,170.00</td>
<td></td>
</tr>
<tr>
<td>48&quot; Touchscreen with Internal Speakers</td>
<td>$975.00</td>
<td>$1,267.50</td>
<td></td>
</tr>
<tr>
<td>55&quot; Touchscreen with Internal Speakers</td>
<td>$1,200.00</td>
<td>$1,560.00</td>
<td></td>
</tr>
</tbody>
</table>

Please call for pricing!

## Computers & Accessories

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Show Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Desktop Computer with 19” Monitor</td>
<td>$210.00</td>
<td>$273.00</td>
<td></td>
</tr>
<tr>
<td>Laptop Computer</td>
<td>$250.00</td>
<td>$325.00</td>
<td></td>
</tr>
<tr>
<td>24” Computer Monitor - 1080p (no sound)</td>
<td>$220.00</td>
<td>$286.00</td>
<td></td>
</tr>
<tr>
<td>Apple 21.5” iMac</td>
<td>$225.00</td>
<td>$292.50</td>
<td></td>
</tr>
<tr>
<td>Apple 15” MacBook Pro</td>
<td>$340.00</td>
<td>$442.00</td>
<td></td>
</tr>
<tr>
<td>Apple iPad with Stand - White</td>
<td>$225.00</td>
<td>$292.50</td>
<td></td>
</tr>
<tr>
<td>Apple iPad</td>
<td>$135.00</td>
<td>$175.50</td>
<td></td>
</tr>
<tr>
<td>iPad Stands - White</td>
<td>$115.00</td>
<td>$149.50</td>
<td></td>
</tr>
</tbody>
</table>

Please call for pricing!

## Video Players

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Show Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>USB Media Player</td>
<td>$90.00</td>
<td>$117.00</td>
<td></td>
</tr>
<tr>
<td>Blu-ray Player (compatible with Blu-ray and DVD)</td>
<td>$115.00</td>
<td>$149.50</td>
<td></td>
</tr>
</tbody>
</table>

## Audio Equipment

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Show Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sound Bar - 2.1 Full Range, with Built-in Subwoofer</td>
<td>$60.00</td>
<td>$78.00</td>
<td></td>
</tr>
<tr>
<td>Small High Performance PA System with Microphone (2 speakers, 1 Mixer/Amp, 1 microphone)</td>
<td>$430.00</td>
<td>$559.00</td>
<td></td>
</tr>
<tr>
<td>- Choose Microphone: Handheld - Headset - Lavalier (for best sound quality, choose Headset)</td>
<td>$225.00</td>
<td>$292.50</td>
<td></td>
</tr>
<tr>
<td>Computer Audio Interface Box (enable computer audio to PA System)</td>
<td>$60.00</td>
<td>$78.00</td>
<td></td>
</tr>
</tbody>
</table>

## Exhibit Lighting Packages

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Show Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Six (6) 12” LED Lighting Fixtures - Choose: Red - Green - Blue</td>
<td>$562.50</td>
<td>$730.00</td>
<td></td>
</tr>
<tr>
<td>Twelve (12) 12” LED Lighting Fixtures - Choose: Red - Green - Blue</td>
<td>$1,125.00</td>
<td>$1,462.50</td>
<td></td>
</tr>
</tbody>
</table>

Exhibit Lighting Packages are ground supported install only. For additional mounting, lighting styles and custom color options, call for a quote.

---

**Discount Price Deadline Date:** Thursday, July 22, 2021

**Exhibit Pricing is for the Length of the Event**

---

**Discount Your Order:**

<table>
<thead>
<tr>
<th>Total Your Order:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment Sub-Total</td>
<td></td>
</tr>
<tr>
<td>31% Handling Charge ($209 Min.) Includes Delivery, Install &amp; Dismantle</td>
<td></td>
</tr>
<tr>
<td>State Sales Tax (8.81%)</td>
<td></td>
</tr>
<tr>
<td>TOTAL CHARGES: Electrical &amp; Internet Services are not included in equipment pricing.</td>
<td></td>
</tr>
</tbody>
</table>

Please call for meeting room support.

---

**Contact Us:**

**FREEMAN | EVENT TECHNOLOGY**

EventTechServices@freeman.com

Phone: (800) 868-6886
Fax: (469) 621-5614

Don’t see what you are looking for? Please call to discuss the options!

---

**For fast, easy ordering, go to www.freeman.com**

---

**Event #: 11 - 503521 - NACDS 2021 Exhibits Order Form**
<table>
<thead>
<tr>
<th><strong>Contact Information</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Your Name:</td>
<td>Booth Number:</td>
</tr>
<tr>
<td>Exhibiting Company Name:</td>
<td></td>
</tr>
<tr>
<td>Company Address:</td>
<td></td>
</tr>
<tr>
<td>City / State:</td>
<td>Zip Code:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Third Party (If Applicable):</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Delivery Information</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Please call us with questions at: Phone: (800) 868-6886</td>
<td></td>
</tr>
</tbody>
</table>

_A representative must be in your booth at the time of delivery unless alternate arrangements are made._

_Delivery subject to readiness of the booth structure and set-up._

<table>
<thead>
<tr>
<th>On-Site Contact Person:</th>
<th>Cell Phone:</th>
</tr>
</thead>
</table>

**Please Select Your Preferred Date and Time of Delivery (Choose One):**

- **Friday, August 20, 2021**
  - 8am - 12pm
  - 1pm - 5pm

- **Saturday, August 21, 2021**
  - 8am - 12pm
  - 1pm - 5pm

**If You Have a Special Delivery Request, Please Note it Here:**

<table>
<thead>
<tr>
<th><strong>Payment Information</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A Freeman representative will provide a secured payment link after receiving your order. A credit card is required to secure all orders, even when paying by ACH, check or wire transfer. Cash payments will no longer be accepted while on show-site. Full payment including applicable tax must be made in advance, in US funds. Equipment may not be provided and installed if payment has not been received prior to show move-in.</td>
<td></td>
</tr>
</tbody>
</table>

**PURCHASE TERMS** The Purchase Terms, as may be revised by Freeman without notice, apply to all orders submitted to Freeman for any goods or services. To review the current Purchase Terms, click here.

**Cancellation Policy:** Any cancellation must be received within 7 days of show open to avoid being charged one day’s rental rate. Cancellations after delivery will result in a day’s charge and labor incurred.

Event #: 11 - 503521 - NACDS 2021
EXHIBITOR SERVICES ORDER FORM
For Electrical, Telephone, Cable TV, Air, Water and Drain.

RECEIVE 20% OFF BY PLACING YOUR ORDER ONLINE!!!

For Advanced Rate, orders must be placed no later than two weeks prior to first show move-in date at:

www.denverconvention.com/exhibit-at-an-event
In this kit, you will find orders for:

- Electrical services, Telephone services, Air/Water/Drain and Natural Gas services, Internet services, Audio Visual services, Business Center services and Catering services.

To help you with a successful show, we offer you these tips and checklist:

1. The Colorado Convention Center (CCC) is responsible for all utility services, including power, telephone, air, water and drain.
2. ALL exhibitor utility orders should be ordered on-line, faxed, emailed or mailed directly to the CCC. All payments should be submitted directly to the CCC, not the general service contractor.
3. Orders for Internet, Audio Visual Services, Business Center Services and Catering should be sent to their respective companies.
4. For your security, we do not accept orders over the phone. All forms must be mailed, faxed, emailed or ordered on-line at: www.denverconvention.com.
5. Read all the Forms and Guidelines carefully. You may find something specific to your booth that will reduce on-site complications.
6. Save money by ordering prior to your arrival. The onsite surcharge of 30% will be applied to all orders placed onsite, during the first move-in date of the event.
7. The CCC reserves the right to update or amend these forms as needed. If you have questions, please call before ordering.

To save time and even more money, order on-line at www.denverconvention.com. These rates are available only on the web and will save you 20% off the listed rates in this kit.

**Checklist Requirements/Reminders:**

- Individual orders are required for each booth you will occupy.
- If you have any questions, call us direct at 303.228.8027 before you order.
- All 10X10 and in-line booth services will be installed in the center back of the space.

Please submit a properly oriented booth floor plan for each booth exhibits in which services are not to be installed in the center back of the space. Please include adjacent booth numbers surrounding the booth, to ensure proper installation and also to prevent postponement.

**NOTE:** If a booth floor plan is not provided, services will be placed in the most convenient location. Floor plans that include multiple service drop locations must identify exact placement for each individual drop which must be indicated on the Service Locator Plan, including electric, telephone, cable TV, compressed air, drain and water services. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

Orders with multiple service drops submitted without a floor plan, will be installed on-site, on a first come first serve basis and labor charges will be assessed if the service drop must be relocated.

We look forward to seeing you in Denver!
PAYMENT POLICIES

1. **PAYMENT IN FULL** must be rendered on **all** orders when order is placed. **NO EXCEPTIONS!** No service order will be processed without full payment. Exhibitors with outstanding balances from prior shows must satisfy the payment requirement or services will not be provided.
   - All on-line orders must be received 15 days prior to the first contracted show move-in date to qualify for the discount price. All orders placed after this deadline will be charged at the standard rate.
   - All order forms and payments in U.S. Dollars or credit card, must be received 15 days prior to the first contracted show move-in date, in order to utilize the standard rate. The on-site rate will be applied to forms received after this deadline.
   - The date received by the CCC will determine the applicable rate.
   - All charges incurred during the show must be rendered in full at the time of service.
   - Any outstanding balance will be charged to the exhibitor credit card on file, after the event closing.
   - If for any reason because of default on the part of the exhibitor it becomes necessary to engage an attorney, the exhibitor agrees to pay all costs, expenses, and attorney fees expended or incurred by SMG/CCC in connection therewith.
   - Unpaid balances are subject to a late charge of 1.5% per month thereafter.

2. Only Cash, credit cards, company checks and money orders, made payable to **SMG/Colorado Convention Center**, will be accepted for advanced payments.

3. Colorado Convention Center requires an approved credit card to be on file for all orders, regardless of the method of payment you select. Please be sure to submit this information when placing your order to prevent any processing delays.

4. Your on-site representative must be aware of this payment policy and be prepared to make payment upon installation of services.

5. There is a $25.00 service charge for all returned payments.

6. Rates quoted for all services include installing the requested services to the booth in the most convenient manner but do not include connecting equipment or special equipment. All island booths require a scaled diagram with proper orientation. Larger power orders may require additional labor and materials for precise placement of services.

7. Material and equipment furnished by the Center, for this service order, shall remain **CCC** property unless otherwise specified and shall be removed **ONLY** by the SMG/CCC employees at the close of the show.

8. Booth utilities are to be ordered by each exhibitor separately and are not to be shared with other exhibitors.

9. Changes to original orders will require a service order to be signed by the exhibitor acknowledging receipt of service.

CANCELLATION POLICIES

- There is a minimum $100 or 10% Cancellation Fee (whichever is higher) plus any applicable taxes and surcharges that may apply. Cancellations must be in writing prior to the opening of the show. Additional cancellation charges will apply for orders that have already incurred labor, material, and / or engineering costs.
- Canceled services within an order will not incur cancellation charges if other services are ordered from the Convention Center provided the canceled services have not already incurred any costs.
- Credit will not be given for service(s) installed and not used.
SUBMITTING YOUR PAYMENT/ORDER

ALL PAYMENTS MUST BE IN U.S. FUNDS DRAWN ON A U.S. BANK. MAKE CHECK PAYABLE TO: COLORADO CONVENTION CENTER/SMG

1. Online at www.denverconvention.com
2. US Mail/ First Class Mail/Couriers or Overnight Express:
   Colorado Convention Center
   Attn: Exhibitor Services
   700 14ths Street, Denver CO 80202
3. Fax To: 303.228.8101
   You may fax your complete order information. The Exhibitor Services Department will return a confirmation notice of receipt of your faxed order confirmation.
4. Wire Transfer:
   1st Bank of Denver • Denver, CO 80202-1370 • ABA# 502-550-9955 • Routing# 107005047
   Attn: Exhibitor Services
   All wire transfers must include the following information:
   •Your Company Name • Event/Show Name • Your Booth/Space Number
5. Federal Tax ID Number: 23-2511871

CONDITIONS AND REGULATIONS

GENERAL

1. Wall, column and permanent building utility outlets or sockets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
2. All equipment must comply with Federal, State, and local safety codes.
3. Under no circumstances shall anyone other than CCC Employees enter floor ports to connect to any convention center utility including power, phone or internet lines. A fine of $100 will be added to individual orders for each occurrence.
4. SMG/CCC will not be responsible for any cutting or altering of any floor covering necessary to bring utilities to a booth.
5. Exhibit equipment requiring exhibitor engineers or technicians for assembly, servicing, and operation may be installed by qualified exhibit staff.
6. All ground/building connections to such equipment must be installed by SMG/CCC staff only.
7. All onsite changes will be charged a (1) one-hour minimum. The fee is $75/hr.
8. SMG/CCC reserves the right to disconnect any service for failure to adhere to these published policies.

ELECTRICAL

1. SMG/CCC conducts an audit of power supplied to all exhibits. Exhibitors will be required to pay onsite rates for additional or unauthorized use of services. Services may be disconnected pending full payment.
2. SMG/CCC employs licensed electricians who are legally obligated to verify that exhibitor owned electrical material or equipment, including power distribution systems used during an event, comply with the National Electrical Code or are U.L. approved. Special attention is given to the grounding of equipment. The electrical department will make the final determination in allowing the use of any electrical material or equipment.
3. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, wattage, horsepower, etc. If NO information is available, SMG/CCC electricians will compute a rating for the minimum electrical service required.
4. SMG/CCC reserves the right to refuse connection to any exhibitor whose equipment is deemed unsafe by the electrical department.
5. All exhibitors’ 120-VOLT cords must be of the 3 wire, grounded type. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
6. Electrical service for exhibitor needs shall be available one (1) hour prior to opening time and until one (1) hour after show close daily. Equipment requiring continual power supply must order 24-hour power.
7. The CCC is not responsible for voltage fluctuations or power failure. If your equipment has strict tolerances for voltage you must provide your own regulating device.
8. All electrical equipment exposed to water/liquids must have ground fault circuit interrupters.
STANDARD 120V ELECTRICAL ORDER FORM

Event Name: ____________________________
Booth # ________________  Booth Dimensions ________________
Event Dates ____________________________
Company Name _______________________________________
Address ___________________________________________________________________________
City ___________________ St ______ Zip __________
Phone ___________________________ Fax __________________
E-mail ____________________________

<table>
<thead>
<tr>
<th>ELECTRICAL SERVICES</th>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 AMPS OR 500 WATTS (Single outlet)</td>
<td></td>
<td>$120.00</td>
<td></td>
</tr>
<tr>
<td>10 AMPS OR 1000 WATTS (Duplex box)</td>
<td></td>
<td>$140.00</td>
<td></td>
</tr>
<tr>
<td>20 AMPS OR 2000 WATTS (Quad box)</td>
<td></td>
<td>$155.00</td>
<td></td>
</tr>
</tbody>
</table>

**See Special 120V order form for 24-hour power and overhead drop pricing and ordering.**

<table>
<thead>
<tr>
<th>ADDITIONAL ITEMS (Electrical Service must be ordered first)</th>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIX PLUG STRIP</td>
<td></td>
<td>$30.00</td>
<td></td>
</tr>
<tr>
<td>25’ EXTENSION CORD</td>
<td></td>
<td>$30.00</td>
<td></td>
</tr>
</tbody>
</table>

ONSITE SURCHARGE — ALL SERVICES, WITH THE EXCEPTION OF LABOR, WILL BE ASSESSED A 30% LATE FEE IF ORDERED ON/AFTER THE FIRST SHOW MOVE-IN DAY. THERE WILL BE A $50.00 PROCESSING FEE FOR ALL REFUNDS REQUESTED.*

<table>
<thead>
<tr>
<th>CREDIT CARD NUMBER:</th>
<th>□ AMEX □ MC □ VISA</th>
<th>EXPIRATION DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PRINT CARDHOLDERS NAME:</td>
<td>CARDHOLDERS SIGNATURE:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Services are provided in the most convenient manner for CCC Electricians UNLESS booth floor plan is submitted prior to first show move-in date. Services must be ordered and individually identified on a booth floor plan. Services are for the duration of the show.
- BOOTH LAYOUT DIMENSIONS—Please submit booth floor plans with exact placements of each service drop, for spaces larger than 10x10.
- LABOR: Labor is included in the initial set of the service. Special placement, testing and/or changes after the initial set will require additional labor and material charges. Labor will be charged in 1 hour increments.
- CCC Electricians will not split/branch service to achieve multiple locations. Services must be ordered for each individual location requested. Exhibitors may bring personal UL approved 3-wire cords and equipment to distribute if desired.
- FOR 120V SERVICE LARGER THAN 20A or special needs PLEASE CALL 303.228.8027.

Rates effective through 12/31/21

ORDER ONLINE AT WWW.DENVERCONVENTION.COM
## SERVICE LOCATOR PLAN

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Event Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Booth Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All 10X10 and in-line booth services will be installed in the center back of the space. Larger booth exhibitors (i.e. Islands and Peninsulas,) **must submit a properly oriented booth floor plan**, including the adjacent booth numbers surrounding the booth, to ensure proper installation and also to prevent postponement.

**NOTE:** If a booth floor plan is **not** provided, services will be placed in the most convenient location. For booth spaces with multiple service drop locations, exact placement for each individual drop must be indicated on the Service Locator Plan, including electric, telephone, cable TV, compressed air, drain and water services. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

*Multiple service orders without a booth floor plan, will be serviced on a first come, first serve basis.*

### Electrical Services:
- **E**—Indicates each amp/watt (Will not be split or branched)
- **O**—Indicates overhead drop (Include height information)

### Compressed Air / Water / Drain:
Indicate each drop by writing **Air / Water / Drain**

**Please also indicate overhead or hanging utilities and all height information pertinent to each.**

Please indicate scale: 1 square = _______ Feet. Booth Size: ____________________________

<table>
<thead>
<tr>
<th>BACK</th>
</tr>
</thead>
</table>

Note adjacent booth # to left side of your booth

<table>
<thead>
<tr>
<th>Note adjacent booth # to right side of your booth</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>FRONT</th>
</tr>
</thead>
</table>

Note adjacent booth # to front side of your booth

<table>
<thead>
<tr>
<th>Note adjacent booth # to right side of your booth</th>
</tr>
</thead>
</table>

---

**SMG**

An SMG Managed Facility
**STANDARD 120V ELECTRICAL ORDER FORM**

Event Name: _________________________________
Booth #: ____________  Booth Dimensions: ____________
Event Dates: ________________________________
Company Name: ______________________________________
Address: _____________________________________________
City ____________________________________ St ______ Zip ________
Phone __________________________________ Fax __________
E-mail __________________________________________

<table>
<thead>
<tr>
<th>ELECTRICAL SERVICES</th>
<th>QTY</th>
<th>24-HOUR POWER</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 AMPS OR 500 WATTS (Single outlet)</td>
<td></td>
<td>$180.00</td>
<td></td>
</tr>
<tr>
<td>10 AMPS OR 1000 WATTS (Duplex box)</td>
<td></td>
<td>$200.00</td>
<td></td>
</tr>
<tr>
<td>20 AMPS OR 2000 WATTS (Quad box)</td>
<td></td>
<td>$230.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ELECTRICAL SERVICES</th>
<th>QTY</th>
<th>OVERHEAD POWER</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 AMPS OR 500 WATTS (Single outlet)</td>
<td></td>
<td>$240.00</td>
<td></td>
</tr>
<tr>
<td>10 AMPS OR 1000 WATTS (Duplex box)</td>
<td></td>
<td>$275.00</td>
<td></td>
</tr>
<tr>
<td>20 AMPS OR 2000 WATTS (Quad box)</td>
<td></td>
<td>$310.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ELECTRICAL SERVICES</th>
<th>QTY</th>
<th>24-HOUR OVERHEAD</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 AMPS OR 500 WATTS (Single outlet)</td>
<td></td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>10 AMPS OR 1000 WATTS (Duplex box)</td>
<td></td>
<td>$335.00</td>
<td></td>
</tr>
<tr>
<td>20 AMPS OR 2000 WATTS (Quad box)</td>
<td></td>
<td>$385.00</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL PAYMENT**

ONSITE SURCHARGE — ALL SERVICES, WITH THE EXCEPTION OF LABOR, WILL BE ASSESSED. A 30% LATE FEE IF ORDERED ON/AFTER THE FIRST SHOW MOVE-IN DAY. THERE WILL BE A $50.00 PROCESSING FEE FOR ALL REFUNDS REQUESTED.*

CREDIT CARD NUMBER: [ ] AMEX  [ ] MC  [ ] VISA

EXPIRATION DATE: ____________ ____________

PRINT CARDHOLDERS NAME: _________________________________
CARDHOLDERS SIGNATURE: _________________________________

SIGNATURE ALSO ACKNOWLEDGES PAYMENT POLICIES, ALL CONDITIONS & REGULATIONS

- Services are provided in the most convenient manner for CCC Electricians UNLESS booth floor plan is submitted prior to first show move-in date. Services must be ordered and individually identified on a booth floor plan. Services are for the duration of the show.
- **BOOTH LAYOUT DIMENSIONS**—Please submit booth floor plans with exact placements of each service drop, for spaces larger than 10x10.
- **LABOR:** Labor is included in the initial set of the service. Special placement, testing and/or changes after the initial set will require additional labor and material charges. Labor will be charged in 1 hour increments.
- CCC Electricians **will not split/branch** service to achieve multiple locations. Services must be ordered for each individual location requested. Exhibitors may bring personal UL approved 3-wire cords and equipment to distribute if desired.
- **Overhead power** is not intended for theatrical lighting fixtures. All Lighting must be built to the floor by an approved lighting contractor.
- **FOR 120V SERVICE LARGER THAN 20A** or special needs **PLEASE CALL 303.228.8027.**

Rates effective through 12/31/21

ORDER ONLINE AT WWW.DENVERCONVENTION.COM
SERVICE LOCATOR PLAN

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Event Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Booth Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All 10X10 and in-line booth services will be installed in the center back of the space. Larger booth exhibitors (i.e. Islands and Peninsulas,) **must submit a properly oriented booth floor plan**, including the adjacent booth numbers surrounding the booth, to ensure proper installation and also to prevent postponement.

**NOTE:** If a booth floor plan is **not** provided, services will be placed in the most convenient location. For booth spaces with multiple service drop locations, exact placement for each individual drop must be indicated on the Service Locator Plan, including electric, telephone, cable TV, compressed air, drain and water services. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

*Multiple service orders without a booth floor plan, will be serviced on a first come, first serve basis.*

**Electrical Services:**
- E — Indicates each amp/watt (Will **not** be split or branched)
- O — Indicates overhead drop (Include height information)

**Telephone Services:**
- T — Indicates Telephone Lines
- F — Indicates Data/Fax Lines

**Compressed Air / Water / Drain:**
Indicate each drop by writing **Air / Water / Drain**

**Please also indicate overhead or hanging utilities and all height information pertinent to each.**

Please indicate scale: 1 square = _________ Feet. Booth Size: ______________________

<table>
<thead>
<tr>
<th></th>
<th>BACK</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note adjacent booth # to left side of your booth

Note adjacent booth # to right side of your booth

<table>
<thead>
<tr>
<th></th>
<th>FRONT</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note adjacent booth # to front side of your booth
**INDUSTRIAL 208V ELECTRICAL ORDER FORM**

Email Orders to: eorders@denverconvention.com

Order Online, Fax, or Mail at:
Colorado Convention Center
Attn: Exhibitor Services 303.228.8027 Ph 700 14th Street 303.228.8101 Fx
Denver, CO 80202 www.denverconvention.com

---

<table>
<thead>
<tr>
<th>SINGLE-PHASE SERVICES</th>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 AMPS OR 3,300 WATTS</td>
<td></td>
<td>$280.00</td>
<td></td>
</tr>
<tr>
<td>30 AMPS OR 4,900 WATTS</td>
<td></td>
<td>$325.00</td>
<td></td>
</tr>
<tr>
<td>40 AMPS OR 6,500 WATTS</td>
<td></td>
<td>$575.00</td>
<td></td>
</tr>
<tr>
<td>50 AMPS OR 8,300 WATTS</td>
<td></td>
<td>$755.00</td>
<td></td>
</tr>
<tr>
<td>60 AMPS OR 10,000 WATTS</td>
<td></td>
<td>$990.00</td>
<td></td>
</tr>
<tr>
<td>100 AMPS OR 16,600 WATTS</td>
<td></td>
<td>$1,370.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>THREE-PHASE SERVICE</th>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 AMPS OR 5,700 WATTS</td>
<td></td>
<td>$375.00</td>
<td></td>
</tr>
<tr>
<td>30 AMPS OR 8,600 WATTS</td>
<td></td>
<td>$435.00</td>
<td></td>
</tr>
<tr>
<td>40 AMPS OR 11,500 WATTS</td>
<td></td>
<td>$710.00</td>
<td></td>
</tr>
<tr>
<td>50 AMPS OR 14,400 WATTS</td>
<td></td>
<td>$900.00</td>
<td></td>
</tr>
<tr>
<td>60 AMPS OR 17,200 WATTS</td>
<td></td>
<td>$1,100.00</td>
<td></td>
</tr>
<tr>
<td>100 AMPS OR 28,800 WATTS</td>
<td></td>
<td>$1,615.00</td>
<td></td>
</tr>
</tbody>
</table>

- **See Special 120V order form for 24-hour power and overhead drop pricing and ordering.**

---

**TOTAL PAYMENT**

ONSITE SURCHARGE — ALL SERVICES, WITH THE EXCEPTION OF LABOR, WILL BE ASSESSED.
A 30% LATE FEE IF ORDERED ON/AFTER THE FIRST SHOW MOVE-IN DAY.
THERE WILL BE A $50.00 PROCESSING FEE FOR ALL REFUNDS REQUESTED.*

CREDIT CARD NUMBER: □ AMEX □ MC □ VISA

EXPIRATION DATE:

PRINT CARDHOLDERS NAME: CARDHOLDERS SIGNATURE:

- For higher voltage call Exhibitor Services at 303.228.8027 for quoted power, labor and materials. Prices for 208V service up to 100amps include delivery to the booth and do not include hardwire connection or special equipment. Unless noted, services are provided in the most convenient manner.

- **LABOR:** Labor is included in the initial set of the service. Special placement, testing and/or changes after the initial set will require additional labor and material charges. Labor will be charged in 1 hour increments.

- **Services are provided in the most convenient manner for center electricians** UNLESS booth floor plan is submitted prior to first show move-in date. **BOOTH LAYOUT DIMENSIONS**—Please submit booth floor plans with exact placements of each service drop, for spaces larger than 10x10. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

---

Rates effective through 12/31/21

ORDER ONLINE AT WWW.DENVERCONVENTION.COM
SERVICE LOCATOR PLAN

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Event Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Booth Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All 10X10 and in-line booth services will be installed in the center back of the space. Larger booth exhibitors (i.e. Islands and Peninsulas,) **must submit a properly oriented booth floor plan**, including the adjacent booth numbers surrounding the booth, to ensure proper installation and also to prevent postponement.

**NOTE:** If a booth floor plan is *not* provided, services will be placed in the most convenient location.

For booth spaces with multiple service drop locations, exact placement for each individual drop must be indicated on the Service Locator Plan, including electric, telephone, cable TV, compressed air, drain and water services. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

*Multiple service orders without a booth floor plan, will be serviced on a first come, first serve basis.*

**Electrical Services:**
- **E**—Indicates each amp/watt (Will not be split or branched)
- **O**—Indicates overhead drop (Include height information)

**Telephone Services:**
- **T**—Indicates Telephone Lines
- **F**—Indicates Data/Fax Lines

**Compressed Air / Water / Drain:**
Indicate each drop by writing **Air / Water / Drain**

**Please also indicate overhead or hanging utilities and all height information pertinent to each.**

Please indicate scale: 1 square = ________ Feet.  Booth Size: __________________________

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BACK</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BACK

Note adjacent booth # to left side of your booth  

Note adjacent booth # to right side of your booth

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FRONT

Note adjacent booth # to front side of your booth
**INDUSTRIAL 208V ELECTRICAL ORDER FORM**

**Email Orders to:** eorders@denverconvention.com

**Order Online, Fax, or Mail at:**
Colorado Convention Center
Attn: Exhibitor Services 303.228.6027 Ph
700 14th Street 303.228.8101 Fx
Denver, CO 80202 www.denverconvention.com

---

## SINGLE-PHASE SERVICES

<table>
<thead>
<tr>
<th>QTY</th>
<th>24-Hour Power</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 AMPS OR 3,300 WATTS</td>
<td>$420.00</td>
</tr>
<tr>
<td>30 AMPS OR 4,900 WATTS</td>
<td>$490.00</td>
</tr>
<tr>
<td>40 AMPS OR 6,500 WATTS</td>
<td>$865.00</td>
</tr>
<tr>
<td>50 AMPS OR 8,300 WATTS</td>
<td>$1,135.00</td>
</tr>
<tr>
<td>60 AMPS OR 10,000 WATTS</td>
<td>$1,335.00</td>
</tr>
<tr>
<td>100 AMPS OR 16,600 WATTS</td>
<td>$2,055.00</td>
</tr>
</tbody>
</table>

## THREE-PHASE SERVICES

<table>
<thead>
<tr>
<th>QTY</th>
<th>24-Hour Power</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 AMPS OR 5,700 WATTS</td>
<td>$560.00</td>
</tr>
<tr>
<td>30 AMPS OR 8,600 WATTS</td>
<td>$655.00</td>
</tr>
<tr>
<td>40 AMPS OR 11,500 WATTS</td>
<td>$1,065.00</td>
</tr>
<tr>
<td>50 AMPS OR 14,400 WATTS</td>
<td>$1,350.00</td>
</tr>
<tr>
<td>60 AMPS OR 17,200 WATTS</td>
<td>$1,650.00</td>
</tr>
<tr>
<td>100 AMPS OR 28,800 WATTS</td>
<td>$2,425.00</td>
</tr>
</tbody>
</table>

**TOTAL**

**ON SITE SURCHARGE — ALL SERVICES, WITH THE EXCEPTION OF LABOR, WILL BE ASSESSED. A 30% LATE FEE IF ORDERED ON/AFTER THE FIRST SHOW MOVE-IN DAY. THERE WILL BE A $50.00 PROCESSING FEE FOR ALL REFUNDS REQUESTED.**

**CREDIT CARD NUMBER:**

☐ AMEX ☐ MC ☐ VISA

**EXPIRATION DATE:**

---

**PRINT CARDHOLDERS NAME:**

**CARDHOLDERS SIGNATURE:**

**SIGNATURE ALSO ACKNOWLEDGES PAYMENT POLICIES, ALL CONDITIONS & REGULATIONS**

---

- Overhead power is not intended for theatrical lighting fixtures. All lighting must be built to the floor by an approved lighting contractor.
- Services are provided in the most convenient manner for CCC Electricians. UNLESS booth floor plan is submitted prior to first show move-in date. **BOOTH LAYOUT DIMENSIONS**—Please submit booth floor plans with exact placements of each service drop, for exhibit areas or space larger than 10x10.
- **LABOR:** Labor is included in the initial set of the service. Special placement, testing and/or changes after the initial set will require additional labor and material charges. Labor will be charged in 1 hour increments.
- For higher voltage call Exhibitor Services at 303.228.8027 for quoted power, labor and materials. Prices for 208V service up to 100amps include delivery to the booth and do not include hardwire connection or special equipment.

---

**RECEIVE 20% DISCOUNT BY ORDERING ON-LINE ONLY 15 DAYS PRIOR TO FIRST SHOW MOVE - IN DATE.**

denverconvention.com/exhibit-at-an-event

---

**Rates effective through 12/31/21 ORDER ONLINE AT WWW.DENVERCONVENTION.COM**
SERVICE LOCATOR PLAN

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Event Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Booth Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All 10X10 and in-line booth services will be installed in the center back of the space. Larger booth exhibitors (i.e. Islands and Peninsulas,) must submit a properly oriented booth floor plan, including the adjacent booth numbers surrounding the booth, to ensure proper installation and also to prevent postponement.

**NOTE:** If a booth floor plan is not provided, services will be placed in the most convenient location. For booth spaces with multiple service drop locations, exact placement for each individual drop must be indicated on the Service Locator Plan, including electric, telephone, cable TV, compressed air, drain and water services. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

*Multiple service orders without a booth floor plan, will be serviced on a first come, first serve basis.*

**Electrical Services:**
- E—Indicates each amp/watt (Will not be split or branched)
- O—Indicates overhead drop (Include height information)

**Compressed Air / Water / Drain:**
Indicate each drop by writing Air / Water / Drain

**Telephone Services:**
- T—Indicates Telephone Lines
- F—Indicates Data/Fax Lines

**Please also indicate overhead or hanging utilities and all height information pertinent to each.**

Please indicate scale: 1 square = ________ Feet. Booth Size: __________________________

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th>BACK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note adjacent booth # to left side of your booth</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note adjacent booth # to right side of your booth</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FRONT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note adjacent booth # to front side of your booth

[Diagram of booth layout]
TELEPHONE & CABLE TV ORDER FORM

Event Name: ______________________
Booth # ________________ Booth Dimensions ________________
Event Dates__________________________
Company Name________________________
Address______________________________
City ___________________________ St __________ Zip ___________
Phone ___________________________ Fax_____________________
E-mail ____________________________

**TELEPHONE SERVICE – VOIP SERVICES**

<table>
<thead>
<tr>
<th>SERVICE Description</th>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>STANDARD PHONE SERVICE (with instrument, single line service)</td>
<td></td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>ADVANCED PHONE SERVICE (with instrument, multi-button service)</td>
<td></td>
<td>$450.00</td>
<td></td>
</tr>
<tr>
<td>POLYCOM SPEAKER PHONE</td>
<td></td>
<td>$450.00</td>
<td></td>
</tr>
<tr>
<td>ANALOG LINE - FAX, MODEM, CREDIT CARD LINE (no instrument, VOIP to analog line)</td>
<td></td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>VOICEMAIL BOX</td>
<td></td>
<td>$50.00</td>
<td></td>
</tr>
<tr>
<td>PROGRAMING - CALL HUNT/ROLLOVER/CALL PICKUP (1 ordering multiple lines, maximum 2 times)</td>
<td></td>
<td>$50.00</td>
<td></td>
</tr>
</tbody>
</table>

**LONG DISTANCE SERVICE** — Standard service does not include Long Distance Access. Long-distance calls require a credit card authorization form to be on file and calls will be charged to your card.
INITIAL HERE TO ACCESS LONG DISTANCE SERVICE: ____________

**SPECIAL SERVICES**

<table>
<thead>
<tr>
<th>SERVICE Description</th>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXTEND POTS, ISDN, T1, other</td>
<td></td>
<td>$250.00</td>
<td></td>
</tr>
</tbody>
</table>

Ordered by the exhibitor and delivered to the Convention Center Demarc by Exhibitor's carrier of choice.
To ensure delivery to the Convention Center, please order from your carrier a minimum of four weeks prior to the show.
Order # ________________ Circuit No. ________________ Carrier Installation Date ________________

**LABOR** (Special placement, changes or repairs are charged in 1 hour increments.)

<table>
<thead>
<tr>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$75.00</td>
<td></td>
</tr>
</tbody>
</table>

**CABLE TV SERVICES** — (Provided By Comcast)

<table>
<thead>
<tr>
<th>SERVICE Description</th>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIGITAL/HDTV SERVICE (Set top box upgrade)</td>
<td></td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>1 box per TV Set — Two-Week Advance R.S.V.P. Required</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL PAYMENT**

---

**ONSITE SURCHARGE** — ALL SERVICES, WITH THE EXCEPTION OF LABOR, WILL BE ASSESSED.
A 30% LATE FEE IF ORDERED ON/AFTER THE FIRST SHOW MOVE-IN DAY.
THERE WILL BE A $50.00 PROCESSING FEE FOR ALL REFUNDS REQUESTED.*

<table>
<thead>
<tr>
<th>CREDIT CARD NUMBER:</th>
<th>□ AMEX □ MC □ Visa</th>
<th>EXPIRATION DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRINT CARDHOLDERS NAME:</th>
<th>CARDHOLDERS SIGNATURE:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SIGNATURE ALSO ACKNOWLEDGES PAYMENT POLICIES, ALL CONDITIONS &amp; REGULATIONS</td>
</tr>
</tbody>
</table>

- Phone Usage Charges: Usage charges are billed by CCC/SMG at the end of the show. Local and toll-free calls are free. Long distance calls are billed at AT&T retail rates. Credit card must be on file before long-distance service is activated.
- Services are provided in the most convenient manner for CCC Technicians UNLESS booth floor plan is submitted prior to first show move-in date. **BOOTH LAYOUT DIMENSIONS**—Please submit booth floor plans with exact placements of each service drop, for exhibit areas or space larger than 10x10. Special placement, testing and/or changes after the initial set will require additional labor and material charges. Handssets must be picked up by Exhibitor at the Service Desk upon arrival.
- Cable TV Set Top Boxes will be delivered to the booth prior to Show Open.

Rates effective through 12/31/21
# CABLE TV & SATELLITE DISH INFORMATION FORM

**Event Name:**

**Booth #:**
**Booth Dimensions:**

**Event Dates:**

**Company Name:**

**Address:**
**City:**
**St:**
**Zip:**

**Phone:**
**Fax:**
**E-mail:**

---

**A properly oriented booth floor plan must be submitted to ensure proper installation and also to prevent service postponement. The floor plan must include adjacent booth numbers surrounding the booth. For booths spaces with multiple service drop locations, exact placement for each individual drop must be indicated on the floor plan.**

## SERVICE TYPE

### COMCAST CABLE TV

**DIGITAL (HDTV)**
(Outputs: HDMI, S Video, RCA, L/R audio, Coaxial, and Optical digital audio)- By request for legacy devices

<table>
<thead>
<tr>
<th>SERVICE TYPE</th>
<th>SEL</th>
<th>QTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIGITAL (HDTV)</td>
<td>REQUESTED OUTPUT</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NUMBER OF CABLE DROPS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SINGLE DROP(S) W/SPLITTERS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>INDIVIDUAL CABLES NO SPLITTERS</td>
<td></td>
</tr>
</tbody>
</table>

**CABLE CARDS** - The CCC does not provide Cable Cards. Arrangements for this service must be made with Comcast directly.

## SATELLITE DISH

**NOTE:** Vendor must supply all Dish/Antenna hardware, stands, roof protection, stand ballast, cable, connectors and any other materials required for installation. All equipment must be removed by the vendor immediately after event close.

| DISH ANTENNA TO BE INSTALLED ON ROOF |
| CABLES TO BE RUN TO EXHIBIT/BOOTH/AREA |

## DATE AND TIME INSTALLATION AND SERVICE REQUIRED BY:

**ADDITIONAL SERVICE REQUIREMENTS:**

---

**INTERNAL USE ONLY**

<table>
<thead>
<tr>
<th>ESTIMATE</th>
<th>ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIFT USE (HRS)</td>
<td></td>
</tr>
<tr>
<td>M HRS</td>
<td></td>
</tr>
<tr>
<td>CABLE (FT)</td>
<td></td>
</tr>
<tr>
<td>SPLITTERS (QTY)</td>
<td></td>
</tr>
</tbody>
</table>

**ADDITIONAL MATERIALS USED:**

---

**ORDER ONLINE AT WWW.DENVERCONVENTION.COM**

Rates effective through 12/31/21
CONDITIONS AND REGULATIONS

TELEPHONE

1. Telephone instruments must be picked up at the Service Desk.
2. A credit card is required for long distance access to be turned on. All long distance charges incurred from the first contracted show move-in date through the last move-out date are the responsibility of the exhibitor. Usage will be billed at the close of show. There is a 100% surcharge on each long distance call. Copies of charge receipts and itemized billings will be mailed approximately one (1) week after the close of show.
3. Delivery of ALL data transmission lines ordered from an outside vendor will only be allowed to the Demarcation Room at the Convention Center. SMG/CCC staff will complete all installations inside the facility.
4. SMG/CCC reserves the right to require deposit for Telecommunication equipment prior to installation.
5. All telephones are to be returned to avoid being charged a telephone replacement fee.
6. Once installed, telephone services is active 24 hours a day for the entire length of the event.
7. 5 digit internal extension to extension dialing.

DESCRIPTION OF TELEPHONE SERVICES

1. **Standard Phone Service:** Single VOIP phone line that includes the installation of a touch-tone line and rental of a single line telephone instrument

   **Standard Phone Optional phone services:**
   - Call Hunt/Roll to another ordered extension if line is busy or no answer (can only hunt/roll twice)
   - Hot-Line: place a call to predetermined destination by simply lifting the handset.
   - Call Forward
   - Call Pick-Up group: an incoming call to any extension in the pick-up group can be answered by any of the phones in the specified group by picking up their handset and entering a code on the phones keypad.

2. **Advanced Phone Service:** VOIP phone line that includes the installation of one digital multi-button telephone. This comes with fixed features such as hand’s free call, hold, conference, radial, and transfer. Along with four programmable buttons that can be programmed based on what additional special programming has been ordered.

   **Advanced Phone Optional phone services:**
   - Call Appearance: Any ordered extension number can ring on labeled key on digital set.
   - Call Forward
   - Last Number Redial

3. **Analog Line - Fax, Modem, Credit Card Line:** Touch-tone analog phone line. No instrument provided.
4. **Voicemail Box:** Voicemail box added to Standard Phone Service or Advanced Phone Service.
5. **Polycom Speaker Phone:** Speaker phone hooked to an VOIP phone line used for small to medium conference room sets. Call to confirm availability if ordering more than six for a single show.
6. **POTS/ISDN/T1 Extension:** Any services delivered by an outside vendor to the Demarcation room at the CCC.

WATER/AIR/DRAIN

1. Permanent building outlets, including restroom plumbing fixtures, are not to be used for booth operations or disposal purposes. A $500.00 fine will be assessed and collected from any exhibitor involved in this activity.
2. Utility connections to booth will be operable one (1) hour prior to show opening and disconnected two (2) hours after show closing. To make alternative arrangements, contact the Exhibitor Services Department 30 days prior to show opening.
3. The CCC is not responsible for moisture or water in air lines, or any pressure variations.
4. All equipment using water must have inlet and outlet properly tagged.
SERVICE LOCATOR PLAN

Event Name:  
Event Dates:  
Company Name:  
Booth Number:  

All 10X10 and in-line booth services will be installed in the center back of the space. Larger booth exhibitors (i.e. Islands and Peninsulas,) must submit a properly oriented booth floor plan, including the adjacent booth numbers surrounding the booth, to ensure proper installation and also to prevent postponement.

NOTE: If a booth floor plan is not provided, services will be placed in the most convenient location. For booth spaces with multiple service drop locations, exact placement for each individual drop must be indicated on the Service Locator Plan, including electric, telephone, cable TV, compressed air, drain and water services. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

*Multiple service orders without a booth floor plan, will be serviced on a first come, first serve basis.*

**Electrical Services:**
- E—Indicates each amp/watt (Will not be split or branched)
- O—Indicates overhead drop (Include height information)

**Telephone Services:**
- T—Indicates Telephone Lines
- F—Indicates Data/Fax Lines

**Compressed Air / Water / Drain:**
Indicate each drop by writing Air / Water / Drain

"Please also indicate overhead or hanging utilities and all height information pertinent to each."

Please indicate scale: 1 square = _______ Feet.  Booth Size: ____________________________

Note adjacent booth # to left side of your booth

Note adjacent booth # to right side of your booth

Note adjacent booth # to front side of your booth
### COMPRESSED AIR, WATER, & DRAIN ORDER FORM

**Email Orders to:** eorders@denverconvention.com

**Order Online, Fax, or Mail at:**
Colorado Convention Center
Attn: Exhibitor Services 303.228.8027 Ph
700 14th Street 303.228.8101 Fx
Denver, CO 80202 www.denverconvention.com

#### COMPRESSED AIR SERVICES — ½” NPT Fitting

<table>
<thead>
<tr>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$300.00</td>
</tr>
</tbody>
</table>

- **Single Outlet**—1/2” male or female schedule 40 pipe thread adaptor REQUIRED. No guarantees can be made of min./max. pressure. If pressure is critical, the exhibitor must arrange to have a pressure regulator value or pump installed.
- **Branch to additional locations**

#### COLD WATER SERVICES — ½” NPT Fitting

<table>
<thead>
<tr>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$300.00</td>
</tr>
</tbody>
</table>

- **Single Outlet**—1/2” male or female schedule 40 pipe thread adaptor REQUIRED. Building pressure is MIN 45 P.S.I. MAX 60 P.S.I.
- **Branch to additional locations**
- **Fill**—per 500 gal. (Pump out included if water contains no additives)

#### DRAIN SERVICES — Gravity Flow—1 ½” Max outlet

<table>
<thead>
<tr>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$300.00</td>
</tr>
</tbody>
</table>

- **Standard Drain**
- **Additional Locations**

#### JACUZZI/HOT TUBS (Includes (1) 50A electrical service)

<table>
<thead>
<tr>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$750.00</td>
</tr>
</tbody>
</table>

- **200 to 400 Gallons**
- **401 gallons and Up**

**Other Fill and Drain Services call 303.228.8027 for quote and requirements.**

#### LABOR (Connections, charges and repairs are charged in 1 hour increments.)

<table>
<thead>
<tr>
<th>QTY</th>
<th>STANDARD RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$75.00</td>
</tr>
</tbody>
</table>

**ONSITE SURCHARGE — ALL SERVICES, WITH THE EXCEPTION OF LABOR, WILL BE ASSESSED. A 30% LATE FEE IF ORDERED ON/AFTER THE FIRST SHOW MOVE-IN DAY.**

**TOTAL PAYMENT:**

<table>
<thead>
<tr>
<th>CREDIT CARD NUMBER:</th>
<th>□ AMEX □ MC □ Visa</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPIRATION DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**PRINT CARDHOLDERS NAME:**

**CARDHOLDERS SIGNATURE:**

- Services are provided in the most convenient manner for CCC Electricians UNLESS booth floor plan is submitted prior to first show move-in date. **BOOTH LAYOUT DIMENSIONS**—Please submit booth floor plans with exact placements of each service drop, for exhibit areas or space larger than 10x10.
- **LABOR:** Special placement, testing and/or changes after the initial set will require additional labor and material charges. 1 Hour minimum of labor required for all water and air services. Labor will be charged in 1 hour increments.
- Natural Gas Service available in Exhibit Halls ABC only. PLEASE CALL 303.228.8027 with any questions.
- **ALL CONNECTIONS TO TAP WILL REQUIRE A LICENSED CONTRACTOR WITH A BUILDING PERMIT.**
- Water fill features that require more than one fill & drain will require the purchase of two separate services.

Rates effective through 12/31/21

ORDER ONLINE AT WWW.DENVERCONVENTION.COM
SERVICE LOCATOR PLAN

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Event Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Name:</td>
<td>Booth Number:</td>
</tr>
</tbody>
</table>

All 10X10 and in-line booth services will be installed in the center back of the space. Larger booth exhibitors (i.e. Islands and Peninsulas,) **must submit a properly oriented booth floor plan**, including the adjacent booth numbers surrounding the booth, to ensure proper installation and also to prevent postponement.

**NOTE:** If a booth floor plan is **not** provided, services will be placed in the most convenient location.
For booth spaces with multiple service drop locations, exact placement for each individual drop must be indicated on the Service Locator Plan, including electric, telephone, cable TV, compressed air, drain and water services. Special placement, testing and/or changes after the initial set will require additional labor and material charges.

*Multiple service orders without a booth floor plan, will be serviced on a first come, first serve basis.*

**Electrical Services:**
- **E**—Indicates each amp/watt (Will not be split or branched)
- **O**—Indicates overhead drop (Include height information)

**Telephone Services:**
- **T**—Indicates Telephone Lines
- **F**—Indicates Data/Fax Lines

**Compressed Air / Water / Drain:**
Indicate each drop by writing **Air / Water / Drain**

"Please also indicate overhead or hanging utilities and all height information pertinent to each."

Please indicate scale: 1 square = ________ Feet.  Booth Size: ________________________________

Note adjacent booth # to left side of your booth

Note adjacent booth # to right side of your booth

Note adjacent booth # to front side of your booth
GENERAL BUILDING POLICIES
1. Decorations, signs, banners, and similar materials may not be taped, nailed, stapled or otherwise fastened to ceilings, doors, walls, glass, columns, painted surfaces, fabric or decorative walls.
2. Helium balloons may not be sold or distributed inside the facility. Helium balloons may be approved through your Event Manager for permanent attachment to authorized displays. A deposit may be required prior to installation.
   A. If helium balloons from an authorized display are released within the facility, labor costs to remove balloons from ceilings or ventilation fans will be charged.
   B. Helium (or like) balloons distributed outside the CCC should not be brought into the facility.
3. No pressure-adhesive stickers or decals or similar promotional items may be distributed in the building. Labor costs to remove adhesive stickers and decals will be charged.
4. The CCC escalators and public elevators are not to be used to transport freight or equipment. All equipment and freight should be transported, utilizing the freight elevator and brought in on the docks.
5. The CCC does not provide furniture or equipment for exhibitors’ booths. All arrangement for furniture and equipment for exhibitors should be handled by a general service contractor.

SMOKING POLICY
1. The CCC is a non-smoking facility.
2. If the function is open to the general public, there will be no designated smoking area within the facility.
3. Smoking is not permitted on the exhibit hall floor during move-in or move-out.
4. The Denver Fire Department will issue citations for violations of this rule.

FOOD AND BEVERAGE
1. Centerplate Catering has exclusive catering, concession and liquor privileges at CCC. It is not permissible to bring food and beverages into the CCC. Centerplate can be reached 303.228.8050 for in booth catering.
2. Food and beverage distributed by exhibitors are limited to products manufactured, processed or distributed by the exhibiting firm and are limited to sample size. Buy-out fees will apply. Please contact your Centerplate Catering representative at 303.228.8050 for more detailed information.

SECURITY
1. The CCC maintains twenty-four (24) hour security for building perimeter and internal patrols.
2. Hall Security and Individual booth security are the responsibility of Show Management and the Exhibitor.

DELIVERY PROCEDURES
1. The CCC does not accept advance freight shipments for exhibitors or show management. Freight must be consigned to the general service contractor or show manager during the event period.
2. Mail received on site should be addressed to the appropriate show or event. Mail will be held in the CCC offices until the first day of move in, at which time it will be delivered to show management.

PARKING
1. The CCC operates a 1,000 space parking garage connected directly to the facility. CCC does not operate any of the parking lots that surround our facilities. Please call 303.228.8070 for information and to request a parking map if needed.
2. Cars and/or trucks parked in marked fire lanes or in posted “no parking” areas will be ticketed and towed.
GENERAL OPERATING POLICIES AND PROCEDURES
ANSWERS TO MOST FREQUENTLY ASKED QUESTIONS

RIGGING/SUSPENSION OF LOADS

The CCC management must approve all rigging/suspension of loads from any part of the facility structure.

1. All signs, banners, and displays suspended from exhibit hall ceilings must be approved in advance and hung by CCC or general service contractor personnel.

2. If you are using any part of the facility structure for rigging or the suspension of loads, you must submit to CCC two copies of your rigging plot to Exhibitor Services two months prior to move in for the CCC approval. Part of this requirement is due to possible shared or compounded loading between booths or different shows and even between levels of the convention center which can also be a concern. This is even more important on larger shows where several booths are rigging within proximity to each other.

3. All submittals will need to be overlaid in the correct location and orientation onto the Reflected Ceiling Plan (RCP) for the relevant area for proper review to take place (these drawings can be provided in .DWG or .PDF format if they are not on file already and/or upon request).

4. The rigging plot should conform to the following:
   A. Name of show, show dates, building location; the name of the contractor responsible for rigging, including contact information; and if applicable, the names of the audio, lighting and scenery contractors. Contact information should be printed on the plans.
   B. Rigging plots must be drawn in 1/16”=1’ scale.
   C. Rigging plots must indicate locations of points, loads for each point, and a legend that explains the use of each point; such as audio, lighting, and scenery.
   D. Rigging plots must include facility column locations and roof steel locations.

5. The first point of contact for this should be your event manager. However, for more specific information, requirements, and limitations regarding rigging/suspension of loads at the CCC or for any inquiries that have not been assigned a specific point person please contact:

   Jason Hiester            Joe McCullough
   Technical Services Manager Director of Operations
   303.228.8126            303.228.8026
   jhiester@denverconvention.com JMcCullough@denverconvention.com

6. If submittals do not meet/or exceed the outlined acceptable criteria the building provides, the rigging plan may need to be sent to the Structural Engineer of Record (SER) for approval at an additional cost. Note: this SER review can add additional time to the review/approval process. If the rigging plan is not submitted 30 days prior to the first move in date a $500.00 review fee will be charged in addition to any applicable SER fee’s or cost.

7. If not received in a timely fashion, rigging oversight charges may also apply and any rigging work may not be performed until a submittal is made and the plan has been approved by the building/Operations.

8. Without all the information being submitted with ample time to review it limits options.

BASIC FIRE CODE REGULATIONS

1. Exits in all areas of the facility should not be blocked or covered for any reason.
2. Exterior and loading dock doors and fire doors may not be propped open.
3. All aisles should be kept clear, clean and free of obstructions.
4. Firefighting and emergency equipment should not be blocked or obstructed under any circumstances.
5. Materials used in the construction of displays must be fire resistant, such as draping, table coverings, banners, props, scenery, evergreen trees, bark, angel hair and shrubs. All exhibits and displays are subject to inspection by the Fire Prevention Bureau and/or SMG/CCC management for compliance.
6. Vehicles with gasoline engines that are to be displayed should conform to the following:
   A. Battery cables must be disconnected.
   B. Fuel level in gas tank is less than ¼ tank, and is not to exceed five gallons.
   C. Must have protective covering under motors, drive trains and tires on any carpeted area.
7. Use or storage of liquid petroleum (LP) gas by exhibitors is restricted.
GENERAL OPERATING POLICIES AND PROCEDURES
ANSWERS TO MOST FREQUENTLY ASKED QUESTIONS

BASIC FIRE CODE REGULATIONS continued

8. Operation of any heater, barbecue, heat producing or open flame devices, candles, lanterns, torches, welding equipment, smoke emitting devices or materials in the CCC should have written authorization by the CCC management and the Fire Prevention Bureau. Permits may be required.
9. All empty crates and boxes should be stored in areas approved and assigned by the CCC management and the Fire Prevention Bureau.
10. All electrical equipment should be U.L. (Underwriters Laboratories) approved.
11. Show management, exhibitors and general service contractors should comply with all City fire codes that apply to places of public assembly.
12. All general service contractor equipment should be propane or battery powered. Propane storage and transport is subject to Denver Fire Department regulations.
13. Any covered exhibit space over 300 square feet requires a smoke detector and a 2A10BC fire extinguisher.
   A. Any exhibit that has a covered area greater than 300 sq. ft. must submit the following information to the Mark Brisse, Operations Manager at mbrisse@denverconvention.com, for approval prior to move in:
      • Diagram of the booth layout with dimensions.
      • Detail of the covered area including materials used.
      • Flame retardant certificate is required if soft goods are used as the covering.
   B. Once all the information has been received by Operations Manager, it will be reviewed and submitted to the Denver Fire Prevention for approval.
14. Storage in meeting room and ballroom corridors is not permitted.
15. Multi-level exhibits and enclosed rooms have special requirements in order to obtain approval from the Fire Prevention Bureau.
   A. Exhibits with a double deck structure and/or enclosed room must submit the following information to Mark Brisse, Operations Manager at mbrisse@denverconvention.com, for approval a minimum of 15 days prior to move in:
      • Engineer stamped drawings of the double deck structure and/or enclosed room.
      • Diagram of the booth layout with dimensions.
      • Elevation drawing of the double deck structure and/or enclosed room.
   B. Contact CCC Operations Manager at 303.228.8013 for further clarification and specifics if necessary.
   C. Once all the information has been received by the Operations Manager, it will be reviewed and submitted to the Denver Fire Prevention for approval.

FOR A MORE COMPREHENSIVE LIST OF POLICIES AND PROCEDURES, PLEASE REFER TO THE CCC EVENT PLANNER’S RESOURCE BROCHURE.

Questions should be directed to:
Exhibitor Services Department
700 14th Street
Denver, Colorado 80202
Phone: 303.228.8027 Fax: 303.228.8101
Email: eorders@denverconvention.com
<table>
<thead>
<tr>
<th>CUSTOM DESIGNED ARRANGEMENTS</th>
<th>DESCRIPTION / COLOR</th>
<th>UNIT PRICE</th>
<th>QUANTITY</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPRING FLORAL ARRANGEMENT</td>
<td></td>
<td>75.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TROPICAL FLORAL ARRANGEMENT</td>
<td></td>
<td>85.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FLORAL ARRANGEMENT</td>
<td>HEIGHT:</td>
<td>100.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>WIDTH:</td>
<td>or 175.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FLORAL ARRANGEMENT</td>
<td>HEIGHT:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>WIDTH:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TROPICAL PLANT AND BLOOMING FOLIAGE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUM PLANTS: Yellow __ White ___ Lavender ___</td>
<td></td>
<td>30.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AZALEAS: Pink _____ Red ______</td>
<td></td>
<td>35.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BROMELIAD</td>
<td></td>
<td>35.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SMALL Ivy ______ Pothos ______</td>
<td></td>
<td>30.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LARGE BOSTON FERN</td>
<td></td>
<td>40.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 FOOT TROPICAL PLANT</td>
<td></td>
<td>49.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 FOOT TROPICAL PLANT</td>
<td></td>
<td>59.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 FOOT TROPICAL PLANT</td>
<td></td>
<td>69.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CUSTOM TROPICAL PLANTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 FOOT TROPICAL / TOP DRESSED - SMALL IVY AND BLOOMING</td>
<td></td>
<td>125.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 FOOT FICUS TREE / TOP DRESSED - SMALL IVY AND BLOOMING</td>
<td></td>
<td>169.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 FOOT PALM / TOP DRESSED - SMALL IVY AND BLOOMING</td>
<td></td>
<td>169.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 FOOT - 16 FOOT TROPICAL PLANT</td>
<td></td>
<td>Price on Request</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTAINERS:</th>
<th>WHITE</th>
<th>BLACK</th>
</tr>
</thead>
</table>

**SUB-TOTAL**

DELIVERY, PICK UP & MAINTENANCE 10%

**GRAND TOTAL**

---

**ALL LIVE GREEN MATERIAL ON RENTAL BASIS ONLY.**

ALL ORDERS MUST BE PAID IN FULL PRIOR TO THE CLOSE OF THE SHOW.

We accept Checks, VISA, MasterCard, and American Express.

Have National Plant & Floral’s Designer call our booth on the following Date/Time: __________________

**PAYMENT:** □ VISA □ MASTERCARD □ AMEX □ CHECK

CREDIT CARD #: ____________________________

EXP DATE: __________ SECURITY CODE: ______

CARDHOLDER NAME: ____________________________

AUTHORIZED SIGNATURE: ______________________

CREDIT CARD BILLING ADDRESS:

________________________________________

CITY: __________________ STATE: __________ ZIP CODE #: ______

---

**COMPANY NAME:** ____________________________

**BOOTH CONTACT:** __________________________

**PHONE#: (_______) EMAIL: ______________________

□ EMAIL CONFIRMATION COPY □ EMAIL STATEMENT COPY

**Please Remit to:**

1001 E. SUNSET # 95814 • LAS VEGAS, NV 89193

(702) 956-8011 • FAX (702) 956-8021

exhibitorservice@nationalplantfloral.com

Booth #: __________________

---

NPF 1.18
EXHIBITOR BOOTH SERVICES MENU 2021

Welcome to the Colorado Convention Center and Centerplate Catering.
On this menu you'll find just a sampling of some of our most popular items, available at your booth or for your hospitality suite.
Contact Kate Rizzo at 303.228.8053 or at kate.rizzo@centerplate.com

BEVERAGES
Freshly Brewed Starbucks Coffee $67.00 per gallon
Freshly Brewed House Blend Coffee, $57.00 per gallon
Decaffeinated Coffee and Herbal Tea
Gourmet Coffee Station $77.00 per gallon

Starbucks Coffee featuring these specialty items:
Three Varieties of Flavored Syrups, Sugar Cubes, Orange & Lemon Slices,
Whipped Cream, Cinnamon Sticks and Chocolate Shavings
Lemonade or Iced tea $40.00 per gallon
Orange, Cranberry, & Grapefruit Juice $45.00 per gallon
Individual Bottled Juices $4.50 each
Bottled Water $4.00 each
Assorted Soft Drinks $3.25 each
Water Cooler (Cold) $95.00 each
Water Replenishments $35.00 each
CQ Infused Spa Water 3-gallons per unit $165 per unit

BAKE SHOP SPECIALTIES
Baked Bavarian Pretzel Rods $36.00 per dozen
Served with Mustard and Hot Cheese Dip
Assorted Bagels with Cream Cheese $40.00 per dozen
Assorted Local Freshly Baked Danish $45.00 per dozen
Assorted Local Freshly Made Donuts $45.00 per dozen
Local Freshly Baked Muffins $45.00 per dozen
Homemade Brownies or Blondies $36.00 per dozen
Assorted Freshly Baked Cookies $35.00 per dozen
Chocolate Chip, Oatmeal Raisin, and Sugar
Assorted Homemade Cupcakes $45.00 per dozen

SNACKS
Whole Fresh Fruit $2.75 each
Granola Bars $3.00 each
Assorted Candy Bars $3.50 each
Assorted Lays Potato Chips $3.00 each
Snack Mix $16.00 pound
Trail Mix $18.00 pound
Fancy Mixed Nuts $40.00 pound
Mixed Nuts with Peanuts $27.00 pound
Potato Chips & French Onion Dip $5.50 per person
Prezel Twists $8.00 pound
Tortilla Chips & Salsa $4.00 per person
Freshly Made Guacamole $3.00 per person
Sliced Seasonal Fresh Fruit Platter $6.00 per person
Imported and Domestic Cheese Display $8.00 per person
Signature Homemade Granola Bar $40.00 per dozen

AÇAI BOWLS
All Bowls use a frozen acai fruit puree as the base and comes standard with Gluten-Free Granola and Bananas.

Organic Acai Bowl $15.00 each
Choice of the following:
(Minimum of 36 per order)
~Classic Bowl: Acai, Granola, Banana
~Super Bowl: Acai, Granola, Banana, Coconut, Cacao Nibs, Hemp Seeds
~Berry Bowl: Acai, Granola, Banana, Mulberry, Strawberry, Blueberry

Bowls are delivered in temporary cooler bag. Must be consumed within 30 minutes of delivery

BOX LUNCH SELECTIONS
All Box Lunches Served with Individual Bag of Potato Chips and a Gourmet Chocolate Chip Cookie. Beverages sold separately

Box Lunch Sandwich $20.00 each
Choice of the following:
(Minimum of 6 per type)
~Smoked Turkey & Swiss
~Roast Beef & Cheddar
~Sliced Deli Ham & Cheddar
~Grilled Vegetables & Provolone

More Menu Items to Choose From!
Contact Kate Rizzo at 303.228.8053 or at kate.rizzo@centerplate.com
Rev 3.31.2021
TEMPTING TREATS THAT ATTRACT ATTENTION & DRAW ATTENDEES TO YOUR BOOTH!

KEURIG MACHINE COFFEE KIT $150.00
- One time set up fee of $150.00 includes 26 K-Cups (16 regular, 5 decaf and 5 green tea)
- Disposable coffee cups, creamers, assorted sugar packets, stir sticks and paper napkins
- Additional beverages used will be charged on consumption at $3.00++ per K-Cup (Please contact Catering Sales for additional flavors)

➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Exhibitor Services at (303) 228-8027 and request the following:
  o (1) 115 volt, 20amps
  o Approximate cost for power will be an additional $155.00

ANTIQUE POPCORN CART $350.00
- Include (250) Individual Servings
- Additional Servings @ 225.00 a case (200-250 Additional Servings)
- Dimensions: 42" x 68"
- (1) Booth Attendants required at $25.00++ per hour/(4) hour minimum per Attendant

➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Exhibitor Services at (303) 228-8027 and request the following:
  o (1) 120 volt, 20amps
  o Direct power source required (no extension cords or power strips allowed)
  o Approximate cost for power will be an additional $155.00

HOT PRETZEL WARMER $400.00
- Includes (100) Pretzels served with Nacho Cheese and Yellow Mustard
- Additional Servings @ $48.00 per dozen
- Dimensions: 31½" x 20" x 20"
- (1) Booth Attendants required @ $25.00++ per hour/(4) hour minimum per Attendant

➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Exhibitor Services at (303) 228-8027 and request the following:
  o (1) 120 volt, 20 amps
  o Approximate cost for power will be an additional $155.00

ICE CREAM NOVELTIES $500.00
- Includes (100) Ice Cream Bars and Freezer:
  Varieties to include: Snickers, Ice Cream Sandwiches, Strawberry Fruit Bar & Drumsticks
- Additional Servings @ $5.00++ each
- Dimensions: 31” x 45” cart
- (1) Booth Attendants required at $25.00++ per hour/(4) hour minimum per attendant

➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Exhibitor Services at (303) 228-8027 and request the following:
  o (1) 120 volt, 10 amps
  o Approximate cost for power will be an additional $115.00

More Menu Items to Choose From!
Contact Kate Rizzo at 303.228.8053 or at kate.rizzo@centerplate.com
Rev 3.31.2021
HOST ONE OF OUR SPECIALTY SUBCONTRACTORS AT YOUR BOOTH...

EXPRESS KAFEH COFFEE BAR ESSENTIAL PACKAGE  $1195.00
- Full Service Espresso Bar providing the following drinks: Espresso, Espresso Macchiato, Americano, Cappuccino, Café Latte, Café Mocha
- Includes 4 hours of service with 1 trained/professional barista
- Includes (300) 8oz beverages
- Includes Regular and Decaf Espresso
- Includes Whole, Skim, Almond & Soy Milk
- Additional Beverages @ $4.95+ ea
- Dimensions: 6’x4’ (table not included)

➢ Please note that you will need to order a table from your Decorator.
➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Josh Meyer at (303) 228-8172 and request the following Power Needs: 110v-20 AMP

EXPRESS KAFEH COFFEE BAR DELUXE PACKAGE  $2195.00
- Full Service Espresso Bar providing the following drinks: Espresso, Espresso Macchiato, Caramel Macchiato, Americano, Cappuccino, Café Latte, Café Mocha, Chai Latte, Cortado, Hot Chocolate, Tea
- Includes unlimited 8oz beverages for 8 hours with 1 trained/professional barista
- Includes Regular and Decaf Espresso
- Includes Whole, Skim, Almond & Soy Milk
- Includes 4 flavored syrups (Vanilla, Caramel, Hazelnut & Sugar Free)
- Includes custom logo/branded coffee sleeves (logo is required 14 days prior to service; rush orders are subject to a $75 fee)
- Dimensions: 6’x4’ (table not included)

➢ Please note that you will need to order a table from your Decorator.
➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Josh Meyer at (303) 228-8172 and request the following Power Needs: 110v-20 AMP

EXPRESS KAFEH COFFEE BAR ADD-ONS
- Cold Brew® (in combo with espresso bar) $495.00
- Cold Brew® Stand Alone $1,095.00
- Nitro Bar® (250 cups) $1,795.00
  *includes barista attendant for 4 hours
- Tricycle $175.00
- Branded Cup Sleeves $175.00
- Branded Bar $300.00
- Branded Beverage Toppers $175.00

“MAD BERRY’S” SMOOTHIES TIKI BAR  $500.00
- “Tiki” Style Smoothie Bar with Choice of (2) Flavors – Strawberry, Mango, Black Raspberry, Pina Colada or Peach
- Includes (100) 12oz Tropical Fruit Smoothies
- Additional 12oz Smoothies @ $5.00++ each
- Dimensions: 2’x2’ cart or 4’x8’ full size smoothie cart
- (2) Booth Attendants required at $25.00++per hour/(4) hour minimum per Attendant

➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Exhibitor Services at (303) 228-8027 and request the following
  o (2) 110 volt, 10amps
  o Approximate cost for power will be an additional $155.00

SIMPLY NUTS  $500.00
- Gourmet Flavored Nut Machine creating on site the following treats:
  - Cinnamon Roasted Walnuts, Almonds, and Cashews, Chocolate Almonds, Salted Mixed Nuts and Assorted Trail Mix.
- Includes (100) Individual Servings
- Additional Servings @ $5.00++ each
- (2) Booth Attendants required at $25.00++per hour/(4) hour minimum per Attendant

➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Exhibitor Services at (303) 228-8027 and request the following
  o (1) 120 volt, 20amps
  o Approximate cost for power will be an additional $155.00

More Menu Items to Choose From!
Contact Kate Rizzo at 303.228.8053 or at kate.rizzo@centerplate.com
Rev 3.31.2021
ARTISAN GELATO BY AMORE GELATO  $625.00

- A full service Artisan Gelato Cart providing freshly made Italian style Ice Cream
- Customer’s choice of 4 flavors
- Includes (120) 5oz Servings
- A second refrigerated cart with 120 additional 5oz. servings can be provided for $425.00.
- Dimensions: 10’x10’
- (2) Booth Attendants required at $25.00++per hour/(4) hour minimum per Attendant

➢ Please note that you will need to order the following power from Exhibitor Services. Please contact Exhibitor Services at (303) 228-8027 and request the following
  - (1) 120 volt, 30amps LS-30
  - Approximate cost for power will be an additional $185.00

ACAII SUPER BOWLS  $975.00

- Full Service Acai Bowls: Treat your guests to healthy indulgence enjoying Organic, NON GMO, Vegan and Gluten-Free Options.
- Choice between 10 different add-ons:
  - Blueberries, Goji Berries, Mulberries, Coconut, Hemp Seed, Cacao Nibs, Chia Seeds, Granola, Maca, Banana, Peanut Butter and Almond Butter
- Includes (100) 12oz servings
- Additional 12oz serving @ $10.00++ea
- Dimensions: 5’x5’ (with 2 foot clearance for attendant behind cart) or 5’x8’
- (2) Booth Attendants recommended at $25.00++per hour/(4) hour minimum per Attendant

➢ Please note that no power is needed
<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASSORTED INDIVIDUAL CEREALS AND MILK</td>
<td>$6.00</td>
</tr>
<tr>
<td>YOPLAIT YOGURT (gf)</td>
<td>$4.25</td>
</tr>
<tr>
<td>INDIVIDUAL QUAKER OATMEAL</td>
<td>$5.00</td>
</tr>
<tr>
<td>Maple Brown Sugar and Apple Cinnamon</td>
<td></td>
</tr>
<tr>
<td>ASSORTED INDIVIDUALLY WRAPPED BAGELS</td>
<td>$3.50</td>
</tr>
<tr>
<td>Served with individual cream cheese</td>
<td></td>
</tr>
<tr>
<td>ASSORTED INDIVIDUALLY WRAPPED DANISH</td>
<td>$3.50</td>
</tr>
<tr>
<td>ASSORTED INDIVIDUALLY WRAPPED MUFFINS</td>
<td>$3.50</td>
</tr>
<tr>
<td>ASSORTED INDIVIDUALLY WRAPPED COOKIES</td>
<td>$2.00</td>
</tr>
<tr>
<td>Oatmeal Raisin, Chocolate Chip, Double Fudge Chocolate</td>
<td></td>
</tr>
<tr>
<td>INDIVIDUALLY WRAPPED 4-PACK OREO COOKIES</td>
<td>$2.00</td>
</tr>
<tr>
<td>INDIVIDUALLY WRAPPED 2-PACK FIG NEWTONS</td>
<td>$1.75</td>
</tr>
<tr>
<td>INDIVIDUALLY WRAPPED HOUSEMADE BROWNIE</td>
<td>$3.50</td>
</tr>
<tr>
<td>ASSORTED CLIF BARS (dozen)</td>
<td>$60.00</td>
</tr>
<tr>
<td>ASSORTED INDIVIDUAL BAGGED CHIPS</td>
<td>$3.00</td>
</tr>
<tr>
<td>Potato Chips, BBQ Chips, Doritos, Cheetos, and Sun Chips</td>
<td></td>
</tr>
<tr>
<td>QUAKER CHEWY GRANOLA BARS (each)</td>
<td>$4.50</td>
</tr>
<tr>
<td>ASSORTED LOCAL KIND BARS (each)</td>
<td>$4.50</td>
</tr>
<tr>
<td>FULL-SIZE ASSORTED CANDY BARS (each)</td>
<td>$3.50</td>
</tr>
<tr>
<td>INDIVIDUAL KELLOGG’S RICE KRISPY TREATS (dozen)</td>
<td>$36.00</td>
</tr>
<tr>
<td>INDIVIDUAL BAGS OF PRETZELS</td>
<td>$3.00</td>
</tr>
<tr>
<td>INDIVIDUAL BAGS OF CRACKER JACKS</td>
<td>$4.50</td>
</tr>
<tr>
<td>INDIVIDUAL BAG OF PEANUTS</td>
<td>$3.50</td>
</tr>
<tr>
<td>INDIVIDUAL BAGS OF NUT AND CHOCOLATE NUT MIX</td>
<td>$3.50</td>
</tr>
<tr>
<td>INDIVIDUAL BAGS OF FRUIT AND NUT TRAIL MIX</td>
<td>$3.50</td>
</tr>
</tbody>
</table>
HOSTED BAR SERVICES

DELUXE LIQUORS: $7.50 PER DRINK
Old Forester Whiskey, New Amsterdam Vodka, Bacardi Superior Rum,
Bombay Original Gin, Altos Blanco Tequila

PREMIUM LIQUORS: $8.50 PER DRINK
Tin Cup Whiskey, Absolute Vodka, Captain Morgan White Rum,
Tanqueray Gin, Altos Reposado Tequila

ULTRA-PREMIUM LIQUORS: $9.00 PER DRINK
Stranahan’s Rye Whiskey, Grey Goose Vodka, Captain Morgan Spiced Rum,
Bombay Sapphire Gin, Crown Royal, Johnnie Walker Black Scotch, Altos Anejo Tequila

DELUXE WINE: $7.50 PER GLASS
Tunnel of Elms: Chardonnay, Cabernet Sauvignon, Merlot
Gabriano Pinot Grigio

PREMIUM WINE: $8.50 PER GLASS
Dark Horse- Chardonnay, Cabernet Sauvignon, Merlot
BV Coastal Sauvignon Blanc, Pinot Noir
Campanile Pinot Grigio, Alamos Malbec

ULTRA-PREMIUM WINE: $9.50 PER GLASS
Sterling Vineyards Vintners Collection Pinot Grigio, Chateau St. Jean Beaux Rose,
A by Acacia Pinot Noir, Sterling West Coast Red Blend

DOMESTIC BEER (16 oz) $6.50 PER BOTTLE
Coors Banquet, Coors Light, Coors N/A

IMPORTED/CRAFT BEER (12 oz) $6.50 PER BOTTLE
New Belgium Fat Tire Ale, Voodoo Ranger IPA, Belgium White Ale, Blue Moon and Heineken

HOUSE COCKTAILS:

**House Mimosa**
- $8.50 CASH
- $8.00 HOSTED

**House Bloody Mary**
- Celery Stick, Lime and Olive
- $8.50 CASH
- $8.00 HOSTED

**House Margarita**
- $8.00 CASH
- $7.50 HOSTED

**Moscow Mule**
- (minimum order of 50)
- $10.50 CASH
- $10.00 HOSTED

DRAFT BEER – KEG

DOMESTIC
- STARTING AT $450.00 PER KEG
LOCAL CRAFT
- STARTING AT $550.00 PER KEG
IMPORT
- STARTING AT $650.00 PER KEG

Customization of all liquor, beer and wine available upon request.

A bartender is provided free of charge for each individual bar that posts sales of $400 or more per 4-hour period. A $100.00 Bartender Labor Fee will be applied to each bar failing to meet the $400 minimum sales figure for the four (4) hour period. After the four (4) hour period, $25 per bartender, per hour, applies regardless of the sales achieved. Centerplate Catering recommends one bartender per 100 guests.

We remind you that Colorado State law prohibits the serving of alcoholic beverages to patrons under the age of 21 and that no alcoholic beverages may be brought into the Colorado Convention Center and the Denver Performing Arts Complex for consumption.

More Menu Items to Choose From!
Contact Kate Rizzo at 303.228.8053 or at kate.rizzo@centerplate.com
Rev 3.31.2021
Ordering is Simple...
Call Kate Rizzo at 303.228.8053

or
Fill Out the Order Form Below and Fax Your Order to
303.228.8212 or email it to kate.rizzo@centerplate.com

Event Name: ____________________________  Booth Number: ____________________________
Organization (Bill To): ____________________________  Booth Name: ____________________________
Contact Name: ____________________________  Contact Phone Number: ____________________________
On-site Contact Name: ____________________________  On-site Contact Cell Number: ____________________________
Street Address: ____________________________  Fax Number: ____________________________
City, State, Zip: ____________________________  Email Address: ____________________________

Order: Minimum labor charges associated with booth delivery or catering services apply.
++ All items subject to a 23% service charge and 8% tax.

<table>
<thead>
<tr>
<th>Date of Service</th>
<th>Start Time</th>
<th>End Time</th>
<th>Quantity</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Full payment is required in advance of any service rendered. In order to ensure that products are ordered and staff is scheduled, help us to complete this contract, with payment, a minimum of one week in advance.

Please note: Customary labor for catered functions is provided free of labor charges if sales for a specific function/service exceed $300 per four (4) hour period. Otherwise, a fee will be applied for the period or event of which the minimum is not met. Additional labor for functions/service exceeding four (4) hours or as requested over and above what is normally provided will be charged at standard hourly labor rates per staff person employed for the activity.

Thank you for selecting Centerplate Catering. It is our pleasure to serve you!

Colorado Convention Center • 700 14th St. Denver, CO. 80202 • 303-228-8050 (phone) • 303-228-8212 (fax)

More Menu Items to Choose From!
Contact Kate Rizzo at 303.228.8053 or at kate.rizzo@centerplate.com
Rev 3.31.2021
FOOD, BEVERAGE & ALCOHOL SAMPLING POLICIES

Centerplate Catering retains the exclusive right to provide, control and retain all food and beverage services throughout the Colorado Convention Center events and shall retain any revenues therefore. Concessions, the sale of non-alcoholic and alcoholic beverages, and the provision of snacks, treats, and/or candies are included under this provision. All alcoholic beverages must be purchased through Centerplate and served by Centerplate staff. Please note that no food or beverages (including alcoholic beverages) of any kind may be brought into or out of the Colorado Convention Center without prior approval.

- A company/organization may not bring any food or beverages for use in the hospitality lounge, staff offices, or backstage areas.
- The sampling, raffling, or giveaway of alcoholic beverages is prohibited.
- All food and non-alcoholic beverage samples or traffic promoters brought in to the Colorado Convention Center must have approval from Centerplate Catering in writing prior to the event and adhere to the following guidelines:

Food & Non-Alcoholic Beverage Sampling
A company/organization may only distribute samples of food and non-alcoholic beverage products that the company/organization produces and sells in its normal day-to-day operations. Samples may only be distributed in such quantities that are reasonable with regard to the purpose of promoting the merchandise.
- Food samples are limited to two (2) ounce portions
- Dry Snack samples are limited to 1/2 (0.5) ounce portions (i.e. potato chips, pretzels, nuts, popcorn)
- Non-Alcoholic Beverage samples are limited to a four (4) ounce portion.
A written description must be submitted in advance to Centerplate Catering that details the product and portion size to be sampled. Centerplate Catering will provide approval of sampling arrangements to the sampling company/organization in writing only.

Alcoholic Beverage Sampling
A company/organization may only distribute samples of alcoholic beverage products that the company/organization produces and sells in its normal day-to-day operations. Samples may only be distributed in such quantities that are reasonable with regard to the purpose of promoting the merchandise.
- 1/2 ounce pour for Spirits
- 2oz pour for Beer
- 2oz pour for Wine
All alcoholic beverage sampling must have approval from Centerplate Catering Corporation in writing prior to the event and adhere to the following guidelines:
- All products must be delivered from a licensed Colorado wholesaler and arrive with an invoice priced no less than the “laid-in” cost to the wholesaler. All deliveries must arrive through the Centerplate Catering purchasing department.
- Centerplate Catering staff must dispense all alcoholic beverages. The fee for staff necessary to dispense product will be determined by an hourly, per person rate of $25.00 an hour with a four-hour minimum.
- The raffling, or giveaway of alcoholic beverages is prohibited.

Labor Fees
Centerplate Catering will determine the labor fees for received alcoholic beverages intended for sampling.
**These fees apply to all alcoholic product delivered and invoiced whether used or unused.**
- Contact your Catering Sales Representative for more information on labor fees and to make the necessary arrangements.
Traffic Promoters / Branded Goods
“Traffic Promoters” (i.e. private logoed bottled water, etc.) must contact Centerplate Catering prior to the event to arrange an appropriate buy-out fee. Please contact your Catering Sales Representative for more information about this. Please note, buy out fees do not apply to direct or similar items that Centerplate Catering can provide.

Food Storage, Delivery & Production Services
If an organization requires food preparation, heating, cold or dry storage, or other kitchen services, arrangements must be made no later than 3 weeks in advance of the start of the event. Only Centerplate Catering staff may perform all preparation/cooking within the facility’s production areas. Charges for these services will be based on the requirements of the arrangements. Please contact your Catering Sales Representative for more information.
  - For non-beverage & food vendors, refrigerated, freezer and dry storage is available for $10.00 per cubic foot, per day.
  - Any special instructions for the handling of refrigerated product must be provided at time of order.

Food & Beverage Sampling Guidelines
Delivery of any type of food and beverage product to the facility must be coordinated with your Catering Sales Representative. Centerplate will not assume responsibility for incorrectly delivered product, damaged product at delivery, or the quality of product.
  - Ice may also be ordered in advance for delivery to your booth during the show. The fee for ice is $10.00 for each 20-pound bag.

Liability
The sampling company/organization will be fully responsible for any and all liabilities that may result from consumption of their products and shall waive any and all liability against Centerplate Catering, SMG and the City and County of Denver.

Payment
- A 90% deposit and signed Food and Beverage contract is due 30 days prior to your Event, or upon receipt of the preliminary invoice. Centerplate requires full payment (100%) of the total estimated charges in advance of the first scheduled service. A company check, American Express, MasterCard and Visa are all acceptable forms of payment. If paying by check, a credit card must be provided to make any changes on site. The balance and any additional charges incurred during the Event, (the adjusted remaining balance) is required within 15 days following receipt of the Final Invoice. Centerplate will begin to accrue 1.5% interest from the date of the invoice if not paid within 15 days. Additionally, any costs of collection and enforcement of the contracted services will be the responsibility of the Customer. The remaining balance will be due five (5) business days prior to the start of your event.

  All of the aforementioned policies will be strictly administered. Any violation of these will result in the removal of product from the show floor.

SUBMITTING SAMPLING FORM, LIABILITY WAIVER & ORDERING DEADLINE IS JULY 15TH, 2019

Please note the following:
If you are planning your event in less than 30 days from the date of the event, the required deposit will be 100% of the estimated balance due upon signing of the contract.

Thank you for selecting Centerplate Catering. It is our pleasure to serve you!
Sampling Information Form

Please Read and Review All Food, Beverage & Alcohol Sampling Donation Policies Before Submitting Sampling Request Form.

Name: ___________________________________________  Booth #: __________________________

Company: ___________________________________________  Phone #: __________________________

Event: ___________________________________________  FAX: __________________________

Event Dates: ___________________________________________  E-mail: __________________________

Please describe the core business and/or product lines or service typically sold by your company:

Do you and/or your company directly produce or make this product/s:  Yes  No

Please describe product to sampled:

Portion Size/Sampling Method (Please see Sampling Policies for Sampling Sizes):

Please Note: Selling Of Product Is Not Allowed-
  Please contact your catering sales manager with questions

Please remit to:
Centerplate Catering
700 14th Street
Denver, CO  80202
FAX: (303) 228-8212

Signature

Date

INTERNAL USE ONLY:  Approved By:
Approved (Circle):  YES  NO
Comments:
Order 14 days prior to the 1st day of the show move-in for incentive rate.

Smart City is the exclusive Internet service provider for the Colorado Convention Center.

- **Hardwired Internet Service**
  - Shared or Dedicated Bandwidth Services

- **Wireless Internet Service**
  - Custom Hot Spot
  - On-Site / On-Demand Services

To review and order our services visit [https://orders.smartcitynetworks.com](https://orders.smartcitynetworks.com)

Questions? Contact us at (888) 446-6911 or csr@smartcity.com.
The Easy Way to Collect Leads and Boost ROI

CompuLEAD® is the most powerful way to capture sales leads on the trade show floor using your own smartphone or a rented tablet. With six distinct tools to help warm up your sales calls and boost ROI, it’s a marketing plan in an app!

6 Tools in 1

01 Collect leads on and off the show floor
02 Create action codes or survey questions to qualify leads
03 Score leads to identify your hottest prospects
04 Create survey questions to identify market needs and product improvements
05 Access leads and analytics any time
06 Transfer leads to your CRM for quick lead follow-up

“With its ease of use, CompuLEAD was a huge reason for our success at the Western Food Show. We’re so happy we utilized CompuLEAD, and we plan to use it again and again.”

– Matt Flemister
COO, Blockchain Hacienda Inc.

Questions?
Domestic (toll-free): 866.600.5323
International: +1 708.786.5565
Email: exhibitor-support@csireg.com
Lead Collection Options

A-la-Carte

CompuLEAD® App (use your own device)
- Download our app to your smart phone or tablet
- Capture leads at your booth, networking dinner, or anywhere else
- Quickly qualify leads for fast follow-up

CompuLEAD® Tablet
- Rent an Android tablet with the app pre-loaded
- Capture leads at your booth, networking dinner, or anywhere else
- Quickly qualify leads for fast follow-up
- Wireless printer available (Add-on option)

Packages

CompuLEAD® App Package (use your own devices)
- Download our app to 3 of your own smart phones or tablets to capture more leads simultaneously
- Qualify top prospects with custom qualifiers and surveys
- Send prospects up to 5 video links & 15 PDFs (up to 5 MB each) for quick email follow-up

CompuLEAD® Tablet Package
- Qualify top prospects with custom qualifiers and surveys
- Send prospects up to 5 video links & 15 PDFs for quick email follow-up
- Wireless printer – pairs to one device/app at a time
- Delivery, set up, and in-booth training

CompuLEAD® Kiosk Package
- Kiosk stand, HD touchscreen tablet, kiosk software, integrated barcode scanner, and internet service
- Custom survey questions and digital content delivery system – leave your hard copies at the office
- Delivery, set up, training, and pickup
- Dimensions: Kiosk: 4 ft. tall; Base: 22 in. long; Touchscreen tablet: 15 in. x 10 in. with 15 in. in viewable screen

atEvent Package (use your own device)
- Download our app on your own smart phone or tablet
- Transfer leads automatically to your CRM or Marketing Automation system
- Obtain interaction history across all your events
- Use our app at all your events (Add-on subscription option)

Questions?
Domestic (toll-free): 866.600.5323
International: +1 708.786.5565
Email: exhibitor-support@csireg.com
# A-la-Carte

<table>
<thead>
<tr>
<th>Service</th>
<th>6/23/21</th>
<th>7/9/21</th>
<th>STANDARD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CompuLEAD App</strong> 1 User Activation (173A)</td>
<td>$380</td>
<td>$430</td>
<td>$500</td>
</tr>
<tr>
<td>+ Additional User Activations (173B)</td>
<td>$135</td>
<td>$135</td>
<td>$135</td>
</tr>
<tr>
<td><strong>CompuLEAD Tablet</strong> (174A)</td>
<td>$485</td>
<td>$525</td>
<td>$575</td>
</tr>
</tbody>
</table>

## Packages

<table>
<thead>
<tr>
<th>Service</th>
<th>6/23/21</th>
<th>7/9/21</th>
<th>STANDARD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CompuLEAD App</strong> 3 User Activations (115)</td>
<td>$595</td>
<td>$630</td>
<td>$680</td>
</tr>
<tr>
<td>• Download app to 3 of your smart phones or tablets to capture leads at your booth or anywhere else</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Qualify top prospects with custom qualifiers and surveys</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Send prospects up to 5 video links &amp; 15 PDFs for quick email follow-up</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>+ Additional User Activations (173B)</td>
<td>$135</td>
<td>$135</td>
<td>$135</td>
</tr>
<tr>
<td><strong>CompuLEAD Tablet</strong> (114)</td>
<td>$775</td>
<td>$840</td>
<td>$930</td>
</tr>
<tr>
<td>• Qualify top prospects with custom qualifiers and surveys</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Send prospects up to 5 video links &amp; 15 PDFs for quick email follow-up</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Identify top prospects with custom qualifiers and surveys (up to 99 qualifiers &amp; 10 survey questions)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Wireless printer – pairs to 1 device/app at a time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Delivery, setup and in-booth training</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CompuLEAD Kiosk</strong> (175A)</td>
<td>$995</td>
<td>$995</td>
<td>$995</td>
</tr>
<tr>
<td>• Kiosk stand, HD touchscreen tablet, kiosk software, integrated barcode scanner, and internet service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Custom survey questions and digital content delivery system – leave your hard copies at the office</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Delivery, set up, training, and pickup</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Dimensions: Kiosk: 4 ft. tall; Base: 22 in. long; Touchscreen tablet: 15 in. X 10 in. with 15 in. viewable screen</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>atEvent 3 User Activations</strong> (194)</td>
<td>$995</td>
<td>$995</td>
<td>$995</td>
</tr>
<tr>
<td>• Capture detailed prospect information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Marketing automation (Eloqua, Marketo, Hubspot, Pardot) or CRM (Salesforce.com) integration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Event intelligence and sales insights</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>+ Additional User Activations (294)</td>
<td>$135</td>
<td>$135</td>
<td>$135</td>
</tr>
</tbody>
</table>

## Add-ons

<table>
<thead>
<tr>
<th>Service</th>
<th>6/23/21</th>
<th>7/9/21</th>
<th>STANDARD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Wireless Printer</strong> For App (287A) – Only pairs to 1 device/app at a time</td>
<td>$115</td>
<td>$130</td>
<td>$150</td>
</tr>
<tr>
<td><strong>Wireless Printer</strong> For Tablet (187A) – Only pairs to 1 device/app at a time</td>
<td>$115</td>
<td>$130</td>
<td>$150</td>
</tr>
<tr>
<td><strong>Setup and In-Booth Training</strong> For App (108)</td>
<td>$110</td>
<td>$125</td>
<td>$145</td>
</tr>
<tr>
<td><strong>Delivery, Setup and In-Booth Training</strong> For Tablet (08)</td>
<td>$110</td>
<td>$125</td>
<td>$145</td>
</tr>
<tr>
<td><strong>Lead Retrieval Product Pick-up</strong> For Tablet (09)</td>
<td>$75</td>
<td>$75</td>
<td>$75</td>
</tr>
<tr>
<td><strong>Custom Qualifiers and Survey Questions</strong> (05A)</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
</tr>
<tr>
<td><strong>Literature &amp; Videos</strong> (LITE) – Send prospects 5 video links and 15 PDFs (up to 5 MB each) from the app.</td>
<td>$140</td>
<td>$140</td>
<td>$140</td>
</tr>
<tr>
<td><strong>Onboard Battery</strong> For Kiosk (175B)</td>
<td>$99</td>
<td>$99</td>
<td>$99</td>
</tr>
<tr>
<td><strong>Insurance</strong> For Tablet (INS)</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
</tr>
</tbody>
</table>

All applicable taxes will be added. All prices in U.S. dollars. No refunds on the CompuLEAD App once it has been activated. No refunds on all CompuLEAD products within 30 days of the start of the event or after the event begins. Orders canceled before that period are entitled to a full refund less a $100 cancellation fee. If the event dates change, the original event dates will apply to the refund policy. Important Note: If the event officially cancels due to COVID-19, you will receive a full refund.

Questions?
Domestic (toll-free): 866.600.5323
International: +1 708.786.5565
Email: exhibitor-support@csireg.com

Processing Fee = $25
## A-la-Carte

<table>
<thead>
<tr>
<th>Service</th>
<th>6/23/21</th>
<th>7/9/21</th>
<th>Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CompuLEAD App 1 User Activation</strong> (173A)</td>
<td>$380</td>
<td>$430</td>
<td>$500</td>
</tr>
<tr>
<td>+ Additional User Activations (173B)</td>
<td>$135</td>
<td>$135</td>
<td>$135</td>
</tr>
<tr>
<td><strong>CompuLEAD Tablet</strong> (174A)</td>
<td>$485</td>
<td>$525</td>
<td>$575</td>
</tr>
</tbody>
</table>

## Packages

<table>
<thead>
<tr>
<th>Package</th>
<th>6/23/21</th>
<th>7/9/21</th>
<th>Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CompuLEAD App 3 User Activations</strong> (115)</td>
<td>$595</td>
<td>$630</td>
<td>$680</td>
</tr>
<tr>
<td>• Download app to 3 of your smart phones or tablets to capture leads at your booth or anywhere else</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Qualify top prospects with custom qualifiers and surveys</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Send prospects up to 5 video links &amp; 15 PDFs for quick email follow-up</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>+ Additional User Activations (173B)</td>
<td>$135</td>
<td>$135</td>
<td>$135</td>
</tr>
<tr>
<td><strong>CompuLEAD Tablet</strong> (114)</td>
<td>$775</td>
<td>$840</td>
<td>$930</td>
</tr>
<tr>
<td>• Qualify top prospects with custom qualifiers and surveys</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Send prospects up to 5 video links &amp; 15 PDFs for quick email follow-up</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Identify top prospects with custom qualifiers and surveys (up to 99 qualifiers &amp; 10 survey questions)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Wireless printer – pairs to 1 device/app at a time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Delivery, setup and in-booth training</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CompuLEAD Kiosk</strong> (175A)</td>
<td>$995</td>
<td>$995</td>
<td>$995</td>
</tr>
<tr>
<td>• Kiosk stand, HD touchscreen tablet, kiosk software, integrated barcode scanner, and internet service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Custom survey questions and digital content delivery system – leave your hard copies at the office</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Delivery, set up, training, and pickup</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Dimensions: Kiosk: 4 ft. tall; Base: 22 in. long; Touchscreen tablet: 15 in. X 10 in. with 15 in. viewable screen</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>atEvent 3 User Activations</strong> (194)</td>
<td>$995</td>
<td>$995</td>
<td>$995</td>
</tr>
<tr>
<td>• Capture detailed prospect information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Marketing automation (Eloqua, Marketo, Hubspot, Pardot) or CRM (Salesforce.com) integration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Event intelligence and sales insights</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>+ Additional User Activations (294)</td>
<td>$135</td>
<td>$135</td>
<td>$135</td>
</tr>
</tbody>
</table>

## Add-ons

<table>
<thead>
<tr>
<th>Service</th>
<th>6/23/21</th>
<th>7/9/21</th>
<th>Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Wireless Printer For App</strong> (287A) – Only pairs to 1 device/app at a time</td>
<td>$115</td>
<td>$130</td>
<td>$150</td>
</tr>
<tr>
<td><strong>Wireless Printer For Tablet</strong> (187A) – Only pairs to 1 device/app at a time</td>
<td>$115</td>
<td>$130</td>
<td>$150</td>
</tr>
<tr>
<td><strong>Setup and In-Booth Training For App</strong> (108)</td>
<td>$110</td>
<td>$125</td>
<td>$145</td>
</tr>
<tr>
<td><strong>Delivery, Setup and In-Booth Training For Tablet</strong> (08)</td>
<td>$110</td>
<td>$125</td>
<td>$145</td>
</tr>
<tr>
<td><strong>Lead Retrieval Product Pick-up For Tablet</strong> (09)</td>
<td>$75</td>
<td>$75</td>
<td>$75</td>
</tr>
<tr>
<td><strong>Custom Qualifiers and Survey Questions</strong> (05A)</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
</tr>
<tr>
<td><strong>Literature &amp; Videos</strong> (LITE) – Send prospects 5 video links and 15 PDFs (up to 5 MB each) from the app.</td>
<td>$140</td>
<td>$140</td>
<td>$140</td>
</tr>
<tr>
<td><strong>Onboard Battery For Kiosk</strong> (175B)</td>
<td>$99</td>
<td>$99</td>
<td>$99</td>
</tr>
<tr>
<td><strong>Insurance For Tablet</strong> (INS)</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
</tr>
</tbody>
</table>

All applicable taxes will be added. All prices in U.S. dollars. No refunds on the CompuLEAD App once it has been activated. No refunds on all CompuLEAD products within 30 days of the start of the event or after the event begins. Orders canceled before that period are entitled to a full refund less a $100 cancellation fee. If the event dates change, the original event dates will apply to the refund policy. **Important Note:** If the event officially cancels due to COVID-19, you will receive a full refund.

Questions?
Domestic (toll-free): 866.600.5323
International: +1 708.786.5565
Email: exhibitor-support@csireg.com
ORDER FORM/CONTRACT  PLEASE PRINT OR TYPE
(Signature required on page 2.)

Date ________________________________
Company ________________________________________________________________
Billing Address ________________________________________________________________
City __________________ State __________ Zip __________________
Phone __________________ Fax __________________
Email __________________
Contact __________________

Name of Event ________________________________________________________________
City ________________________________________________________________
Facility __________________ Booth # __________________
On-Site Contact Person __________________
On-Site Phone __________________

Dates Services Required:
________________ From _______ am to _______ pm
________________ From _______ am to _______ pm
________________ From _______ am to _______ pm
________________ From _______ am to _______ pm

TOTAL PAYMENT DUE 7 DAYS PRIOR TO FIRST DAY OF SHOW.

“EXHIBITOR, PLEASE RETAIN A PHOTOCOPY (FRONT AND BACK) FOR YOUR FILES. PLEASE CALL JVA TO CONFIRM RECEIPT OF YOUR ORDER.”
TERMS AND CONDITIONS

1. Agreement: The terms and conditions set forth herein, the Order Form, and the Rate Sheet constitute an Agreement between Judy Venn & Associates, Inc. (“JVA”) and you the client (“Client”).

2. Independent Contractors: JVA is an independent broker of convention services. JVA is not employed by the Client. In the performance of its Agreement with the Client, JVA will make its best efforts to obtain the services of subcontractors (“Talent”) to fulfill the requirements of the Client, which may include, but are not limited to, exhibit hostesses/hosts, demonstrators/sales assistants, costumed characters, hospitality suite hostesses/hosts, narrators/presenters, interpreters or crowd gatherers. JVA does not employ the aforesaid persons, but retains their services as independent subcontractors.

3. Authority of Signatory: In the event the services of JVA are requested on behalf of the Client by an agent or third party representative, such as a producer or production house (“Agent”), the Agent, and any other signatory who executes this Agreement on behalf of the Client, represents and warrants that it/he/she has all due express or implied authority necessary to execute this Agreement on behalf of the Client, and to bind the Client hereto. Any Agent or other signatory that executes this Agreement acknowledges and agrees to be jointly and severally liable with Client for any and all financial obligations incurred under this Agreement by the Client or on the Client's behalf.

4. Cancellation by the Client: (a) Client acknowledges and agrees to the CANCELLATION CHARGES set forth on the Order Form in the event Client, or Agent on behalf of Client, cancels its order prior to the event subject to this Agreement. Upon such cancellation, Client/Agent excuse JVA and the Talent from further performance under the terms of this Agreement. (b) Client acknowledges and agrees that the Client or its Agent may only terminate or cancel Talent after commencement of the event subject to the Agreement, upon a showing of good cause. “Good cause” is defined as a willful breach of duty by the Talent in the course of his or her performance, or in the case of the Talent's habitual neglect of duty or continued incapacity to perform that duty. In the event of good cause as defined above, prior to terminating or cancelling the Talent, Client must provide JVA with a reasonable opportunity to cure the inadequate performance of the Talent by allowing JVA to notify the Talent of the alleged breach of duty and/or replacing the Talent with an alternate in order to rectify any performance inadequacies. In the event Client terminates or cancels Talent without providing JVA with the aforesaid opportunity to cure, Client agrees to pay the entire fee due and owing as if Client and Talent had fully performed under the Agreement.

5. Cancellation by the Talent: Sometimes unexpected events occur beyond our control. When such unexpected events do occur, to ensure that our Client’s needs are met we have established the following policy where Talent cancellation occurs: (a) In the event JVA is informed of a cancellation by the Talent it scheduled for the event subject to this Agreement seven (7) days or more prior to the start date of the subcontractor's services: (1) Where the canceling Talent was specifically identified and requested by the Client for services to be performed at the event subject to this Agreement, and where JVA is able to communicate the cancellation to the Client in a timely fashion, the Client will have the option of canceling the Agreement with regard to that Talent without incurring charges for that specific Talent. (This cancellation option, if exercised, is limited only to the canceling Talent and the remainder of the Agreement will remain intact and in full force and effect). If JVA is unable to successfully communicate the cancellation to the Client or does not receive a responsive instruction from the Client at least four (4) days prior to the scheduled event, JVA will make its best efforts to select, at its option, replacement Talent that most closely fulfills the Client's requirements; (2) Where the canceling Talent was NOT specifically identified and requested by the Client for services to be performed at the event subject to this Agreement, JVA will make its best efforts to select, at its option, a replacement subcontractor that most closely fulfills the Client's requirements. (b) In the event JVA is informed of a cancellation by the Talent it scheduled for the event subject to this Agreement less than seven (7) days prior to the start date of the subcontractor's services, JVA will make its best efforts to select, at its option, replacement Talent that most closely fulfills the Client's requirements. (c) Any cost variance due to selection of different Talent arising out of (a) or (b) above will be the responsibility of the Client and/or its Agent.

6. Client authorization: Client expressly authorizes JVA and its affiliates and subsidiaries to use, for its marketing, promotional, and advertising materials, any photographs, videotape, or other recordings or reproductions of Client's trademarks, copyrighted materials, or other intellectual property, derived from Client's participation at events at which JVA has provided Talent, products, or services, on behalf of Client. This also includes authorization for JVA to use the photograph, videotape, or likeness of Client and/or its employees, by whatever means recorded, for the same purposes. JVA shall have no ownership rights or interest in Client's trademarks, copyrighted materials, or other intellectual property, or in the likeness of Client or its employees, by virtue of this authorization or any use arising from this authorization. Such use by JVA, if any, shall not constitute a waiver of Client's rights or interest in any of its trademarks, copyrighted materials, or intellectual property.

7. Intellectual Property Rights: JVA is the sole and exclusive owner of all intellectual property rights, including copyrights, in the finished product, performance, or services of JVA and its affiliates and subsidiaries. This includes, without limitation, all recordings of any performance or services procured or provided by JVA, its affiliates, subsidiaries, and/or its Talent by any means, electronic or otherwise. Recordings or reproductions of the finished product, performance, or services by any means, electronic or otherwise, may be used only by express written authorization from JVA. Reproductions of products, performances, or services may be obtained from JVA on request when available.

8. Governing Law: This Agreement has been negotiated and entered into in the State of California, County of Orange, and shall be governed by, construed and enforced in accordance with the laws of the State of California. If any term of this Agreement is held to be invalid, void, or unenforceable in whole or in part, the remainder of the provision(s) shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

9. This Agreement constitutes the entire Agreement between the parties hereto concerning the subject matter of the Agreement, and supersedes all prior and contemporaneous Agreements between the parties. The Agreement may be amended only by a writing signed by JVA and the party to be charged which expressly refers to this Agreement and specifically states that it is intended to amend it. No party is relying on any warranties, representations or inducements not set forth herein, on the Order Form, or on JVA’s Rate Sheet. This clause may not be waived.I, the Client and/or the Client's authorized agent, do acknowledge that I have read these Terms and Conditions, the Order Form, and the Rate Sheet provided by Judy Venn & Associates, Inc., and that I understand, acknowledge and agree to all of the foregoing.

Authorized Signature: ___________________________ Date: ___________________________

Print Name & Title: ___________________________

NOTICE: The Terms and Conditions and the Order Form bearing original signatures must be returned to Judy Venn & Associates, Inc. prior to commencement of the event subject to this Agreement.

– Sales & Marketing Office –
Mail to: 3186 Airway Avenue, Suite H, Costa Mesa, CA 92626
Booth photography order form

Photographer: Michael Zilz

Exhibitor (booth) name________________________ Booth Number:__________

Company placing order:____________________________________________________

Person placing order:________________________________________________________

Phone number:___________________________ Email:__________________________

Photograph: __empty booth (after show hours) ___with staff and/or attendees (during show hours)

Client notes:________________________________________________________________

On-site contact:_________________________ Mobile phone:_____________________

Photographs will be delivered electronically via DropBox or similar service. Please provide an email address for this purpose:______________________________________________________________

If you are ordering prints, please provide an address below for shipping via US postal service.

Company:_________________________________ Attn:____________________________

Address:______________________________________________________________

Send completed orders to
zilzproductions@icloud.com
Telephone (714) 785-4614

If photographs with staff and/or attendees are requested, these photographs will take place during show floor hours based on photographers schedule. The photographer will contact your representative on site for scheduling.

The photographer will use his judgement on selecting the angle(s) for photographing each booth. If you have specific requests please contact the photographer at the email address or phone number listed above.

Photography of empty booths is scheduled to take place
Sunday evening, August 22, 2021, beginning approximately 7:30pm.

IT IS THE RESPONSIBILITY OF EACH EXHIBITOR TO ARRANGE FOR 24-HOUR POWER TO THE BOOTH AND TO ENSURE THAT BACK-LIT PANELS ARE ILLUMINATED AND DISPLAY LIGHTING REMAINS ON DURING PHOTOGRAPHY.

For best representation of the booth, all display items should be fully stocked.

Do not cover displays.
### Booth photography order form

**Photographer:** Michael Zilz

**August 21–23, 2021 • Denver, CO**

<table>
<thead>
<tr>
<th>Number of views desired</th>
<th>Unit Price</th>
<th>Total (views times price)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 4 views of the booth</td>
<td>$88.00 per view</td>
<td>$__________</td>
</tr>
<tr>
<td>5 or more views of the booth</td>
<td>$81.00 per view</td>
<td>$__________</td>
</tr>
</tbody>
</table>

**Digital files delivered electronically via Dropbox.**

The above orders **DO NOT** include prints. Prints may be ordered separately below.

If you desire prints, please indicate the total number of prints required. If multiple prints are desired of the same view, please indicate that as well.

<table>
<thead>
<tr>
<th>8X10 Prints (approximate size)</th>
<th>$33.00 per print</th>
<th>$__________</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL DUE</td>
<td></td>
<td>$__________</td>
</tr>
</tbody>
</table>

**Payment by credit card** *(VISA, Mastercard, or AMEX)*

All credit card orders must include the exact name as it appears on the card and be accompanied by an authorized signature and the **Correct billing address & ZIP code for the credit card.** Credit card charges will be processed upon completion of the assignment.

- **Credit card number:** ____________________________
- **Card type:** VISA____MC_____AX______Exp:___________Code____
- **Authorized signature:** ____________________________
- **Print name:** ____________________________
- **Name on card:** ____________________________
- **Billing address:** ____________________________
- **City/state/zip:** ____________________________
- **Telephone number:** ____________________________
- **Email address for credit card receipt:** ____________________________